Request for Proposal #2025-023

Artificial Intelligence (AI) Consultancy Services

Original

January 10, 2025

North Central Texas Council of Governments

MissionCriticalPartners

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1: Certificate of Offeror and Statement of Understanding

ATTACHMENT II: CERTIFICATIONS OF OFFEROR

I hereby certify that the information contained in this proposal and any attachments is true and correct and may be viewed as an accurate representation of proposed services to be provided by this organization. I certify that no employee, board member, or agent of the North Central Texas Council of Governments has assisted in the preparation of this proposal. I acknowledge that I have read and understand the requirements and provisions of the solicitation and that the organization will comply with the regulations and other applicable local, state, and federal regulations and directives in the implementation of this contract.

I also certify that I have read and understood all sections of this solicitation and will comply with all the terms and conditions as stated; and furthermore that I, <u>John L. Spearly,</u> certify that I am the <u>Director of Contract Administration</u> of the corporation, partnership, or sole proprietorship, or other eligible entity named as offeror and respondent herein and that I am legally authorized to sign this offer and to submit it to the North Central Texas Council of Governments, on behalf of said offeror by authority of its governing body.

Mission Critical Partners, LLC
_____
Name of Organization/Contractor(s):

_____
Signature of Authorized Representative:

Date: <u>January 10, 2025</u>

TXShare
Your Public Sector Solutions Center

REQUEST FOR PROPOSALS
For
Artificial Intelligence (AI) Consultancy Services
RFP # 2025-023

Sealed proposals will be accepted until 2:00 PM CT, **December 18, 2024,** and then publicly opened and read aloud thereafter.

_____
Legal Name of Proposing Firm

_____   _____
Contact Person for This Proposal   Title

_____   _____
Contact Person Telephone Number   Contact Person E-Mail Address

_____
Street Address of Principal Place of Business   City/State   Zip

_____
Mailing Address of Principal Place of Business   City/State   Zip

_____   _____
Point of Contact for Contract Negotiations   Title

_____   _____
Point of Contact Telephone Number   Point of Contact Person E-Mail Address

Acknowledgment of Addenda (initial): #1_____ #2 _____ #3 _____ #4 _____ #5 _____

NOTE: Any confidential/proprietary information must be clearly labeled as "confidential/proprietary". All proposals are subject to the Texas Public Information Act.

COVER SHEET

1.2: Cover Letter

January 10, 2025

North Central Texas Council of Governments (NCTCOG)
616 Six Flags Drive
Arlington, TX 76011

Re: RFP #2025-023, Artificial Intelligence (AI) Consultancy Services

Dear Members of the Evaluation Committee:

Mission Critical Partners, LLC (MCP) is pleased to submit this proposal in response to RFP #2025-023 for Artificial Intelligence (AI) Consultancy Services. We value our enduring partnership with the North Central Texas Council of Governments (NCTCOG). We are eager to collaborate to deliver innovative and practical AI solutions to the governmental entities participating in the TXShare Cooperative Purchasing Program.

Understanding of the Work to Be Done

MCP acknowledges that this contract will establish a Master Services Agreement (MSA) to facilitate access to AI consultancy services for TXShare's diverse membership, including municipalities, counties, school districts, and other governmental and nonprofit organizations. Services will be performed on a task order basis, negotiated individually with each member. MCP is committed to tailoring services to the specific needs of each Customer, ensuring seamless integration of AI strategies aligned with their goals.

Our team understands that our role will include, but is not limited to:

- Conducting needs assessments to identify opportunities for AI integration for each Customer.
- Designing customized AI strategies and implementation roadmaps.
- Delivering AI use case analyses, feasibility studies, and pilot programs.
- Providing compliance-driven solutions that adhere to all applicable legal and regulatory frameworks.
- Supporting knowledge transfer and capacity building to empower Customers to sustain AI initiatives independently.

Our proven track record, both regionally and nationally, positions us to successfully support TXShare members in leveraging AI to improve operations and service delivery. Key differentiators include:

- **Broad Regional Knowledge:** Over a decade of collaboration with NCTCOG and Texas-based organizations, providing insight into the region's unique challenges and opportunities.
- **Flexible Service Delivery:** Task order-based approach tailored to individual priorities and resources.
- **Deep Expertise in AI:** Extensive experience in ethical AI implementation, data governance, and public sector compliance.

