



REQUEST FOR PROPOSALS
For
Fire Apparatus Service and Repair
RFP # 2019-146

Sealed proposals will be accepted until **3 PM CT, November 12, 2019** and then publicly opened and read aloud thereafter.

The North Central Texas Council of Governments (“NCTCOG”) seeks an experienced firm to provide a mass casualty incident framework and tabletop exercise services to the NCTCOG. The purpose of this Request for Proposals (“RFP”) is to solicit responses that result in a contract with a qualified Vendor that is familiar with casualty event simulation and emergency planning.

Legal Name of Proposing Firm

Contact Person

Title

Telephone Number

E-Mail Address

Street Address of Principal Place of Business

City/State

Zip

Complete Mailing Address

City/State

Zip

Acknowledgment of Addenda: #1 _____ #2 _____ #3 _____ #4 _____ #5 _____

By signing below, your company agrees that they have read and agreed with the General Terms and Conditions, Instructions to Respondents and the solicitation requirements. Failure to submit all requested information may result in rejection of your company's proposal as non-responsive.

Authorized Signature

SECTION 1: OVERVIEW

1.0 NCTCOG OVERVIEW

The North Central Texas Council of Governments (hereafter NCTCOG) is a voluntary association of, by, and for local governments and was established to assist local governments in planning for common needs, cooperating for mutual benefit and coordinating for sound regional development.

NCTCOG serves a 16-county metropolitan region surrounding the cities of Dallas and Fort Worth. Currently the Council has 236 members, including 16 counties, 168 cities, 23 independent school districts, and 29 special districts. The area of the region is approximately 12,800 square miles, which is larger than nine states, and the population of the region is over 7.0 million, which is larger than 30 states.

NCTCOG's governing structure is as follows: each member government appoints a voting representative from their governing body. These voting representatives make up the General Assembly, which annually elects a 17-member Executive Board. The Board also includes one ex-officio non-voting member of the legislature. The Executive Board is supported by policy development, technical advisory, and study committees, as well as a professional staff.

SECTION 2: SHARE COOPERATIVE

2.0 PROGRAM EXPLANATION

NCTCOG intends to make the contract resulting from this procurement available to other governmental entities through its SHARE cooperative purchasing program. Vendors realize substantial efficiencies through their ability to respond to a SHARE solicitation that will increase their sales opportunities, and reduce the need to repeatedly respond to public agency Requests for Proposals. From these efficiencies, vendors pay an administrative fee to SHARE calculated as a percentage of sales processed through the SHARE contracts awarded and held by the vendor. This administrative fee is not an added cost to SHARE participants. This administrative fee covers the costs of contract marketing and facilitation and offsets expenses incurred by SHARE.

2.1 CONTRACT MANAGEMENT AND REPORTING

The Contractor will be required to track and report to SHARE on activities relating to the Master Contract. The Contractor will be required to provide management reports to NCTCOG on a quarterly basis with the submission of the administrative fee outlined herein. Examples of management reports include, but are not limited to:

- Participating Entity's name; pricing option chosen; total fee charged, Participating Entity's name; pricing option chosen; total fee charged. NCTCOG and vendor will agree to form and content of reports after award of contract.

2.2 ADMINISTRATIVE FEE

NCTCOG will utilize an administrative fee, in the form of a percent of cost that will apply to all contracts between awarded contractor and NCTCOG or participants resulting from this solicitation. The administrative fee will be remitted by the contractor to NCTCOG on a quarterly basis, along with required quarterly reporting. The remuneration fee for this program will be 2% on sales.

2.3 INTERLOCAL AGREEMENT

Other governmental entities may be extended the opportunity to purchase from contracts awarded by the NCTCOG, with the consent and agreement of the successful Vendor(s) and the NCTCOG. Such consent and agreement shall be conclusively inferred from lack of exception to this clause in Respondent's Response. However, all parties indicate their understanding and all parties hereby expressly agree that the NCTCOG is not an agent of, partner to or representative of those outside agencies or entities and that the NCTCOG is not obligated or liable for any action or debts that arise out of such independently

SECTION 3: GENERAL INFORMATION

3.0 CONTRACT INTENT

NCTCOG intends to contract with one or more qualified vendor(s) based upon the qualifications of the respondent and the categories of services it is able to provide. However, NCTCOG anticipates exploring any viable alternative for providing these services and may decide, after reviewing Proposals submitted, not to enter into any agreement.

3.1 ADMINISTRATIVE GUIDANCE

The information provided herein is intended to assist respondents in the preparation of proposals necessary to properly respond to this solicitation. The solicitation is designed to provide interested respondents with sufficient basic information to submit proposals meeting minimum requirements, but is not intended to limit a submission's content or to exclude any relevant or essential data there from. Respondents are at liberty and are encouraged to expand upon the specifications to give additional evidence of their ability to provide the services requested in this solicitation.

3.2 ADDENDA

Addendums to this solicitation will be emailed only to plan holders of record. Addendums will also be posted on www.publicpurchase.com. However, it is the vendor's responsibility to check for any addenda that may be issued for this solicitation. Please acknowledge receipt of addenda by checking the appropriate spaces on the cover sheet of this RFP.

3.3 QUESTIONS

Questions arising subsequent to the issuance of this solicitation should be submitted to cjohnson@nctcog.org prior to **5 PM, October 22, 2019**. Questions received after this time may not be answered in a timely manner. Please reference the solicitation number and name when submitting questions. Questions and answers of a material nature will be consolidated and provided to plan holders of record and on Public Purchase, at the conclusion of the inquiry period.

3.4 SOLICITATION SCHEDULE

The schedule for the RFP process and the work is given below. All times indicated are Central Standard Time (CST). NCTCOG may change this schedule at any time through the addenda process. It is each Proposer's responsibility to check the website question and answer area for this RFP for current information regarding this RFP and its Calendar of Events through award of the Contract. (www.nctcog.org/aa/RFP.asp).

The anticipated schedule is as follows:

RFP Issued	October 3, 2019	
Pre Proposal Conference	October 16, 2019	At 1:30 p.m. CDT
Inquiry Period Ends	October 22, 2019	At 5:00 p.m. CDT
Proposal Due Date	November 12, 2019	At 3:00 p.m. CDT
Interviews (If Applicable)	November, 2019	
Anticipated Award Date	December 19, 2019	
Anticipated Start Date	December 20, 2019	

3.5 PRE-PROPOSAL CONFERENCE

NCTCOG will hold a Pre-Proposal Conference at **Bob Bolen Public Safety Complex, PSTC Auditorium**, 505 West Felix Street, Fort Worth, TX 76115 on October 16, 2019, at 1:30 p.m. CDT. The purpose of this conference is to discuss the RFP and the services required with Respondents and to allow them to ask questions arising from their initial review of this RFP.

A conference line will be available for Respondents unable to attend in person. Email Cjohnson@nctcog.org for conference line information.

During the conference Respondents shall have the opportunity to ask questions. Oral answers will not be binding. Respondents must follow instruction provided in Section 3.3 of this RFP to submit and receive formal, binding answers to their questions.

3.6 PROPOSAL SUBMISSION

Please submit one (1) hard copy and one (1) electronic copy (on a USB flash drive) of your response to:

By UPS, FedEx: North Central Texas Council of Governments
 Attn: Sealed Bid Box
 Centerpoint II, 4th Floor
 616 Six Flags Drive
 Arlington, TX 76011

By mail: North Central Texas Council of Governments
 Purchasing Office
 Attn: Sealed Bid Box
 PO Box 5888
 Arlington, TX 76005-5888

IMPORTANT: Mark SEALED PROPOSAL with the RFP Number, Name, and Due Date on the outside of the shipping package. Failure to do so may result in a misdirected package. Faxed, emailed or late proposals will be ineligible and not accepted for consideration.

It is the responsibility of the respondent(s) to ensure that the proposals is received at the NCTCOG address as described above by the designated due date and time. NCTCOG assumes no responsibility for delays caused by postage, mail courier, email, package misdirection or any other form of delivery. Late proposals will be not be opened nor considered in the evaluation of the proposal. Proposals may be withdrawn at any time prior to the submittal deadline, but they may not be withdrawn after the official opening.

Proposals received will be publicly opened after the response submission deadline at NCTCOG offices. Persons wishing to attend the opening should notify the receptionist upon arrival. A staff member will escort attendees to the opening location prior to the opening. Only the names of the Contractor submitting the proposal will be read aloud. No other information will be disclosed at that time.

Proposal information is restricted and not publicly available until after award of a contract. All documents associated with the proposal submitted, unless the respondent indicates a portion of the proposal is proprietary, may be subject to public inspection in accordance with the Public Information Act. All information obtained in the course of this solicitation will become property of NCTCOG.

SECTION 4: EVALUATION AND AWARD

4.0 TIME FOR EVALUATION

Unless stated otherwise elsewhere in this Request for Proposals, all proposals of qualification submitted shall remain valid for a minimum of 90 calendar days after the due date to allow adequate time for evaluation and award.

4.1 EVALUATION PROCESS

All submissions in response to this solicitation will be evaluated in a manner consistent with the NCTCOG and all applicable rules and policies.

A proposal review committee will be assembled to perform the evaluations. In the initial phase of the evaluation process, the evaluation committee will review all proposals that have been received before the solicitation due date. Nonresponsive submissions (those not conforming to the solicitation requirements) will be eliminated. Each respondent bears sole responsibility for the items included or not included in the response submitted by that respondent. NCTCOG reserves the right to disqualify any submission that includes significant deviations or exceptions to the terms, conditions, and/or specifications in this solicitation.

Once proposals have been submitted, the NCTCOG evaluates the proposals and determines which of those are determined to be reasonably qualified for award. Those so determined will be reviewed and scored. Best and final offers ("BAFO") for those reasonably qualified may be obtained by allowing the submission of a BAFO before the final decision is made to award a contract.

NCTCOG reserves the right to be the sole judge as to the overall acceptability of any submission or to judge the individual merits of specific provisions within competing offers.

4.2 INTERVIEWS

NCTCOG reserves the right to require an interview, including a presentation by the firm, to supplement their written submission. These presentations will be scheduled, if required, after Proposals are received and prior to the award of the Contract.

4.3 AWARD OF THE CONTRACT

Upon completion of the evaluation process, NCTCOG may award the contracts to one or more respondent(s) whose submission is determined to be the most advantageous to NCTCOG.

4.4 PROPOSAL EVALUATION CRITERIA

The criteria to be used to evaluate submissions are as follows:

Criteria Factors	Proposal Section	Description	Percent
Executive Summary	Tab B & Consideration of Tab A	Points will be awarded for required components of response for the sections identified, with 5% as a maximum total possible percentage points.	5%
Experience, References, Key Personnel	Tabs C and E	Points will be awarded for required components of response for the Reference sections identified, with 25% as a maximum total possible percentage points.	25%
Technical Proposal	Tab D	Points will be awarded for description of required components of project deliverables, and overall project plan in the Scope of Services, with 40% as the maximum total possible percentage points.	40%
Cost Proposal	Tab G	Points will be awarded based upon responses to the Cost Proposal, with 20% as a maximum total possible percentage points. Cost Proposals will be reviewed after consideration of all other requirements.	20%
Overall Quality	Entire Document & Consideration of Tabs F and HUB Status	<p>Points will be awarded on the basis of the quality of writing, quality of responses to required items, overall proposal presentation, and adherence to Tab F, Required Documents, with 10% as a maximum total possible percentage points.</p> <p>Additional points will be awarded in this section to Historically Underutilized Businesses, Minority, or Women-Owned or Disadvantages Business Enterprises (HUB).</p>	10%

SECTION 5: SPECIFICATIONS

5.1 SCOPE OF WORK

The Primary Intent of this RFP is to establish a contract for services to provide mobile maintenance of fire apparatus for the Fort Worth Fire Department. Such services would include fluid and filter changes, tire rotation and replacement, air system leak testing and repair, AC testing and repair, windshield services, and general preventative maintenance. Extra services to be performed at Respondent's facility are also of interest to the Fort Worth Fire Department.

Fort Worth Fire Department presently operates 44 fire stations in addition to the Joint Area Service Center. In order to increase efficiency and minimize apparatus down-time, it is the intent of this RFP to receive proposals for services that can be performed primarily on-site at each substation.

A preferred Respondent would have established experience in fire/rescue vehicle maintenance and repair, with industry partners including, but not limited to: auto parts providers, tire retailers, lubrication and filter providers, body and automotive glass providers, etc.

For the primary intent of this RFP, Respondents must also demonstrate a proven knowledge and understanding of fire apparatus maintenance and repair. Respondents must also demonstrate general working knowledge of implementing rotational on-site mobile service schedules, and provide how they would best provide these services within their proposal.

The **second intent** of this RFP (SHARE Proposal) is to receive proposals for the selection of a contractor/s to provide Mobile Fire Apparatus services as part of the SHARE program. Under the SHARE program, any public entity **NATIONWIDE** can use the SHARE contract and its selected Contractors and pricing to pursue their own projects. This offers a unique advertising advantage for Contractors to promote their services throughout the country. The core components of the SHARE Proposal are the same as the Emergency Operations Checklist Enhancement project.

The desired deliverable of this RFP involves the submittal of proposals detailing how a proposer would provide fire apparatus maintenance and repair services by performing such work at fire stations and/or a contracted vendor's location. Awarded contractors may provide these services to any subsequent region buying through the SHARE Cooperative.

For a comprehensive Scope of Services for this RFP, please reference **Exhibit A** of this document. To reference a list of preventative maintenance checks used by the Fort Worth Fire Department, please see **Exhibit B**. A list of Fort Worth Fire Stations is provided as **Exhibit C**. For pricing submittal information, please reference **Exhibit D**.

Responses are desired that demonstrate the Respondent can meet the requirement categories presented in this RFP. Respondents are asked to provide examples of previous efforts and/or project history that attest to specific skillsets/range of knowledge listed above.

Any contract resultant of this RFP would be compensated for hours performed and for the cost of products utilized in the performance of services or repairs. Respondents are asked to identify all skillsets and individuals required for services identified within this RFP, and hours required for each skillset. For more information, please refer to **Exhibit D**.

5.2 INSTRUCTIONS FOR RESPONDENTS

Your proposal must be concise and in an outline format. Pertinent supplemental information should be referenced and included as attachments. All proposals must be organized and tabbed to comply with the following sections:

Tab A LETTER OF TRANSMITTAL. The letter of transmittal will consist of:

- I. The completed page 1 of this solicitation document.
- II. A brief statement of the respondent's understanding of the work to be done and a summary of its qualifications.

Tab B EXECUTIVE SUMMARY. An executive summary will briefly describe the firm's approach and clearly indicate any options or alternatives being proposed. It should also indicate any major requirements that cannot be met by the firm.

Tab C KEY PERSONNEL. Attach resumes for all **managers, supervisors, operators** and **all other team members** who will be involved in the delivery of goods or services under this RFP. Identify any subcontractors or third party services that are utilized in the performance of fulfilling this RFP. Provide a general explanation and chart which specifies project leadership and reporting responsibilities, and how the team will interface with NCTCOG and Participating Entities project management and team personnel. Designate specific contact person(s) for the following: project management, negotiating potential contracts, conducting presentations/interviews, reporting, and who will be the primary point of contact for receiving Requests for Services from Participating Entities.

Tab D TECHNICAL PROPOSAL. This section should constitute the major portion of the submittal and must contain a narrative in specific response to the specifications outlined in **Section 5.1 –Scope of Work**.

This section should constitute the major portion of the proposal and must contain a specific response to each criteria listed in **Section 5.1, Scope of Work, Exhibits A, B, C, D, and Section 3.4, Proposal Evaluation Criteria. Indicate specific examples of how Proposer can meet each criteria.** Failure to provide written response to items indicated in this RFP will be interpreted by NCTCOG as an *inability* by the firm to provide the requested product, service or function.

Tab E REFERENCES. Include at least three recent references for customers (preferably public agencies) for whom you have provided the goods or services similar to those requested in this solicitation. Please include the organization's name, address, contact person, phone number, and email address for each reference. NCTCOG reserves the right to contact or visit any of the respondent's current and/or past customers to evaluate the level of performance and customer satisfaction.

Please submit any copies of work performed for the references that your firm supplies that are similar in nature to those requested in this solicitation.

Tab F REQUIRED DOCUMENTS. Please include signed copies of all ATTACHMENTS (beginning with ATTACHMENT I) appended to the back of this solicitation document.

Tab G COST PROPOSAL. Respondents should furnish a cost proposal for the service they propose. For more information, please refer to **Exhibit D**. The Cost Proposal shall be completed and submitted in a **separate sealed envelope**. Examples of a preferred pricing format for this RFP are included with **Exhibit D**.

SECTION 6: GENERAL TERMS AND CONDITIONS

6.0 TERMS

- 6.01 **Sales Tax.** NCTCOG is exempt from Texas limited sales, federal excise and use tax, and does not pay tax on purchase, rental, or lease of tangible personal property for the organization's use. A tax exemption certificate will be issued upon request.
- 6.02 **Conditions.** NCTCOG reserves the right to accept or reject any and/or all submissions or to cancel this notice at any time.
- 6.02.1 A response to this solicitation does not commit NCTCOG to a purchase contract, or to pay any costs incurred in the preparation of such response.
- 6.02.2 Unless the respondent specifies in the proposals, NCTCOG may award the contract for any items/services or group of items/services in the solicitation and may increase or decrease the quantity specified.
- 6.02.3 NCTCOG reserves the right to hold and accept any proposals received by the submission deadline for a period of ninety (90) days after the deadline if a determination has not been made for an award.
- 6.02.4 NCTCOG reserves the right to negotiate the final terms of any and all purchase contracts with respondent(s) selected and such contracts negotiated as a result of this solicitation may be re-negotiated and/or amended in order to successfully meet the agency needs.
- 6.02.5 NCTCOG reserves the right to waive any defect in this procurement process or to make changes to this solicitation, as it deems necessary. NCTCOG will provide notifications of such changes to all respondents recorded in the official record (Distribution Log/Receipts Record) as having received or requested solicitation.
- 6.02.6 NCTCOG reserves the right to contact any individual, agencies, or employers listed in a submission, to contact others who may have experience and/or knowledge of the respondent's relevant performance and/or qualifications; and to request additional information from any and all respondents.
- 6.02.7 NCTCOG reserves the right to conduct a review of records, systems, procedures, etc., of any entity selected for funding. This may occur prior to, or subsequent to, the award of a purchase contract. Misrepresentation of the respondent's ability to perform as stated in the qualification submittals may result in cancellation of the purchase contract award.
- 6.02.8 NCTCOG reserves the right to withdraw or reduce the amount of an award, or to cancel any contract resulting from this procurement if adequate funding is not available.
- 6.02.9 Respondent shall not, under penalty of law, offer or provide any gratuities, favors, or anything of monetary value to any officer, member, employee, or agent of NCTCOG for the purpose of, or having the effect of, influencing favorable disposition toward their own submission or any other submitted hereunder.
- 6.02.10 No employee, officer, or agent of NCTCOG shall participate in the selection, award, or administration of a contract if a conflict of interest, real or apparent, exists.

- 6.02.11 Respondent shall not engage in any activity that will restrict or eliminate competition. Violation of this provision may cause the respondent's bid to be rejected. This does not preclude joint ventures or subcontracts.
- 6.02.12 All proposals submitted must be an original work product of the respondent. The copying, paraphrasing, or other use of substantial portions of the work product of others and submitted hereunder, as original work of the respondent is not permitted. Failure to adhere to this instruction may cause the proposal submission(s) to be rejected.
- 6.02.13 The only purpose of this solicitation is to ensure uniform information in the selection of proposals and procurement of services. This solicitation is not to be construed as a purchase contract, or as a commitment of any kind, nor does it commit NCTCOG to pay for costs incurred prior to the execution of a formal contract unless such costs are specifically authorized in writing by NCTCOG.
- 6.02.14 The contents of a successful proposals submission may become a contractual obligation, if selected for award of a contract. Failure of the respondent to accept this obligation may result in cancellation of the award. No plea of error or mistake shall be available to the successful respondent as a basis for release of proposed services at stated price/cost. Any damages accruing to NCTCOG as a result of the Respondent's failure to contract may be recovered from the respondent.
- 6.02.15 A contract with the selected respondent may be withheld at the sole discretion of NCTCOG if issues of contract compliance or questioned/disallowed costs exist, until such issues are satisfactorily resolved. Award of contract may be withdrawn by NCTCOG if resolution is not satisfactory to NCTCOG.
- 6.02.16 NCTCOG is the responsible authority for handling complaints or protests regarding the selection process. This includes, but is not limited to, disputes, claims, protest of award, source evaluation or other matters of a contractual nature. Respondent agrees, to the extent possible and not in contravention of any applicable State or Federal law or procedure established for dispute resolution, to attempt to resolve any dispute between them regarding this process informally through voluntary mediation, arbitration or any other local dispute mediation process, including but not limited to dispute resolution policies of NCTCOG, before resorting to litigation.

6.03 **House Bill 89 Certification**

If Respondent is required to make a certification pursuant to Section 2270.002 of the Texas Government Code, Respondent certifies that Respondent does not boycott Israel and will not boycott Israel during the term of the contract resulting from this solicitation. If Respondent does not make that certification, Respondent must indicate that in its Response and state why the certification is not required.

6.04 **Insurance Requirements.** At all times during the term of a contract resulting from this procurement, the contractor shall procure, pay for, and maintain, with approved insurance carriers, the minimum insurance requirements set forth below, and shall require all contractors and sub-contractors performing work for which the same liabilities may apply under this contract to do likewise. The contractor may cause the insurance to be effected in whole or in part by the sub-contractors or sub-subcontractors under their contracts. NCTCOG reserves the right to waive or modify insurance requirements at its sole discretion.

1. Workers' Compensation: Statutory limits and employer's liability of not less than \$100,000 for each accident.
2. Commercial General Liability:
 - a. Minimum Required Limits:
 - \$1,000,000 per occurrence;
 - \$3,000,000 General Aggregate
 - b. Commercial General Liability policy shall include:
 - i. Coverage A: Bodily injury and property damage;

- ii. Coverage B: Personal and Advertising Injury liability;
 - iii. Coverage C: Medical payments
 - iv. Products: Completed operations
 - v. Fire Legal Liability
- c. Policy coverage must be on an “occurrence” basis using CGL forms as approved by the Texas State Board of Insurance
- d. Attachment of Endorsement CG 20 10- additional insured
- e. All other endorsements shall require prior approval by the NCTCOG.
- 3. Comprehensive Automobile/Truck Liability: Coverage shall be provided for all owned hired, and non-owned vehicles. Minimum Required Limit: \$1,000,000 combined single limit.
- 4. Professional liability:
 - a. Minimum Required Limits:
 - \$1,000,000 Each Claim
 - \$1,000,000 Policy Aggregate

6.05 Indemnification. Contractor shall defend, indemnify, and hold harmless NCTCOG, NCTCOG’s affiliates, and any of their respective directors, officers, employees, agents, subcontractors, successors, and assigns from any and all suits, actions, claims, demands, judgments, liabilities, losses, damages, costs, and expenses (including reasonable attorneys’ fees and court costs) (collectively, “Losses”) arising out of or relating to: (i) Services performed and carried out pursuant to the contract; (ii) breach of any obligation, warranty, or representation in the contract, (iii) the negligence or willful misconduct of contractor and/or its employees or subcontractors; or (iv) any infringement, misappropriation, or violation by contractor and/or its employees or subcontractors of any right of a third party; provided, however, that contractor shall have no obligation to defend, indemnify, or hold harmless to the extent any losses are the result of NCTCOG’s gross negligence or willful misconduct.