This proposal is submitted electronically via Public Purchase, adhering to all stipulated requirements. I am the authorized representative submitting this proposal on MCP's behalf and may be contacted at 864.809.9911, or via email at DavidJones@MissionCriticalPartners.com.

Sincerely,

Mission Critical Partners, LLC

David F. Jones, ENP
Senior Vice President

2: Key Personnel

David F. Jones, ENP
Co-Founder, Senior Vice President of Strategic Accounts, Mission Critical Partners

David provides executive-level consultative services and expertise on matters related to NG911, government affairs, public policy and legislation. He is an internationally known subject-matter expert (SME) on 911, NG911 and emergency services. He has advocated for emergency services-related issues throughout North America, as well as in Asia, South America and Europe. While serving as NENA's president, he testified before the U.S. Senate Commerce Committee on 911 and next-generation telecommunications networks. David was among the first in the nation to be certified as an ENP and has decades of experience in the public sector, having administered, directed, managed and operated emergency service agencies and 911 departments. Areas of specialization include:

- Client management, ensuring client expectations are met for success
- Program management support and executive-level consultative services

Representative Experience

State/Regional Experience
- Arizona—FirstNet-related support, NG911 planning and implementation, executive-level support
- 911 Association of Central Oklahoma Governments (911 ACOG)—NG911 design, acquisition and deployment
- California—Leadership development/NG911 training
- Kansas—NG911 support
- Michigan—Public safety broadband
- Minnesota—Statewide 911 implementation, technology support and procurement support
- Nebraska Public Service Commission—NG911 study, professional general consulting
- New Mexico—NG911 planning and implementation support
- Oklahoma—NG911 support
- Tennessee Emergency Communications Board (TECB)—Technology consulting
- Texas—ESInet facilitation for the Commission on State Emergency Communications; applications development for the Department of Public Safety; and new state EOC and headquarters campus for the Texas Division of Emergency Management
- North Central Texas Council of Governments (NCTCOG)—911 master planning, executive mentoring, GIS assessment, NG911 implementation and PSAP feasibility study
- Lower Rio Grande Valley Development Council, TX—NG911 migration support

City/County Experience
- Horry County, SC—911, NG911 and radio support
- Shelby County, TN, Emergency Communications District—CAD consulting, automatic vehicle location (AVL) procurement assistance and radio procurement for the Memphis Police Department
- Charleston County, SC—Public safety system review and ESInet
- Calhoun and Talladega counties, AL—Radio system governance and related legislation
- Tarrant County, TX—911 District customer premises equipment (CPE) review and implementation and Regional Interoperability Communications Committee (RICC) study
- Dallas, TX—NG911 system planning/911 CPE replacement; LMR system implementation
- Houston, TX—CAD replacement
- Spartanburg County, SC—Director, Emergency Services—911, Emergency Management Agency, Fire Marshal and Emergency Services Training Academy

Industry Experience

40 years

Education

B.A., Political Science, Wichita State University, KS

Certifications

Emergency Number Professional (ENP)

Associations

National Emergency Number Association (NENA)

NENA, President, 2005-2006; Executive Board, 2001-2007

Association of Public-Safety Communications Officials (APCO)

Industry Council for Emergency Response Technologies (iCERT) Executive and Policy Committee

Awards

"Order of the Palmetto," by South Carolina Governor, October 2005. Highest civilian award"

John Chiaramonte III, PMP, ENP
President of Consulting Services, Mission Critical Partners

John is president of Mission Critical Partners' consulting business where he leads more than 80 dedicated and specialized public safety professionals in improving our clients' emergency response outcomes. An emergency communication, 911 and NG911 SME and executive leader, John brings three decades of experience in mission-critical industries.

John has expertise in large-scale and complex public safety systems consulting and implementation. Prior to joining MCP, he worked at Booz Allen Hamilton and Northrup Grumman. His career began as a 911 telecommunicator and first responder. He has served numerous state and local governments, as well as federal agencies including the U.S. Department of Transportation (USDOT), Department of Homeland Security (DHS) and Federal Emergency Management Agency (FEMA).