6.06 Force Majeure. It is expressly understood and agreed by both parties that, if the performance of any provision of a contract resulting from this procurement is delayed by force majeure, defined as reason of war, civil commotion, act of God, governmental restriction, regulation or interference, fire, explosion, hurricane, flood, failure of transportation, court injunction, or any circumstances which are reasonably beyond the control of the party obligated or permitted under the terms of the contract to do or perform the same, regardless of whether any such circumstance is similar to any of those enumerated herein, the party so obligated or permitted shall be excused from doing or performing the same during such period of delay, so that the period of time applicable to such requirement shall be extended for a period of time equal to the period of time such party was delayed. Each party must inform the other in writing within a reasonable time of the existence of such force majeure.

6.07 Form 1295. The Texas Legislature has adopted House Bill 1295. In summary, the law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties (Form 1295) to our agency prior to the award of certain contracts. The disclosure of interested parties must be completed electronically and submitted through the Texas Ethics Commission website. If the requirement applies to the contract resulting from this RFP, NCTCOG will notify the vendor that the disclosure is required and will provide a specific contract number for inclusion in the submittal. For more information about the process, please visit the following website: https://www.ethics.state.tx.us/whatsnew/FAQ_Form1295.html.

6.08 Equal Employment Opportunity. Contractor shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, gender identity, or national origin. Contractor shall take affirmative actions to ensure that applicants are employed, and that employees are treated, during their employment, without regard to their race, religion, color, sex, sexual orientation, gender identity, or national origin. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

- 6.09 Davis-Bacon Act.** Contractor agrees to comply with all applicable provisions of 40 USC § 3141 – 3148.
- 6.10 Contract Work Hours and Selection Standards.** Contractor agrees to comply with all applicable provisions of 40 USC § 3701 – 3708 to the extent this agreement indicates any employment of mechanics or laborers.
- 6.11 Rights to Invention Made Under Contract or Agreement.** Contractor agrees to comply with all applicable provisions of 37 CFR Part 401.
- 6.12 Clean Air Act, Federal Water Pollution Control Act, and Energy Policy Conservation Act.** Contractor agrees to comply with all applicable provisions of the Clean Air Act under 42 USC § 7401 – 7671, the Energy Federal Water Pollution Control Act 33 USC § 1251 – 1387, and the Energy Policy Conservation Act under 42 USC § 6201.
- 6.13 Debarment and Suspension (Executive Orders 12549 and 12689).** A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 6.14 Procurement of Recovered Materials.** Contractor agrees to comply with all applicable provisions of 2 CFR §200.322.
- 6.15 Restrictions on Lobbying.** Contractor is prohibited from using monies for lobbying purposes; Contractor shall comply with the special provision “Restrictions on Lobbying,” which is included as Attachment V of the RFSQ. Contractor shall include a statement of compliance with the Lobbying Certification and Disclosure of Lobbying Activities in applicable procurement solicitations. Lobbying Certification and Disclosure of Lobbying Activities shall be completed by subcontractors and included in subcontractor contracts, as applicable.
- 6.16 Drug-Free Workplace.** Contractor shall provide a drug free work place in compliance with the Drug Free Work Place Act of 1988.
- 6.17 Texas Corporate Franchise Tax Certification.** Pursuant to Article 2.45, Texas Business Corporation Act, state agencies may not contract with for profit corporations that are delinquent in making state franchise tax payments.
- 6.18 Civil Rights Compliance**
Compliance with Regulations: Contractor will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made part of this agreement.

Nondiscrimination: Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 45 CFR Part 21.

Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by Contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or

supplier will be notified by Contractor of obligations under this contract and the Acts and Regulations relative to Nondiscrimination on the grounds of race, color, sex, or national origin.

Information and Reports: Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and facilities as may be determined by the State or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations or directives. Where any information required of Contractor is in the exclusive possession of another who fails or refuses to furnish this information, Contractor will so certify to NCTCOG, the Texas Department of Transportation ("the State") or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

Sanctions for Noncompliance: In the event of Contractor's noncompliance with the Nondiscrimination provisions of this Agreement, Contractor will impose such sanctions as it the State or the FHWA may determine to be appropriate, including, but not limited to: withholding of payments to the Contractor under this Agreement until the Contractor compiles and/or cancelling, terminating or suspension of this Agreement, in whole or in part.

Incorporation of Provisions: Contractor will include the provisions of the paragraphs listed above, in this section 9.13, in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. Contractor will take such action with respect to any subcontract or procurement as NCTCOG, the State, or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier because of such direction, Contractor may request the State to enter into such litigation to protect the interests of the State. In addition, Contractor may request the United States to enter into such litigation to protect the interests of the United States.

6.19 Disadvantaged Business Enterprise Program Requirements

Contractor shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. Contractor shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. Each sub-award or sub-contract must include the following assurance: *The Contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this Agreement. The Contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the Contractor to carry out these requirements is a material breach of this agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.*

6.20 Pertinent Non-Discrimination Authorities

During the performance of this Agreement, Contractor, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- a. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- b. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects).
- c. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).
- d. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.
- e. The Age Discrimination Act of 1975, as amended, (49 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).

- f. Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).
- g. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not).
- h. Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38.
- i. The Federal Aviation Administration’s Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).
- j. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.
- k. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).
- i. Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

6.21 Ineligibility to Receive State Grants or Loans, or Receive Payment on State Contracts

In accordance with Section 231.006 of the Texas Family Code, a child support obligor who is more than thirty (30) days delinquent in paying child support and a business entity in which the obligor is a sole proprietor, partner, shareholder, or owner with an ownership interest of at least twenty-five (25) percent is not eligible to:

- a. Receive payments from state funds under a contract to provide property, materials or services; or
- b. Receive a state-funded grant or loan.

SECTION 7: ATTACHMENTS.

7.0 Attachments. Please complete and submit the attachments that follow with your proposal.

**ATTACHMENT I:
INSTRUCTIONS FOR PROPOSALS COMPLIANCE AND SUBMITTAL**

Compliance with the Solicitation

Submissions must be in strict compliance with this solicitation. Failure to comply with all provisions of the solicitation may result in disqualification.

Acknowledgment of Insurance Requirements

By signing its submission, Offeror acknowledges that it has read and understands the insurance requirements for the submission. Offeror also understands that the evidence of required insurance must be submitted within ten (10) working days following notification of its offer being accepted; otherwise, NCTCOG may rescind its acceptance of the Offeror's proposals. The insurance requirements are outlined in Section 5 - General Terms and Conditions.

Name of Organization/Contractor(s):

Signature of Authorized Representative:

Date: _____

**ATTACHMENT II:
CERTIFICATIONS OF OFFEROR**

I hereby certify that the information contained in this proposal and any attachments is true and correct and may be viewed as an accurate representation of proposed services to be provided by this organization. I certify that no employee, board member, or agent of the North Central Texas Council of Governments has assisted in the preparation of this proposal. I acknowledge that I have read and understand the requirements and provisions of the solicitation and that the organization will comply with the regulations and other applicable local, state, and federal regulations and directives in the implementation of this contract.

I also certify that I have read and understood all sections of this solicitation and will comply with all the terms and conditions as stated; and furthermore that I, _____(typed or printed name) certify that I am the _____ (title) of the corporation, partnership, or sole proprietorship, or other eligible entity named as offeror and respondent herein and that I am legally authorized to sign this offer and to submit it to the North Central Texas Council of Governments, on behalf of said offeror by authority of its governing body.

Name of Organization/Contractor(s):

Signature of Authorized Representative:

Date: _____

**ATTACHMENT III:
CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

This certification is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 93, Government-wide Debarment and Suspension, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668, 682), Department of Health and Human Services (45 CFR Part 76).

The undersigned certifies, to the best of his or her knowledge and belief, that both it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
2. Have not within a three-year period preceding this contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or contract under a public transaction, violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false Proposals, or receiving stolen property;
3. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offense enumerated in Paragraph (2) of this certification; and,
4. Have not within a three-year period preceding this contract had one or more public transactions terminated for cause or default.

Where the prospective recipient of federal assistance funds is unable to certify to any of the qualifications in this certification, such prospective recipient shall attach an explanation to this certification form.

Name of Organization/Contractor(s):

Signature of Authorized Representative:

Date: _____

**ATTACHMENT IV:
CERTIFICATION REGARDING LOBBYING**

The undersigned certifies, to the best of his or her knowledge or belief, that:

1. No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an officer or employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal loan, the entering into of any cooperative Contract, and the extension, continuation, renewal, amendment, or modification or any federal contract, grant, loan, or cooperative contract; and
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, and or cooperative contract, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying”, in accordance with the instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify accordingly.

Name of Organization/Contractor(s):

Signature of Authorized Representative:

Date: _____

**ATTACHMENT V:
DRUG-FREE WORKPLACE CERTIFICATION**

The _____ (company name) will provide a Drug Free Work Place in compliance with the Drug Free Work Place Act of 1988. The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited on the premises of the _____ (company name) or any of its facilities. Any employee who violates this prohibition will be subject to disciplinary action up to and including termination. All employees, as a condition of employment, will comply with this policy.

CERTIFICATION REGARDING DRUG-FREE WORKPLACE

This certification is required by the Federal Regulations Implementing Sections 5151-5160 of the Drug-Free Workplace Act, 41 U.S.C. 701, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668 and 682), Department of Health and Human Services (45 CFR Part 76).

The undersigned subcontractor certifies it will provide a drug-free workplace by:

Publishing a policy Proposal notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the consequences of any such action by an employee;

Establishing an ongoing drug-free awareness program to inform employees of the dangers of drug abuse in the workplace, the subcontractor's policy of maintaining a drug-free workplace, the availability of counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed on employees for drug violations in the workplace;

Providing each employee with a copy of the subcontractor's policy Proposal;

Notifying the employees in the subcontractor's policy Proposal that as a condition of employment under this subcontract, employees shall abide by the terms of the policy Proposal and notifying the subcontractor in writing within five days after any conviction for a violation by the employee of a criminal drug abuse statute in the workplace;

Notifying the Board within ten (10) days of the subcontractor's receipt of a notice of a conviction of any employee; and,

Taking appropriate personnel action against an employee convicted of violating a criminal drug statute or requires such employee to participate in a drug abuse assistance or rehabilitation program.

Name of Organization/Contractor(s):

Signature of Authorized Representative:

Date: _____

**ATTACHMENT VI:
CERTIFICATION REGARDING DISCLOSURE OF CONFLICT OF INTEREST**

The undersigned certifies that, to the best of his or her knowledge or belief, that:

“No employee of the contractor, no member of the contractor’s governing board or body, and no person who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this contract shall participate in any decision relating to this contract which affects his/her personal pecuniary interest.

Executives and employees of contractor shall be particularly aware of the varying degrees of influence that can be exerted by personal friends and associates and, in administering the contract, shall exercise due diligence to avoid situations which give rise to an assertion that favorable treatment is being granted to friends and associates. When it is in the public interest for the contractor to conduct business with a friend or associate of an executive or employee of the contractor, an elected official in the area or a member of the North Central Texas Council of Governments, a permanent record of the transaction shall be retained.

Any executive or employee of the contractor, an elected official in the area or a member of the NCTCOG, shall not solicit or accept money or any other consideration from a third person, for the performance of an act reimbursed in whole or part by contractor or Department. Supplies, tools, materials, equipment or services purchased with contract funds shall be used solely for purposes allowed under this contract. No member of the NCTCOG shall cast a vote on the provision of services by that member (or any organization which that member represents) or vote on any matter which would provide a direct or indirect financial benefit to the member or any business or organization which the member directly represents”.

No officer, employee or paid consultant of the contractor is a member of the NCTCOG.

No officer, manager or paid consultant of the contractor is married to a member of the NCTCOG.

No member of NCTCOG directly owns, controls or has interest in the contractor.

The contractor has disclosed any interest, fact, or circumstance that does or may present a potential conflict of interest.

No member of the NCTCOG receives compensation from the contractor for lobbying activities as defined in Chapter 305 of the Texas Government Code.

Should the contractor fail to abide by the foregoing covenants and affirmations regarding conflict of interest, the contractor shall not be entitled to the recovery of any costs or expenses incurred in relation to the contract and shall immediately refund to the North Central Texas Council of Governments any fees or expenses that may have been paid under this contract and shall further be liable for any other costs incurred or damages sustained by the NCTCOG as it relates to this contract.

Name of Organization/Contractor(s):

Signature of Authorized Representative:

Date:_____

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.

By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person doing business with local governmental entity.

2

☐

Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Describe each affiliation or business relationship with an employee or contractor of the local governmental entity who makes recommendations to a local government officer of the local governmental entity with respect to expenditure of money.

4 Describe each affiliation or business relationship with a person who is a local government officer and who appoints or employs a local government officer of the local governmental entity that is the subject of this questionnaire.

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor or other person doing business with local governmental entity

FORM CIQ

Page 2

5 Name of local government officer with whom filer has affiliation or business relationship. (Complete this section only if the answer to A, B, or C is YES.)

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or business relationship. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire?

☐ Yes

☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity?

☐ Yes

☐ No

C. Is the filer of this questionnaire affiliated with a corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes

☐ No

D. Describe each affiliation or business relationship.

6 Describe any other affiliation or business relationship that might cause a conflict of interest.

7

Signature of person doing business with the governmental entity

Date

**ATTACHMENT VII:
CERTIFICATION OF FAIR BUSINESS PRACTICES**

That the submitter has not been found guilty of unfair business practices in a judicial or state agency administrative proceeding during the preceding year. The submitter further affirms that no officer of the submitter has served as an officer of any company found guilty of unfair business practices in a judicial or state agency administrative during the preceding year.

Name of Organization/Contractor(s):

Signature of Authorized Representative:

Date: _____

**ATTACHMENT VIII:
CERTIFICATION OF GOOD STANDING
TEXAS CORPORATE FRANCHISE TAX CERTIFICATION**

Pursuant to Article 2.45, Texas Business Corporation Act, state agencies may not contract with for profit corporations that are delinquent in making state franchise tax payments. The following certification that the corporation entering into this offer is current in its franchise taxes must be signed by the individual authorized on Form 2031, Corporate Board of Directors Resolution, to sign the contract for the corporation.

The undersigned authorized representative of the corporation making the offer herein certified that the following indicated Proposal is true and correct and that the undersigned understands that making a false Proposal is a material breach of contract and is grounds for contract cancellation.

Indicate the certification that applies to your corporation:

_____ The Corporation is a for-profit corporation and certifies that it is not delinquent in its franchise tax payments to the State of Texas.

_____ The Corporation is a non-profit corporation or is otherwise not subject to payment of franchise taxes to the State of Texas.

Type of Business (if not corporation): ☐ Sole Proprietor

 ☐ Partnership

 ☐ Other

IRS Tax Number: _____

(Printed/Typed Name and Title of Authorized Representative)

Signature

Date: _____

**ATTACHMENT IX:
HISTORICALLY UNDERUTILIZED BUSINESSES, MINORITY OR WOMEN-OWNED OR DISADVANTAGED
BUSINESS ENTERPRISES**

Historically Underutilized Businesses (HUBs), minority or women-owned or disadvantaged businesses enterprises (M/W/DBE) are encouraged to participate in the solicitation process. Representatives from HUB companies should identify themselves and submit a copy of their certification.

NCTCOG recognizes the certifications of both the State of Texas Program and the North Central Texas Regional Certification Agency. Companies seeking information concerning HUB certification are urged to contact:

State of Texas HUB Program
Texas Comptroller of Public Accounts
Lyndon B. Johnson State Office Building
111 East 17th Street
Austin, Texas 78774
(512) 463-6958
<http://www.window.state.tx.us/procurement/prog/hub/>

Local businesses seeking M/W/DBE certification should contact:

North Central Texas Regional Certification Agency
624 Six Flags Drive, Suite 100
Arlington, TX 76011
(817) 640-0606
<http://www.nctrca.org/certification.html>

Submitter must include a copy of its minority certification documentation as part of this solicitation.

If your company is already certified, attach a copy of your certification to this form and return with your proposal.

Indicate all that apply:

_____ Minority-Owned Business Enterprise

_____ Women-Owned Business Enterprise

_____ Disadvantaged Business Enterprise

ATTEST TO Attachments of Certification:

Authorized Signature

Typed Name

Date

Subscribed and sworn to before me this _____ day of _____ (month), 20__ in

_____ (city), _____ (county), _____ (state).

SEAL

Notary Public in and for _____ (County),
State of _____ Commission expires: _____

EXHIBIT A

Scope of Services

The Primary Intent of this RFP is to establish a contract for services to provide mobile maintenance of fire apparatus for the Fort Worth Fire Department. Such services would include fluid and filter changes, tire rotation and replacement, air system leak testing and repair, AC testing and repair, windshield services, and general preventative maintenance. Extra services to be performed at Respondent's facility are also of interest to the Fort Worth Fire Department.

Fort Worth Fire Department presently operates 44 fire stations in addition to the Joint Area Service Center. In order to increase efficiency and minimize apparatus down-time, it is the intent of this RFP to receive proposals for services that can be performed primarily on-site at each substation.

A preferred Respondent would have established experience in fire/rescue vehicle maintenance and repair, with industry partners including, but not limited to: auto parts providers, tire retailers, lubrication and filter providers, body and automotive glass providers, etc.

For the primary intent of this RFP, Respondents must also demonstrate a proven knowledge and understanding of fire apparatus maintenance and repair. Respondents must also demonstrate general working knowledge of implementing rotational on-site mobile service schedules, and provide how they would best provide these services within their proposal.

The **second intent** of this RFP (SHARE Proposal) is to receive proposals for the selection of a contractor/s to provide Mobile Fire Apparatus services as part of the SHARE program. Under the SHARE program, any public entity **NATIONWIDE** can use the SHARE contract and its selected Contractors and pricing to pursue their own projects. This offers a unique advertising advantage for Contractors to promote their services throughout the country. The core components of the SHARE Proposal are the same as the Emergency Operations Checklist Enhancement project.

The desired deliverable of this RFP involves the submittal of proposals detailing how a proposer would provide fire apparatus maintenance and repair services by performing such work at fire stations and/or a contracted vendor's location. Awarded contractors may provide these services to any subsequent region buying through the SHARE Cooperative.

Responses are desired that demonstrate the Respondent can meet the requirement categories presented in this RFP. Respondents are asked to provide examples of previous efforts and/or project history that attest to specific skillsets/range of knowledge listed above.

Services Requested to be Performed On-Site at Fire Stations (Mobile Services):

The following list is comprised of the primary services desired in this RFP. Responses should include the description of and costs of the following services to be completed at each fire station.

All fluid and filter changes

- Per OEM specifications. OEM specifications will recommend type of oil.

Tires

- Rotation
- Replacement

Windshield Wipers

Lights and Bulb Replacement

- D.O.T. lighting, headlights, tail lights, marker lights, etc.

Chassis Lubrication

Discharge gauges

- Replacement only

Air System Air Leaks

- Air leak repair, replacement of parts if needed, and depending on where leak is located.

Air Conditioning Testing

- Testing and minor repairs that can be accomplished on-site

Any additional services that Proposer is able to perform at each fire station

- Please elaborate and provide cost on "Optional Extra Services" on Cost Proposal

Services Requested to be Performed at Vendor's Location (Static Services):

The following services are

Body Work

- Repair and custom fabrication as needed

Engine and Transmission Work

- Testing, maintenance, repair and replacement

Pump Work/Testing

UL Aerial Testing

- Testing, maintenance and repair

Alignment Work

Brakes

- Testing, maintenance, repair and replacement

Bumper to Bumper Preventative Maintenance Work (BPM)

- Services are desired for these functions in addition to changing all fluids and filters. See **Exhibit B** for more information.

Aerial Repairs

Any additional services that Proposer is able to perform at their own location

- Please elaborate and provide cost on "Optional Extra Services" on Cost Proposal

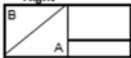
Respondents are asked to provide their plan for implementation of these services and detail the method that they intend to make them available to the Fort Worth Fire Department. Interested Respondents are requested to provide responses to the items listed in **Section 4.4** and **5.2** of this RFP in addition to this section, and to provide pricing for each. Examples of how best to provide pricing for each scenario is provided as **EXHIBIT D**.


EXHIBIT B **Preventative Maintenance Checklist Example**


PM SHEET FIRE TRUCK			Unit #		
Date			Mileage		
Work Order #			Oil Change		
<div style="display: flex; justify-content: space-around;"> Good Future attention Immediate attention </div>			<div style="display: flex; justify-content: space-around;"> Y N </div>		
Drive in inspection			Drive in inspection		
1	Review history	 	7	Brake & park brake operation	
2	Oil, coolant, warning lights (Dash)	 	8	Air gauge, low pressure, protection valve	
3	Engine and Trans operation	 	9	License plate and registration	
4	Lights and operation (inside & out)	 	10	Seat, seat belts & Steering	
5	Heater, defrost, A/C. vents, fan	 	11	Horn and wiper operation	
6	Road triangles First aid kit	 	12	Window & mirror operation	
Tires and Wheels			Body Damage		
13	Damage, Irregular wear	 	17	Interior	
14	Record air pressure, Tread depth	 	18	Exterior	
15	Valve syem,caps studs,fasteners& rim cond	 	Trans Service Intervals		
16	Oil condition & level/ Wheel bearing play	 	60,000 / 120,000 miles		

Record Tread Depth Record Air Pressure Before/After


Right

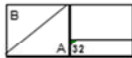







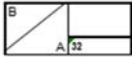
Front

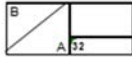


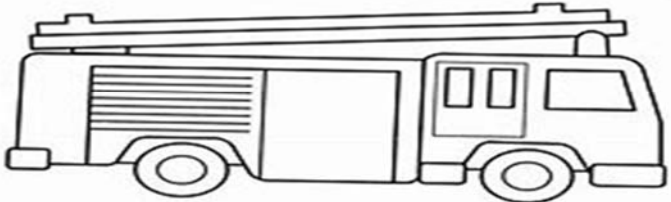


Left









Engine				Engine					
35	Antifreeze Protection Level _____ Degrees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	39	Coolant, Fuel, Oil Line Leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36	Radiator, Cap, Pressure Test, Hoses, Leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	40	Air Filter, Intake piping and Intake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
37	Fan Blade, Clutch, All Belts, Idlers, Tensions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	41	Fuel Pump, Seals, Lines, Replace Filters If Due	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38	Steering Fluid, Linkage, Joints	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	42	Exhaust Manifold, Pipe & Turbo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical				Electrical					
43	Battery Hold Down, Cables, Terminals, Cover	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	46	Battery Load Test (Record Below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
44	Battery Fluid Level, Battery Tray Condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	47	Output: Amps _____ Volts _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
45	Alternator & Starter Operation & Mounting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	48	Cable Voltage Drop	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hydraulic				Hydraulic					
49	Check hydraulic fluid level & condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	53	Boom Condition, Mounting, Cables, Pullies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
50	Hydraulic Tank, Cylinders & Hoses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	54	Outrigger, condition operation & mounting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51	PTO Assy, Mounting & Hoses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	55	Inspect All Controls Operation and Leaks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52	Inspect all attachments for proper operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	56	Lubricate grease fittings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire Pump & Booster Pump				Aerial Ladder					
57	Inspect Lever/valve operation, sign of leakage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	66	Inspect & lubricate waterway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58	Inspect all Gauges, Mounting, Condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	67	Inspect ladder for cracks, damage, operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
59	Lubricate & adjust pump packing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	68	Inspect cables, sheaves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
60	Inspect pump controls, switches, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	69	Check adjustment of front, middle & bottom p	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
61	Inspect booster tank for leak, damage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	70	Inspect & lubricate monitor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
62	Inspect hose reels and rollers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	71	Check oil level, swing drive, grease bearing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
63	Inspect pump shift	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	72	Lubricate unit per manufacturer recommended	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
64	Inspect water piping, mounting condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	73	Test EPU operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
65	Check pump operation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CCA _____

Battery #					
Volts					
Amps					

Remove & Charge if less than specification.