Representative Experience

Artificial Intelligence (AI) Experience
- Established an AI domain expertise program within MCP
- Provides consultative services to executive stakeholders on AI technologies
- Delivers presentations and briefings to stakeholders on current and emerging AI technologies, most recently for the Georgia State Senate Study Committee on AI (https://www.youtube.com/live/doZsaaUXUuU?t=6524s)

Federal Experience
- U.S. Department of Transportation (USDOT), National 911 Program—Senior Program Manager and SME for 911 efforts within the USDOT National Highway Traffic Safety Administration (NHTSA), including support to the National 911 Program, NG911 Cost Study, Blue Ribbon Panel on 911 Funding and the National 911 Resource Center
    - Managed the client interface, resources, scope, budget, quality and deliverables
    - Performed research and analysis and made recommendations on 911 and NG911 technical, operational and policy issues
    - Served as liaison to the international standards development community
    - Supported the National Assessment Guidelines Working Group in the development of state-level 911 assessment guidelines
- USDOT NG911 Initiative—Project Manager/SME
    - Provided technical and functional design services for NG911 components; served as SME in development of nationwide NG911 system; and led the development and implementation of NG911 Proof of Concept
- DHS, Office of Emergency Communications (OEC)—SME support for update of the National Emergency Communications Plan (NECP)
- FEMA Disaster Emergency Communications (DEC) Division—Deputy Program Manager
    - Managed client relationship and team responsible for communications planning

State/Regional Experience
- Texas Commission on State Emergency Communications (CSEC)—Implementation of state-level NG911 network/services support
- Virginia Information Technologies Agency (VITA) Integrated Services Program (ISP)—SME for statewide ESInet Feasibility Study and statewide 911 Comprehensive Plan
- National Capital Region (NCR)/Northern Virginia Emergency Response System (NVERS)—Program manager for multiple projects, including the NG911 Project, CAD-to-CAD Strategic Plan, and Fire and EMS assessment

Industry Experience

34 years

Education

B.A., Liberal Studies, Marymount University, VA

Certifications

Project Management Professional (PMP)

Emergency Number Professional (ENP)

FEMA Emergency Management Institute, Certified Professional Continuity Practitioner—Level 1

Associations

Project Management Institute (PMI)

National Emergency Number Association (NENA)

Partnership for Priority Verified Alarm Response (PPVAR) Board of Directors 2020-Present

NG911 Institute, Board of Directors 2012-2013

Robert E. Kaelin
Vice President, Enterprise Client Management, Mission Critical Partners

Robert's business and IT expertise stems from years of operational and managerial practice in the fields of government, education and public sector. He has extensive experience in systems engineering, project management, process reengineering and IT management. A nationally recognized expert in public safety and integrated justice, Robert has helped criminal justice clients in more than a dozen states pioneer the creation and enhanced use of integrated justice information systems. He has been instrumental in developing a future vision for criminal justice IT based on the use of the latest technologies.

Representative Experience

State/Regional Experience

- Nevada Department of Motor Vehicles (DMV)—Provided senior advisory services on business and technology direction for the DTE implementation to ensure the success of the multi-million-dollar program
- Nevada Department of Public Safety (DPS)—Planned an integrated justice solution, including strategic planning, technology architecture, automation, and implementation planning for the modernization of criminal history, message switch and supporting systems
- New York—Planned an integrated justice portal, including strategic planning, technology architecture and implementation planning in support of law enforcement, corrections, parole and overall criminal justice community
- Wisconsin—Planned and crafted the technical design of the Wisconsin Integrated Justice Information Sharing (WIJIS) solution and monitored initial implementation steps
- Connecticut—Created an integrated justice blueprint for modernization and enhancement of the Criminal Justice Information System (CJIS) environment, assisting with data-sharing design, technical environment, budget, requirements creation, RFP, vendor selection and implementation monitoring of the solution, the Connecticut Information Sharing System (CISS)
- Area Regional Justice Information System (ARJIS), San Diego, CA—Evaluated, planned and assisted with the acquisition; managed elements of the Enterprise ARJIS replacement, including automation, data migration and data center move efforts
- Law Enforcement Support Agency, WA—Implemented multiagency CAD system and led the replacement of 58 systems in four years