I certify that this inspection has been completed accurately and in compliance with city policy.

Mechanic Signature _____

Crew Leader Signature _____

Date Completed _____

--	--	--	--	--	--	--	--	--	--	--	--	--	--

EXHIBIT C
List of Fort Worth Fire Stations (Not including JASC)

FD Facility	Batt	Address	Zip	Big Phone (817)	"City" Dinky (817)	"Station" Dinky (817)	Fax (817)
FIRE STATION 01	2	120 North Pecan Street	76102	392-6901	392-5301		392-5201
FIRE STATION 02	2	1000 Cherry Street	76102	392-6902	392-3561		392-5202
FIRE STATION 03	4	4700 Ramey Avenue	76105	392-6903	392-5303		392-5203
FIRE STATION 04	1	2954 Old Mansfield Road	76119	392-6904	392-5304		392-5204
FIRE STATION 05	2	850 Irma Street	76104	392-6905	392-5305		392-5205
FIRE STATION 06	2	205 University Drive	76107	392-6906	392-5306		392-5206
FIRE STATION 07	4	925 Morrison Drive	76120	392-6907	392-5307		392-5207
FIRE STATION 08	2	1101 12th Avenue	76104	392-6908	332-9900		392-8578
FIRE STATION 09	3	2575 Polaris Drive	76137	392-6909	838-5001		392-8546
FIRE STATION 10	1	3209 Hemphill Street	76110	392-6910	926-8369		392-8846
FIRE STATION 11	6	1900 Texan Drive	76247	392-6911	392-5311		392-5211
FIRE STATION 12	3	120 North West 22nd Street	76164	392-6912	392-5312		392-5212
FIRE STATION 13	3	5333 Lea Crest Lane	76135	392-6913	392-5313	237-4929	392-5213
FIRE STATION 14	2	2737 Meadowbrook Drive	76103	392-6914	392-5314		392-5214
FIRE STATION 15	3	3100 Azle Avenue	76106	392-6915	392-5315	624-4269	392-5215
FIRE STATION 16	5	5933 Geddes Avenue	76107	392-6916	392-5316		392-5216
FIRE STATION 17	1	5151 Hemphill Street	76115	392-6917	392-5317		392-5217
FIRE STATION 18	5	1908 Carleton Avenue	76107	392-6918	392-5318	763-9053	392-5218
FIRE STATION 19	3	2605 Carnation Avenue	76111	392-6919	392-5319		392-5219
FIRE STATION 20	4	901 Woodhaven Boulevard	76112	392-6920	392-5320		392-5220
FIRE STATION 21	1	3501 South Hills Avenue	76109	392-6921	392-5321	923-3044	392-5221
FIRE STATION 22	4	4849 Wilbarger Street	76119	392-6922	392-5322		392-5222
FIRE STATION 23	5	3201 Portales Drive	76116	392-6923	392-5323	244-1274	392-5223
FIRE STATION 24	4	3101 Forest Avenue	76112	392-6924	392-0024	429-4425	392-7602
FIRE STATION 25	3	3801 North Main Street	76106	392-6925	392-5325		392-5225
FIRE STATION 26	5	6124 South Hulen Street	76133	392-6926	392-5326		392-5226
FIRE STATION 27	4	2940 Precint Line	76118	392-6927	392-5327		392-5227
FIRE STATION 28	1	1300 Everman Parkway	76140	392-6928	392-5328		392-5228
FIRE STATION 29	1	6400 Westcreek Drive	76133	392-6929	392-5329		392-5229
FIRE STATION 30	5	4416 Southwest Boulevard	76116	392-6930	392-5330		392-5230
FIRE STATION 31	6	4209 Longstraw Drive	76137	392-6931	392-5331		392-5231
FIRE STATION 32	5	10201 White Settlement Road	76108	392-6932	392-5332		392-5232
FIRE STATION 33	4	14650 Statler Boulevard	76155	392-6933	392-5333		392-5233
FIRE STATION 34	6	14101 Sendera Ranch Boulevard	76052	392-6934	392-5334		392-5234
FIRE STATION 35	6	2201 Flight Line Road	76177	392-6935	392-5335		392-5235
FIRE STATION 36	5	5045 Columbus Trail	76123	392-6936	392-5336		392-5236
FIRE STATION 37	6	4701 Ray White Road	76248	392-6937	392-5337		392-5237
FIRE STATION 38	6	13280 Park Vista Boulevard	76248	392-6938	392-5338	491-9332	392-5238
FIRE STATION 39	5	7655 Oakmont Boulevard	76132	392-6939	392-2439		392-5239
FIRE STATION 40	3	8510 Spring Street	76179	392-6940	392-5340		392-5240
FIRE STATION 41	6	11400 Willow Springs Road	76052	392-6941	392-5341		392-5241
FIRE STATION 42	1	450 East Rendon Crowley Road	76028	392-6942	392-5342		392-5242
FIRE STATION 44	3	4017 Falcon Way West	76106	392-6944	392-5344	624-4226	392-5244

EXHIBIT D Cost Proposal

Respondents are to provide a rate chart for the labor categories/skill sets in a similar fashion as outlined below. All rates should be presented as fully loaded hourly rates. Include any other cost criteria that should be considered within the "other" category. Attach extra sheets, as necessary. Respondents are encouraged to offer additional mechanical and/or bodywork functions and services as options for retainer under this solicitation.

Pricing Format Request Example for Mobile Services		Procurement No.:	NCT 2019-146
Proposer Name:			
Notes:	1. This pricing sheet is for on-site, mobile services to be performed at fire stations only. 2. Please provide hourly rates for all staff required to perform mobile operations at Fire Stations. 3. Use as many lines as needed. 4. Detail any additional information as necessary. 5. Proposers are encouraged to offer additional mechanical and/or bodywork functions or services as a catalog option. Please provide any additional options with 'list less' or 'cost plus'		
Exhibit D - Cost Proposal for Mobile Services			
Item	Description	Offered Price	
	Position Title (example: fluid technician, etc.)	per hour	
	Position Title	per hour	
	Position Title	per hour	
	Position Title	per hour	
	Position Title	per hour	
	Service Fee (if applicable)	flat rate	
	Mileage Fee (if applicable)	\$X per mile	
	Parts	Cost, Cost plus, etc	
	Other		
	Other		
	Other		
	Other		
	Contractor reserves the right to offer additional mechanical and/or bodywork functions or services at "list less", "Cost plus percent", etc. Please specify.	_____ %	

Pricing Format Request Example for Static Services		Procurement No.:	NCT 2019-146
Proposer Name:			
Notes:	<p>1. This pricing sheet is for vendor provided services at Vendor's static location only.</p> <p>2. Please provide hourly rates for all staff required to perform work required for fire apparatus.</p> <p>3. Use as many lines as needed.</p> <p>4. Detail any additional information as necessary.</p> <p>5. Proposers are encouraged to offer additional mechanical and/or bodywork functions or services as a catalog option. Please provide any additional options with 'list less' or 'cost plus' percentages for pricing. A copy of any catalog services should be included with this response.</p>		
Exhibit D - Cost Proposal for Static Services			
Item	Description	Offered Price	
	Position Title (example: fluid technician, etc.)	per hour	
	Position Title	per hour	
	Position Title	per hour	
	Position Title	per hour	
	Position Title	per hour	
	Parts	Cost, Cost Plus, ect	
	Other		
	Other		
	Other		
	Other		
	Other		
	Other		
	Contractor reserves the right to offer additional mechanical and/or bodywork functions or services at "list less", "Cost plus percent", etc. Please specify.	_____ %	



**ADDENDUM TO THE
REQUEST FOR PROPOSALS
North Central Texas Council of Governments
Fire Apparatus Service and Repair**

ADDENDUM NO. 1

DATE ISSUED: October 18, 2019

**REQUEST FOR PROPOSALS NUMBER: NCT-2019-146
ORIGINAL RFP SUBMISSION DATE: November 12, 2019
REVISED RFP SUBMISSION DATE: November 19, 2019**

RFP NCT-2019-146, dated October 3, 2019, is hereby amended to incorporate in full text the following provisions:

Section 3.4 Solicitation Schedule:

The Inquiry Period due date for this RFP has hereby been amended to **October 25, 2019 at 5:00 p.m. CDT.**

The proposal due date for this RFP has hereby been amended to **November 19, 2019 at 3:00 p.m. CDT.**

The following items were requested at the Pre-Proposal conference held on October 16, 2019:

-Level "A" PM Inspection, and;

-A complete list of Fort Worth Fire Dept.'s heavy truck fleet inventory and support vehicle inventory. Be advised that this list is expected to expand in the future.

At this time, the decision was made to extend the Inquiry Period and Proposal Deadlines. Following the completion of the Inquiry Period, all questions asked via e-mail and posed at the Pre-Proposal conference will be transcribed and uploaded as Addendum 2 Q&A.

Fort Worth Fire Department
"A" Preventative Maintenance Example

Truck, Fire - Level A Preventative Maintenance Inspection



DATE 9-30-15
UNIT # 2330122
WORKORDER NUMBER 210626
PREVIOUS PM DATE 4-24-15
Hourmeter 8,544

Current Mileage 91,973
Previous PM Mileage 87,770
Lapse Mileage 4,203
BEGINNING DIPSTICK READING _____

Express Shop

Last State Inspection Date 7-23-15

✓ = INSPECTED AND OK ✕ = ADJUSTMENTS MADE X = REPAIR REQUIRED N/A = NOT APPLICABLE						
DRIVE IN INSPECTION			CODE		DRIVE IN INSPECTION	CODE
101	REVIEW UNITS HISTORY FILE		/	107	Parking Brake & Service Brake Operation	/
102	Starter, Operation, Engine Sounds		/	108	Air Dryer, Low Air Warning Light & Buzzer	/
103	All Instruments, Gauges		/	109	Steering Free Play _____, Operation	/
104	Lights, Dash Lights, Dome Lights		/	110	PTO Switch, Indicator lights	/
105	Horns, Wipers, Washers, Visors, Turn Signals, Hazards		/	111	Emergency Light Switches, Controls	/
106	Transmission Shift Controls		/	112	State Inspection Sticker	/
CAB AND CHASSIS			CODE		CAB AND CHASSIS	CODE
201	Lights, Lenses, Reflectors, Turn Signals, Wiper Blades		/	205	Fire Extinguisher, Road Triangles Mounting, etc	/
202	Body, Glass, Mirror Brackets		/	206	Test Auxilliary Engine (If Equipped)	/
203	Fuel Tank & Cap, Gasket, Chain		/	207	Inspect Valve & Gauge Panel	/
204	Mudflaps, Bracket, Tow hook, mounting		/	208	Record Paint or Body Damage	/
TIRES, HUBS & RIMS			CODE		TIRES, HUBS & RIMS	CODE
301	Hub Cap, Oil Condition, Vents, Levels		/	304	Record Air Pressure, Tread Depth, Matching	/
302	Studs, Lugs, Fasteners		/	305	Irregular Wear, Damage	/
303	Valve Stem, Caps, Rim Condition		/			/

Record Air Pressure Before/After

Front	Right			
	Left			

UNDERCARRIAGE		CODE	UNDERCARRIAGE		
401	Check Engine for Signs of Fluid Leaks	/	407	Rear Brake Drums, Slack Adjuster, Wheel Seals	/
402	Steering Tie Rods, Pins & Bushings	/	408	Rear Brake Hoses, Lines, Valves	/
403	Front Drum, Linings, Slack Adjuster, Wheel Seals	/	409	Rear Brake Chambers, Slack Adjuster, Travel, Operation	/
404	Front Brake Hoses, Lines, Valves	/	410	Inspect Suspension, Hangers, Springs, Bags & U-Bolts	/
405	Transmission, Fluid Level, Leaks	/	411	Inspect Brakes Adjustment All Positions	/
406	PTO Assy, Mounting, Control Valve & Hyd Hoses	/	412	Lubricate Chassis	/
ENGINE		CODE	ENGINE		CODE
501	Coolant Reservoir, Cap, Level ____ Added	/	507	Coolant, Fuel, Oil Lines; Support, Leaks	/
502	Antifreeze Protection Level ____ Deg, DCA ____	/	508	Air Cleaner, Intake Piping, Exhaust Manifolds	/
503	Radiator, Cap, Pressure Test, Hoses, Leaks	/	509	Intake & Exhaust System, Turbo Charger	/
504	Fan Blade, Clutch, Shroud, All Belts, Idlers, Tensioners	/	510	Fuel Pump Linkage, Seals, Return Springs, ECM	/
505	Steering Linkage, Joints, P/S Reservoir	/	511	Radiator, Mounting, Support Brackets	/
506	Record Air Filter Restriction _____ "	/	512	Change Oil, Fuel & Filters, Oil Added 37 Quarts	/

✓

ELECTRICAL		CODE	ELECTRICAL		CODE
601	Battery Hold Down, Cables, Terminals - Clean & Coat		603	Battery Load Test (Record Below)	
602	Battery Fluid Level, Battery Tray Condition				
	Fire Pump & Booster Pump	CODE		Aerial Ladder	CODE
701	Inspect lever/valve operation, sign of leakage		801	Inspect & Lubricate Waterway	
702	Inspect all gauges, mounting, condition		802	Inspect ladder for cracks, damage, operation	
703	Lubricate & adjust pump packing		803	Inspect cables, sheaves	
704	Inspect pump controls, switches, etc.		804	Check adjustment of front, middle & bottom slide pads	
705	Inspect booster tank for leak, damage		805	Inspect & Lubricate Monitor	
706	Inspect hose reels and rollers		806	Check oil level, swing drive, Grease swing bearing	
707	Inspect pump shift		807	Inspect Hyd Reservoir Mounting, Fluid Level, Cap	
708	Inspect water piping, mounting condition		808	Lubricate unit per manufacturer recommendations	
709	Check pump operation		809	Test Outrigger Operation	
			810	Test EPU Operation	

9/18/2001

Fire Truck - A 1 of 2

Battery #	1	2	3	4	ECM
Volts					
Amps					

Remove & Charge if less than specification.

I certify that this inspection has been completed accurately and in compliance with city policy.

~~C~~OMPLETE ALL PAPER WORK

Mechanic's Signature

Date Completed

Crew Leader Signature

Supervisor's Signature

Fort Worth Fire Department Inventory

List of Fire Apparatus for City of Fort Worth
As of October, 2019

Eq Number	Assignment	Vin Number	Engine Type	Transmission Type	Mfg
233-0114	Engine 79	4S7PT9S08MC003061	Cummins L10	Allison MT 647	FMC
233-0115	Engine 89	4S7CT31921C038055	Cummins ISM	Allison MD 3066	Spartan
233-0116	Engine 83	4S7CT31991C038053	Cummins ISM	Allison MD 3066	Spartan
233-0117	Engine 92	4S7CT31981C038058	Cummins ISM	Allison MD 3066	Spartan
233-0119	Engine 82	4S7CT31901C038056	Cummins ISM	Allison MD 3066	Spartan
233-0120	Engine 85	4S7CT31901C038057	Cummins ISM	Allison MD 3066	Spartan
233-0121	Engine 90	4S7CT31912C041494	Cummins ISM	Allison MD 3066	Spartan
233-0122	Engine 93	4S7CT319X2C041495	Cummins ISM	Allison MD 3066	Spartan
233-0124	Engine 94	4S7CT31932C041497	Cummins ISM	Allison MD 3066	Spartan
233-0125	Engine 77	4S7CT31952C041498	Cummins ISM	Allison MD 3066	Spartan
233-0127	Engine 97	4S7AU2F9X3C044857	Detroit 60	Allison EVP 4000	Spartan
233-0128	Engine 87	4S7AU2F913C044858	Detroit 60	Allison EVP 4000	Spartan
233-0129	Engine 88	4S7AU2F933C044859	Detroit 60	Allison EVP 4000	Spartan
233-0130	Engine 78	4S7AU2F9X3C044860	Detroit 60	Allison EVP 4000	Spartan
233-0131	Engine 95	4S7AU2F9X5C047759	Detroit 60	Allison EVPR 4000	Spartan
233-0132	Engine 75	4S7AU2F965C047760	Detroit 60	Allison EVPR 4000	Spartan
233-0133	Engine 86	4S7AU2F985C047761	Detroit 60	Allison EVPR 4000	Spartan
233-0134	Engine 76	4S7AU2F986C052203	Detroit 60	Allison EVPR 4000	Spartan
233-0135	Engine 83	4S7AU2F9X6C052204	Detroit 60	Allison EVPR 4000	Spartan
233-0136	Engine 84	4S7AU2F966C052202	Detroit 60	Allison EVPR 4000	Spartan
233-0137	Engine 88	4S7AU2F916C052205	Detroit 60	Allison EVPR 4000	Spartan
233-0138	Engine 18	4S7AU2F946C054806	Detroit 60	Allison EVPR 4000	Spartan
233-0139	Engine 41	4S7AU2F9X6C054695	Detroit 60	Allison EVPR 4000	Spartan
233-0140	Engine 27	4S7AU2F956C054698	Detroit 60	Allison EVPR 4000	Spartan
233-0141	Engine 98	4S7AU2F976C054699	Detroit 60	Allison EVPR 4000	Spartan
233-0142	Engine 06	4S7AU2F916C054696	Detroit 60	Allison EVPR 4000	Spartan
233-0143	Engine 75	4S7AU2F936C054697	Detroit 60	Allison EVPR 4000	Spartan
233-0145	Engine 81	4S7AU2P988C060741	Detroit 60	Allison EVPR 4000	Spartan
233-0146	Engine 90	4S7AU2P9X8C060742	Cat C-13	Allison EVPR 4000	Spartan
233-0147	Engine 89	4S7AU2P918C060743	Cat C-13	Allison EVPR 4000	Spartan
233-0149	Engine 25	4S7AU2P918C066610	Cat C-13	Allison EVPR 4000	Spartan
233-0150	Engine 36	4S7AU2P938C066611	Cat C-13	Allison EVPR 4000	Spartan
233-0151	Engine 11	4S7AU2P958C066612	Cat C-13	Allison EVPR 4000	Spartan
233-0152	Engine 38	4S7AU2P978C066613	Cat C-13	Allison EVPR 4000	Spartan
233-0153	Engine 34	4S7AU2P989C1071059	Cat C-13	Allison EVPR 4000	Spartan
233-0154	Engine 03	4S7AU2P949C071060	Cat C-13	Allison EVPR 4000	Spartan
233-0155	Engine 24	4S7AU2P969C071061	Cat C-13	Allison EVPR 4000	Spartan
233-0156	Engine 32	4S7AU2P989C071062	Cat C-13	Allison EVPR 4000	Spartan
233-0157	Engine 01	4S7AU2P9X9C071063	Cat C-13	Allison EVPR 4000	Spartan
233-0158	Engine 08	4S7AU2P9XBC074163	Cat C-13	Allison EVPR 4000	Spartan
233-0159	Engine 15	4S7AU2P91BC074164	Cat C-13	Allison EVPR 4000	Spartan
233-0160	Engine 05	4S7AU2P98BC074162	Cat C-13	Allison EVPR 4000	Spartan
233-0161	Engine 40	4S7AT2P9XBC074165	Cat C-13	Allison EVPR 4000	Spartan
233-0163	Engine 14	4S7AU2P97BC075030	Cat C-13	Allison EVS 4000	Spartan
233-0164	Engine 17	4S7AU2P99BC075031	Cat C-13	Allison EVS 4000	Spartan
233-0165	Engine 19	4S7AU2P90BC075032	Cat C-13	Allison EVS 4000	Spartan