City/County Experience

- Tulsa, OK—Led replacing the police records management system (RMS) and court and prosecutor case management system (CMS); tasks included business process analysis, technical design, requirements, acquisition and implementation quality assurance (QA)
- King County, WA—Provided QA for a four-year unified communications system implementation
- San Mateo County, CA—Analyzed a jail management system (JMS), supported procurement and monitored implementation through the successful solution deployment
- San Joaquin County, CA—Assisted with modernizing the county's CJIS, including facilitation of stakeholder meetings and advice to executive leadership regarding strategic and tactical decisions
- Cuyahoga County Criminal Justice Services Agency, OH—Prepared mobile computing feasibility study and implementation plan for Cleveland Police Department

Industry Experience

32 years

Education

B.S., Computer Science; United States Military Academy, West Point

Certifications

MCSE, MCP and MCP+I

SEARCH Justice Information Exchange Model (JIEM)

NIMS IS-703 Resource Management Certificate

Associations

Integrated Justice Information Systems (IJIS) Institute – former Board of Directors member for ten years and past president

Seattle Society of Information Managers

National Criminal Justice Association

MissionCriticalPartners

David Fritsche
AI Domain Leader, Mission Critical Partners

As a former NASA data specialist, David brings expertise from over three decades of leadership and management and 10 years in AI systems and development. He has created and led multiple technology-based businesses as CEO and CTO. David has taken a company public that led to a nine-figure valuation. He has worked for the world's largest companies and government agencies, including Microsoft, Intel, Omnicom, the U.S. military, the U.S. Department of Justice, and NASA. In addition, he has created or overseen the development of dozens of iOS, Android, Windows, and MacOS applications. David uses his extensive business knowledge and leadership skills to manage projects to completion while building relationships and contributing to project success.

Representative Experience

State Experience

- Nevada Department of Motor Vehicles (DMV)—Served as program manager on the DMV's multimillion-dollar digital transformation, providing project oversight, technical and business process development, as well as creating and overseeing their data management organization and starting the State's first I Customer Service center.
- Nevada Department of Public Safety—Served as a subject-matter expert on budget and roadmap production for the department's bi-annual budget request with the Nevada State Legislature

Additional Experience

- GenAI and Agent experience on all popular AI models and systems, Including OpenAI, Google, Anthropic and many more.
- Founder and CTO of a communications firm focusing on public safety and counterterror. These systems, designed by David and developed entirely in-house, were made possible through advanced AI machine learning and analytics.
- Founder and CTO of a company with data-driven technology and an early stage of AI Automation and self-learning, integrated with 2,200 public safety systems, growing the company to all 50 states
- Founder and CTO of a marketing technology firm; created tracking and analytics systems for advertising agencies and their clients
- Development of systems for searching, cataloging and delivering 18 billion records to scientists worldwide and over six trillion records for businesses.
- Work on NASA's Infrared Astronomical Satellite (IRAS), Voyager II, and Galileo
- Cybersecurity expertise in securing communications for counterterror and law enforcement and compliance expertise with governments and technology. National compliance with the five eyes.
- Leading expert on Internet databases; hired by Microsoft for SQL transition
- Business Intelligence: Tableau, SQL Server Business Intelligence, AI, machine learning (ML) and many more.
- Security and compliance: Federal Risk and Authorization Management Program (FedRAMP), FBI Criminal Justice Information Services (CJIS) Security Policy, Health Insurance Portability and Accountability Act (HIPAA), FirstNet, and National Institute of Standards and Technology (NIST).
- Development methods: Software Development Life Cycle (SDLC), Agile, continuous integration/continuous delivery (CI/CD), and DevOps.
- Fluent in over 100 programming languages and counting.

Industry Experience

35 years

Education

Electrical and Electronic Engineering, University of Nevada

B.A., Communication and Administration, Life Pacific College, California

Certifications

California Institute of Technology, Computer/Information Technology Administration and Programming – certificates achieved in NASA's ongoing training

Awards

NASA Award of Excellence

Vish Krishnan, PMP

Senior Program Manager, Mission Critical Partners

Vish is a logical and analytical executive leader with years of experience in overseeing complex, enterprise-wide business and technology solutions. He has a proven track record and managing team sizes of more than 100. He is experienced in setting vision, leading technology architecture and solution design, and managing the development and implementation of cloud-based and on-premises business solutions for mission-critical operations. Vish is known for driving forward momentum, keeping pace with ambitious deadlines, and inspiring communication across cross-functional teams to achieve program and business objectives.