233-0166	Engine 22	4S7AU2P92BC075033	Cat C-13	Allison EVS 4000	Spartan
233-0167	Engine 20	4S7AU2E9XDC077313	Cummins ISX	Allison EVS 4000	Spartan
233-0168	Engine 10	4S7AU2E98DC077312	Cummins ISX	Allison EVS 4000	Spartan
233-0169	Engine 30	4S7AU2E91DC077314	Cummins ISX	Allison EVS 4000	Spartan
233-0170	Engine 04	4S7AU2E91DC077832	Cummins ISX	Allison EVS 4000	Spartan
233-0171	Engine 28	4S7AU2E95DC077834	Cummins ISX	Allison EVS 4000	Spartan
233-0172	Engine 23	4S7AU2E93DC077833	Cummins ISX	Allison EVS 4000	Spartan
233-0173	Engine 29	4S7AUCE97DC077835	Cummins ISX	Allison EVS 4000	Spartan
233-0175	Engine 03	4S7AU2E95HC081873	Cummins ISX	Allison EVS 4000	Spartan
233-0176	Engine 39	4S7AU2E99HC081875	Cummins ISX	Allison EVS 4000	Spartan
233-0177	Engine 07	4S7AU2E97HC081874	Cummins ISX	Allison EVS 4000	Spartan
233-0178	Engine 12	54F2CB718JWM12064	Cummins ISL 9	Allison EVS 4000	Rosenbauer
233-0179	Engine 31	54F2CB715JWM12068	Cummins ISL 9	Allison EVS 4000	Rosenbauer
233-0180	Engine 20	54F2CB71XJWM12065	Cummins ISL 9	Allison EVS 4000	Rosenbauer
233-0181	Engine 21	54F2CB711JWM12066	Cummins ISL 9	Allison EVS 4000	Rosenbauer
233-0182	Engine 26	54F2CB713JWM12067	Cummins ISL 9	Allison EVS 4000	Rosenbauer
233-0183	Engine 37	54F2CB717JWM12069	Cummins ISL 9	Allison EVS 4000	Rosenbauer
233-0184	Engine 16	4P1BAAFFXKA020509	Cummins ISL 9	Allison 3000EVPR	Pierce
233-0185	Engine 24	4P1BAAFF6KA020510	Cummins ISL 9	Allison 3000EVPR	Pierce
233-0186	Engine 02	4P1BAAFF8KA020508	Cummins ISL 9	Allison 3000EVPR	Pierce
234-0020	Truck 84	4Z3XESEB6XRF61676	Detroit 60	Allison HD 4060P	ALF/Quality
234-0021	Quint 81	4Z36ESEB4YRG51700	Detroit 60	Allison HD 4060P	ALF
234-0022	Truck 14	4ENGAAA8611002577	Detroit 60	Allison HD 4060P	E-One
234-0023	Truck 85	4Z3HAACG52RJ43351	Detroit 60	Allison HD 4060P	ALF
234-0024	Quint 83	4Z3HAACG92RJ94271	Detroit 60	Allison HD 4060P	ALF
234-0025	Quint 86	4Z3HAACG02RJ94272	Detroit 60	Allison HD 4060P	ALF
234-0026	Quint 85	4Z3HAACK63RL99990	Detroit 60	Allison HD 4060P	ALF
234-0027	Quint 16	4Z3HAACK83RL99991	Detroit 60	Allison HD 4060P	ALF
234-0028	Truck 02	4Z3HAACKX4RM23287	Detroit 60	Allison EVPR 4000	ALF
234-0029	Quint 21	4Z3HAACK65RN75911	Detroit 60	Allison EVPR 4000	ALF
234-0030	Quint 87	4Z3HAACK85RN75912	Detroit 60	Allison EVPR 4000	ALF
234-0031	Quint 84	1AFHAACK57RY20164	Detroit 60	Allison EVS 4000	ALF
234-0032	Quint 38	1AFHAACK38RZ41731	Detroit 60	Allison EVS 4000	ALF
234-0033	Quint 26	1AFHAACK58RZ37258	Detroit 60	Allison EVS 4000	ALF
234-0034	Quint 33	4S7AX2P938C070634	Cat C-13	Allison EVPR 4000	Smeal
234-0035	Quint 17	4S7AX2P908C071143	Cat C-13	Allison EVPR 4000	Smeal
234-0036	Truck 01	4S7AX2P9XBC073912	Cat C-13	Allison EVPR 4000	Smeal
234-0037	Quint 31	4S7AX2P91BC074916	Cat C-13	Allison EVPR 4000	Smeal
234-0038	Quint 23	4S7AX2E97DC077048	Cummins ISX 15	Allison EVPR 4000	Smeal
234-0039	Quint 24	4S7ZX2E99DC077049	Cummins ISX 15	Allison EVPR 4000	Smeal
234-0040	Quint 13	4S7AX2E94EC077963	Cummins ISX 15	Allison EVPR 4000	Smeal
234-0041	Quint 35	4S7AX2E98FC080169	Cummins ISX 15	Allison EVPR 4000	Smeal
234-0042	Truck 08	4S9AEFXB6JS419238	Cummins ISX 15	Allison EVS 4000 PR	Smeal
234-0043	Quint 12	4S9AEFXB1JS419213	Cummins ISX 15	Allison EVS 4000 PR	Smeal
234-0044	Quint 42	4S9AEFXB3JS419214	Cummins ISX 15	Allison EVS 4000 PR	Smeal
234-0045	Quint 16	4P1BCAGFXKA020650	Detroit DD13	Allison EVS 4000 PR	Pierce
234-0046	Quint 21	4P1BCAGF1KA020651	Detroit DD13	Allison EVS 4000 PR	Pierce

236-0004	RESERVE RESCUE 99	1FV68HCBXXHB43183	Detroit 50	Allison MD 3060	Freightliner
236-0007	RESERVE COMMAND	1FV6JJCB5VH674054	CAT 3126	Allison MD 3060	Freightliner
236-0008	SQUAD RESERVE	4Z36ESEBXWR902116	Detroit 60	Allison MD 3060	Freightliner
236-0009	RESCUE 38	1FVABXAKX1HH69588	CAT 3126	Allison MD 3060	Freightliner
236-0010	REHAB	1FVABTAK44DM38734	CAT 3126	Allison MD 3060	Freightliner
236-0011	UTILITY 05	1HTMKADR93H599225	Int. DT530	Allison MD 3060	International
236-0012	SQUAD 02	4S7AV2F955C049741	Detroit 60	Allison EVS 4000 PR	SVI
236-0013	RESCUE 14	4S7AU2P957C057018	CAT C-13	Allison 3000 EVSP	SVI
236-0016	EOD RESPONSE VEHICLE	4S7CT2B968C069893	CAT C-13	Allison 3000 EVSP	SVI
236-0017	UTILITY 06	4S7CT2D98AC073625	Cummins ISL	Allison 3000 EVSP	SVI
236-0018	UTILITY 07	1FD0X5HT4GEB88716	6.7 Powerstroke	Torqueshift 6 Speed	SVI
236-0019	FAN TRUCK	1FDUF4HT8GEB88474	6.7 Powerstroke	Torqueshift 6 Speed	SVI
236-0020	DIVE 32	1FD0W5HT0HEE99290	6.7 Powerstroke	Torqueshift 6 Speed	SVI
236-0021	RESCUE 38	4S7CU2D97JC084547	Cummins ISL	Allison 3000 EVPR	SVI
236-0022	SQUAD 02	4S7AV2E9XJC084545	Cummins ISX 15	Allison EVS 4000 PR	SVI
239-0023	HAZMAT TOW TRUCK	1HTSEZWNXLH264210	IHC DT 360	Allison AT 545	International
239-0024	TRT TOW TRUCK	1HTSEZWN3LH264209	IHC DT 360	Allison AT 545	International
239-0028	FSE TRUCK (TRT STA. 2)	1HTSENZR7NH403915	IHC DT 360	Allison AT 545	International
239-0037	(OLD BRUSH 39)	1FDAF57F2YEC85210	7.3 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0038	BRUSH 40	1FDAF57F61ED79516	7.3 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0040	BRUSH 80	1FDAF57P54ED46777	6.0 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0041	BRUSH 37	1FDAF57P74ED46778	6.0 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0042	BRUSH 34	1FDAF5HAXAEB04806	6.4 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0043	BRUSH 22	1FDAF5HR1AEB04807	6.4 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0044	ATTACK 33	1FD0W5HT4BEA06976	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0045	BRUSH 23	1FDUF5HTXBEB53675	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0046	BRUSH 27	1FDUF5HT4BEB49573	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0047	BRUSH 13	1FDUF5HT2CEB08697	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0048	BRUSH 32	1FDUF5HTXCEA33294	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0049	BRUSH 36	1FDUF5HT1CEA33295	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0050	ATTACK 05	1FD0W5HT9CEB97523	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0051	BRUSH 11	1FDUF5HT5EEA10993	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0052	BRUSH 28	1FDUF5HT7EEA10994	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0053	ATTACK 29	1FD0W5HT8EEA62584	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0054	ATTACK 31	1FD0W5HT6EEA62583	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0055	RESERVE ATTACK 42)	1FD0W5HT2GEC33901	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0056	BRUSH 25	1FDUF5HT8GEB88710	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0057	BRUSH 39	1FDUF5HT7HEE22305	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550
239-0058	BRUSH 42	1FDUF5HT9HEE22306	6.7 Powerstroke	Torqueshift 6 Speed	Ford F550

List of Fort Worth Fire Department Support Vehicles
As of October, 2019

126-0111	Assignment	1996	CHEVROLET MALIBU
126-0112	1G1ND52J33M693178	2003	CHEVROLET MALIBU
126-0125	1G1ZS52854F176085	2004	CHEVROLET MALIBU
126-0126	1G1ZS52885F257079	2005	CHEVROLET MALIBU
126-0127	1G1ZS52895F254000	2005	CHEVROLET MALIBU
126-0134	1G1ZS51896F239077	2006	CHEVROLET MALIBU
126-0135	1G1ZS51896F237524	2006	CHEVROLET MALIBU
126-0136	1G1ZS51816F236853	2006	CHEVROLET MALIBU
126-0137	1G1ZS518X6F238178	2006	CHEVROLET MALIBU
126-0138	1G1ZS51886F238468	2006	CHEVROLET MALIBU
126-0149	1G1ZS58N77F277985	2007	CHEVROLET MALIBU
126-0150	1G1ZA5EU3CF127011	2012	CHEVROLET MALIBU
126-0158	1FADP3E25DL351974	2013	FORD FOCUS
126-0159	1FADP3E24DL361766	2013	FORD FOCUS
126-0161	1C3CDZAB6DN751204	2013	DODGE AVENGER
126-0162	1C3CDZAB8DN751205	2013	DODGE AVENGER
126-0164	1FADP3E28EL112601	2014	FORD FOCUS
126-0166	1FADP3E2XEL112602	2014	FORD FOCUS
126-0167	1G11A5SL0FF308645	2015	CHEVROLET MALIBU
126-0171	1G1ZC5ST7JF161391	2018	CHEVROLET MALIBU
126-0177	1G1ZC5ST5JF163026	2018	CHEVROLET MALIBU
126-0178	1G1ZC5ST1JF161631	2018	CHEVROLET MALIBU
127-0005	JT2BK12U420065888	2002	TOYOTA PRIUS
127-0007	JT2BK12U120066447	2002	TOYOTA PRIUS
127-0008	JTDKB22U740066324	2004	TOYOTA PRIUS
127-0009	JTDKB22UX40064972	2004	TOYOTA PRIUS
127-0011	JTDKB20U273232576	2007	TOYOTA PRIUS
127-0018	JTDKB20U697885987	2009	TOYOTA PRIUS
127-0019	1G1RA6E46DU147420	2013	CHEVROLET VOLT
127-0020	1G1RA6E49DU147637	2013	CHEVROLET VOLT
127-0023	JTDKN3DU0D565552	2013	TOYOTA PRIUS
127-0024	JTDKN3DU1D5655236	2013	TOYOTA PRIUS
145-0048	2G1WA5EK8A1258148	2010	CHEVROLET IMPALA
145-0049	2G1WA5EK8A1258540	2010	CHEVROLET IMPALA
145-0050	2G1WA5EK8A1258828	2010	CHEVROLET IMPALA
146-0201	2G1WF55K329362406	2002	CHEVROLET IMPALA
150-0082	5TFRM5F11HX110714	2017	TOYOTA TUNDRA
150-0089	3GCPREXGG128720	2015	CHEVROLET (BROWN)
150-0090	3GCPCREC2GG186188	2015	CHEVROLET (CHARCOL)
150-0091	3GCPCREC0GG126765	2013	CHEVROLET (BLACK) (RI LP)
182-0013	1FDUF5GT2CEC02368	2013	ELDORADO NATIONAL AERO ELITE
184-0087	1GNGC26R0XJ344317	1998	CHEVROLET
184-0090	1FMNU40F93EA35421	2003	FORD EXCURSION XLT
184-0092	1FMNU40P74EC04555	2004	FORD EXCURSION XLT