Representative Experience

State/Regional Experience

- Management Consultant
  - Served as a management consultant for a boutique consulting firm specializing in IT projects
  - Conducted in-depth analyses of client technology processes, roadmaps, and strategy
  - Defined AI use cases for a client in the logistics industry to expand product features focused on improving customer experience
  - Managed multiple vendor teams and internal stakeholders using Agile methodology to improve customer experience on mobile platforms, resulting in a significant revenue uplift
  - Developed a three-year roadmap for a public sector ERP transformation, focusing on short-term SAP improvements and a phased migration to S/4 HANA for Finance, Accounting, HR, and Payroll
  - Established a governance and operating model for IT enterprise support at a medical supplement company, reducing the ticket backlog by over 30% in the first three months
  - Led a technology refresh across 25,000 global QSR locations, including POS systems, digital menu boards, and network infrastructure, improving security compliance, profitability, and maintainability
- Senior Director of Enterprise Applications and Business Intelligence
  - Led digital transformation for global business solutions, shaping the strategy, vision, and roadmap for the Enterprise Applications department across 40+ countries
  - Managed a budget of $25M with oversight of a team of more than 100 employees
  - Enhanced decision-making and promoted a change to a data-driven work culture by implementing a Business Intelligence platform from the ground up, including data warehousing, data quality monitoring, data governance framework and self-service reporting.
  - Led the development of an AI/ML engine as a sales tool to provide product recommendations based on projected performance metrics
  - Led the implementation lifecycle of multiple cloud-based SaaS applications, including Salesforce, Concur, SuccessFactors, Coupa, and Zycus
  - Conducted an assessment and developed a roadmap for consolidating three separate ERP instances into a unified SAP S/4 HANA platform
  - Implemented the first phase of a three-year roadmap, introducing S/4 Central Finance to streamline financial consolidations across multiple SAP instances

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Industry Experience

20 Years

Education

B.S., Electrical Engineering, University of Mumbai, India

Certifications

Project Management Professional (PMP), Project Management Institute (PMI)

Certified Scrum Master (CSM), Scrum Alliance

Member Reno Tahoe AI Coalition – Collaboration of SMEs across various industries to drive growth and adoption of AI use cases

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Christopher B. Kelly, ENP

Senior Vice President, 911 Services & Operations/Public Safety Applications & Facilities, Mission Critical Partners

Chris is an MCP senior vice president and the firm's strategic planning team member. He has more than 20 years of communications consulting experience. While helping to guide MCP's current activities and future direction, he also manages project teams that support clients in the following areas: public safety applications (e.g., CAD, records management systems [RMSs] and GISs), operations, 911 services and hardened facilities. His public safety and project management background are accentuated by his strong organizational skills, communication skills, risk assessment skills, and systematic skills. Chris's areas of specialization include:

- Strategic planning to prioritize program activities, including MCP's AI Services
- Specialized training and experience in AI use in non-emergency call diversion. Needs assessment and requirements definition of public safety communication systems design, including technical specifications, project implementation, testing and acceptance
- Development of functional and performance-based specifications in RFPs
- Oversight of broadband grant projects
- System implementation and vendor test plan development and execution support

Representative Experience

State/Regional Experience
- NCT911 – Conceptual planning for AI pilot projects and private AI data lake
- Massachusetts—Program management and technical SME for statewide coverage design and simulcast cell optimization
- New Hampshire—Program management and lead on radio system upgrade planning and broadband support
- Missouri Statewide Interoperability Network (MOSWIN)—Oversight of projects, including MOSWIN testing, broadband grant support and Statewide Communication Interoperability Plan (SCIP) updates
- Pennsylvania State Police (PSP)—Technical support for coverage/frequency analysis report for the Pennsylvania Statewide Radio Network (PA-STARNet); led analysis document, participated in stakeholder meetings and created P25 RFP specifications