184-0093	1FMNU40P54EC04554	2004	FORD EXCURSION XLT
184-0094	1FMNU40P94EC04556	2004	FORD EXCURSION XLT
184-0096	1FMNU40P24EC04558	2004	FORD EXCURSION XLT
184-0098	1GNFC26049R258221	2009	CHEVROLET
184-0099	1GNZCLEG4AR265854	2010	CHEVROLET
184-0100	1GNZCLEG4AR267135	2010	CHEVROLET
184-0103	1GNWK5EG1CR153159	2012	CHEVROLET
202-0429	1B7HC16Z9VS233702	1997	DODGE 1500
202-0495	2FTPF17Z4YCA99269	2000	FORD F150
202-0550	2FTPX17Z63CA70989	2003	FORD F150
202-0770	1FTFX1CF9DKE12696	2013	FORD F150
202-0809	1FTEX1CM7EKD27206	2014	FORD F150
202-0810	1FTEX1CM9EKD27207	2014	FORD F150
202-0847	1GCVKNEH1HZ275086	2017	CHEVROLET
202-0848	1GCVKNEH5HZ275401	2017	CHEVROLET
202-0849	1GC2CUEG4HZ328171	2017	CHEVROLET
202-0850	1GC2CUEG8HZ326598	2017	CHEVROLET
203-0264	1FTNX20P83EC82714	2003	FORD
203-0269	1FTSF20P06ED27638	2006	FORD F250
204-0247	1FDNF20F53EA52666	2003	FORD
204-0252	1FDAF56P93EC66026	2003	FORD
204-0292	1FDAF56P87EA95954	2007	FORD F-550
204-0316	1FDRF3HT8BEC64252	2011	FORD F-350
204-0363	1FD0W5GT8HEF25331	2018	FORD F550
206-0012	1FDAW57F4XEE19729	1999	FORD
206-0025	1FDAW57F51EC06053	2001	FORD
206-0026	1FTNW21F63EA58544	2003	FORD
206-0027	1FDAW56F33EA66976	2003	FORD
206-0030	1FDXW46F43EA66974	2003	FORD
206-0059	1FDWW36P06ED92273	2006	FORD F350
206-0069	1FDWW36P97EB16739	2006	FORD F350
206-0074	1FTSW20R08EB51257	2008	FORD F250 SD
206-0075	1FTSW20R28EB51258	2008	FORD F250 SD
206-0082	1FTSW20598EC83415	2008	FORD F250
206-0083	1FTSW20508EC83416	2008	FORD F250
206-0084	1FTSW20528EC83417	2008	FORD F250
206-0135	1FTFW1CF2CFA45831	2012	FORD F150
206-0137	1FT8W3BT3CEB23602	2012	FORD F350
206-0138	1FT8W3BT5CEB23603	2012	FORD F350
206-0156	1FT7W2BT2EEB08954	2014	FORD F250
206-0183	1GC4KYCYXHF143087	2017	CHEVROLET SILVERADO
208-0048	1GCHK33F3VF037787	1997	CHEVROLET
208-0119	1FT8W3BT9EEB67428	2014	FORD F350
214-0189	1GCCS19W128241591	2002	CHEVROLET S10

214-0205	1GCCS19E688208845	2008	CHEVROLET COLORADO
214-0206	1GCCS19EX88208136	2008	CHEVROLET COLORADO
214-0218	1GCESBDEX8137998	2010	CHEVROLET COLORADO
217-0109	1FMPU16L82LB00032	2002	FORD EXPEDITION
217-0136	1GNDS13S572259720	2007	CHEVROLET TRAILBLAZER LS
217-0141	1GNDS13S372256802	2007	CHEVROLET TRAILBLAZER LS
217-0163	1GNFC13099R258634	2009	CHEVROLET TAHOE
217-0299	2GNALBEK3G1176953	2016	CHEVROLET EQUINOX
217-0301	1GNKRFED0HJ102912	2016	CHEVROLET TRAVERSE
220-0182	NM0LS7CNXCT114093	2012	FORD
221-0039	1GAHG39R5V1098955	1997	CHEVROLET
221-0040	1GAHG39R0V1096157	1997	CHEVROLET
221-0096	1FBSS31L16DA43362	2006	FORD
221-0098	1GCHG35U671209677	2007	CHEVROLET
221-0105	1GNFG154881134114	2008	CHEVROLET
221-0130	1FTNE2EW1DDB34756	2013	FORD
223-0014	1GBJG31U941186600	2004	CHEVROLET
223-0015	1GBJG31U141186882	2004	CHEVROLET
223-0016	1GBJG31U641233551	2004	CHEVROLET EXPRESS
223-0017	1GBHG31V751195479	2005	CHEVROLET EXPRESS
225-0011	2GBHG31M8F4168969	1985	CHEVROLET
225-0018	WDYPD544365965531	2006	DODGE SPRINTER 3500

Craig Johnson
Purchasing Supervisor

Proposers: Please acknowledge and return a copy of this Addendum with your proposal.

COMPANY NAME: _____

SIGNATURE: _____

NOTE: Company name and signature must be the same as on the RFP documents.



**ADDENDUM TO THE
REQUEST FOR PROPOSALS
North Central Texas Council of Governments
Fire Apparatus Service and Repair**

ADDENDUM NO. 2

DATE ISSUED: October 30, 2019

**REQUEST FOR PROPOSALS NUMBER: NCT-2019-146
ORIGINAL RFP SUBMISSION DATE: November 12, 2019
REVISED RFP SUBMISSION DATE: November 19, 2019**

RFP NCT-2019-146, dated October 3, 2019, is hereby amended to incorporate in full text the following provisions:

The following questions were submitted by potential proposers and are answered below. Questions are indicated by **bold-face type** and answers indicated by standard type.

Q: Do we have an idea of the number and type of the vehicles in Ft Worth Inventory? Or is a fleet list available?

A: Yes, and these have been provided in Addendum 1 of this project.

Q: Could we also get an example of a full "Type A" and Type "B", etc. preventative maintenance measures?

A: Yes, one is part of the RFP document, and we will provide the Type A in Addendum 1.

Q: Is there a specific timeline for services to be performed on-site at a fire station?

A: For fluid changes and primary preventative maintenance, services must be performed in under four hours. After we've had a truck down for four hours, it is considered to be 'unable to respond' and for fleet purposes it is then grounded.

This is understood for more complex repairs, but for fluids and PMs we're trying to keep it under the 4 hour limit. We have a four-hour downtime window on fire trucks. At four hours, or if it looks like something will beyond four hours, we put that crew on a different truck. We can't have that community without its fire services any longer than that window. So if you're getting into a job and you realize that a job may take a long time, or go into the afternoon, you'd need to let us know so we can get that crew switched over. Even if it takes 5 hours, we'd switch that team over and then move them back after the truck is back online.

Q: For oil capture, what are the specific requests for how we remove the fluids? Do we need secondary containment, because that's a service we offer. And we'll be performing work on the apron or a spot will be provided in the back of the station?

A: As long as the work can be performed under the four hour limit, services will be allowable in the bay where the apparatus is presently found. As far as the spent fluids, as long as they are

contained and removed in a safe and environmental manner, you are free to capture them as you see fit.

Q: In regards to oil, will you require Shell, say, or synthetic?

A: In reference to the fleet list provided in Addendum 1, we're primarily looking for OEM or equivalent.

Q: And an oil analysis program, are you aware of that, presently using that? We can capture a sample of the oil and analyze it to inform you of premature wear on rings or liners.

A: Yes, if that's offered, we would be interested in that as well.

Q: Is there an approximation of the footprint Fort Worth Fire has a presence upon?

A: City of fort worth is 345 square miles. So, we've got a station (I don't know how familiar you are with the area), we've got a station closer to downtown Denton on 114 than it is closer to downtown Fort Worth. And it stretches all the way down to 1187 and I 35. We've got a station just south of DFW Airport, and one to the west near the I20 split.

Q: Would it be possible to do services on evenings and weekends?

A: Yes, but it depends on the evenings. We'd want a cutoff at some point, of course. The other side of that is if you found something at say 10 at night that puts the truck out of service, we'd have to have a team come on board to take that truck out of service and have another on standby.

Q: What about intervals, pm intervals?

A: Oil changes are done every 5,000 miles.

Q: So you don't go by hours?

A: No, but that is something we need to consider. Sometimes these machines will respond to an event relatively near their station, but they'll idle for quite some time. So that is something we should take into consideration. We capture the mileage every time the trucks fuel up, the driver records the mileage and then that's entered into a database. That's how we presently schedule services for each apparatus.

Q: I am interested in getting some clarification regarding fire-specific tools and equipment. We are certified and able to service truck components like the chassis, the engine, the transmission, etc. What we presently do not have certification for are things like the fire hose water pump, the aerial lift motor and other things that are specific to fire engines. We could see ourselves getting those trainings and certifications in the future, sure – but we don't have those just now. How do you want us to address that?

A: For this job, we're looking for the vehicular maintenance only. As you said, the work pertains to the truck mechanics and suspension. We have our own solution right now for the specialized equipment used in fire fighting on these trucks, and sometimes those have specific manufacturer requirements. If one doesn't have the certification to work on the hose pump, they shouldn't touch it.

AA: That being said, if in the future your technicians gain the ability and certification to work on these, and you've submitted their hourly rates for work under this project, it could be something that we could have them take on in the future.

Q: Would the vendor be responsible to create a service schedule for the entire fleet, or would Fort Worth Fire set up a service request system?

A: We'd prefer to set up a work-request system. Sometimes certain support vehicles are used much more than others, and it would be much easier to have us notify when services are needed.

Q: Do you presently have a telematics reporting system on your fleet? In other words, a data transponder that collects information on the various mechanical systems and reports them back to a fleet database software?

A: We do not have that presently. That idea was explored previously, like a wireless communicator for the trucks, and we found that it was less intuitive than our present method of maintaining records.

Q: Would we be given the PM history for the vehicles so that we don't repeat a service?

A: Yes, you would be made aware of everything that's been done with the fleet as well as the nomenclature used for each vehicle.

A: As far as tires, do you have mounting programs, do you have mounted tires on hand, or do you have a service provider that comes out? Or do you visit a tire shop for your services? Because these tires will require a cage.

B: Currently there is a tire vendor that comes to our shop or to our stations and changes them on site. However, if your firm has the ability to provide and service tires, we encourage that you tell us about it and provide those details, as eventually the present tire service provider's contract will come up for renewal or replacement as well.

Q: Much of what we've discussed today is related to "A Type" PMs, but I know that we've mentioned "B Type PMs", and we can perform "C Type PMs". B and C Type typically take much more than 4 hours, though, as will some major repairs. Can you expand upon what you're hoping to get from this project in those situations?

A: Absolutely. What you should look at this project as is a Primary Intent – with that being the fluid changes, A Type PM, etc., and then Secondary and Tertiary Intents of capturing what options are available to us for extended-time PM or services. Of course, these would require that the trucks be taken out of service, so that would necessitate a physical presence where they could be worked on. But oftentimes it may be that the Fort Worth Fire Service Center is backed up with work and can't get to a truck in a timely manner, or that sometimes – not wanting to step on any toes here – outsourcing can be a more efficient process from time to time. In the event that we can get the service performed in a more timely fashion if we are able under this project, that is something we'd like to explore and have options for.

Q: Going back to the Cooperative item – say we were the vendor chosen, could you describe the depth of that option?

A: We're happy to. This is a great opportunity for a vendor looking to expand their offerings among other cities. The idea behind cooperative purchasing is to make contracts available that have gone through the competitive procurement process, with a clause in their language that allows other public-sector entities to purchase through that same contract. This satisfies the requirement of competitive sealed bidding, so other public agencies after Fort Worth Fire can acquire your goods or services straightaway without having to conduct their own bid. That's the key benefit to these sorts of projects, or Interlocal Purchases. It streamlines the purchasing process and makes the acquisition of goods or services much, much faster – which usually is excellent news to any public agency. It's useable nationwide, as well; as long as that public entity holds an ILA with the SHARE Program, which they are able to do at no cost.

You must not forget that the immediate goal here is to provide the service to the Fort Worth Fire Department. But if your firm has a presence in Denver, for instance, they could approach City Hall and let them know that they could adopt your contract for fleet management on Fire Trucks, or Parks and Rec. vehicles, police cruisers, etc. It's a new tool for vendors to approach public sector entities with and advertise their wares.

Craig Johnson
Purchasing Supervisor

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SIGNATURE: _____

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