City/County Experience
- Philadelphia, PA—Program manager overseeing strategic planning for a new facility, CAD and radio upgrades
- The Pennsylvania State University—Project manager for equipment room renovation and technology migration planning for new 911 dispatch facility
- Butler County, PA—Lead technical support for assessment and planning, contract negotiations and construction of 14 tower site facilities
- Centre County, PA—Project manager for new geo-redundant call-handling equipment (CHE), logging recorder and SME for CAD procurement; project manager for new 911 dispatch facility renovations, technology integration and cable plant design
- Broward County, FL—Assessment and planning for implementation for P25 trunked radio and microwave system

Industry Experience
21 years

Education
MBA, Shippensburg University, PA

B.S., Electrical Engineering, The Pennsylvania State University

Certifications
Emergency Number Professional (ENP)

Engineer in Training (EIT)

Associations
Institute of Electrical and Electronics Engineers (IEEE)

National Emergency Number Association (NENA)

Association of Public-Safety Communications Officials (APCO)

Bonnie B. Maney
Operations Manager, Mission Critical Partners

Bonnie is an executive-level leader that understands and represents clients to ensure that services are pertinent to their exact needs. She is a public safety communications SME with extensive experience in PSAP operations, leadership, emergency management, project management, regionalization planning and training for federal, state and local public safety agencies. Bonnie applies her expertise to organize and facilitate diverse workgroups to define user needs and requirements, with a particular focus on the challenges associated with workforce, alternative response, strategic planning, standards and best practices, key performance indicators and benchmarking, continuity of operations (COOP) planning, shared services and consolidation.

Representative Experience

Federal Experience
- U.S. Department of Homeland Security Emergency Communications Division (formerly Office of Emergency Communications) Interoperable Communications Technical Assistance Program (ICTAP)—Developed and managed delivery of contracted services
- National Emergency Communications Institute (NECI)—Developed and delivered public safety communications courses

State/Regional Experience
- Downriver Mutual Aid, MI—Served as senior project manager on a 12-PSAP regionalization study
- Maine Public Utilities Commission, Emergency Services Communication Bureau and Office of Behavioral Health—Served as senior project manager to research, report and develop 911/988 policies, training, pilots and strategic planning for crisis response services
- Florida Department of Management Services—Served as senior advisor on PSAP training in cybersecurity, stress management, COOP, crisis management and quality assurance/quality improvement
- 911 Association of Central Oklahoma Governments (911 ACOG)—Conducted a workforce optimization study of 23 PSAPs
- Arizona—FirstNet planning: coordinated stakeholder workgroups, developed state/tribal education/outreach plan, completed PSAP data collection and helped execute Homeland Security Exercise and Evaluation Program-compliant, long-term evolution exercise
- Virginia Department of Emergency Management (VDEM)—Assessed technology requirements to develop a strategic road map and report

City/County Experience
- Portland, OR, Community Safety Division—Served as senior advisor on an alternative response call allocation study for a policy and community services response organization
- Tarrant County, TX, 911 District—Served as senior project manager on a 32-PSAP regionalization study
- Charlottesville-UVA-Albemarle, VA—Served as senior project manager for strategic planning
- Boston, MA—Served as project manager for an operational audit of the Boston Police Department's Emergency 9-1-1 Center
- Clay County, FL—Developed implementation plan to consolidate police and fire/EMS PSAPs
- San Jose Fire Department, CA—Conducted workforce optimization assessment

Industry Experience

33 years

Education

M.S., Emergency Management, Jacksonville State University, AL

B.S., Business Administration, Northwood University, FL

Associations

) Board Industry Advisor, International Critical Control Room Alliance (ICCRA) National Emergency Number Association (NENA)

Association of Public-Safety Communications Officials (APCO)

NENA— Logistics Standards Review Co-Chair

NENA—PSAP Logistics Committee; 911-988 Interactions Workgroup

IJIS Institute – Emergency Communications and Response Advisory Committee (ECR-AC)

Lindy Dages
Manager, Organizational Change Management, Mission Critical Partners

Lindy is experienced in implementing organizational change to achieve leadership's strategic objectives. Her background includes programs/projects pertaining to business processes, employee behavior, and software implementations (custom and Software-as-a-Service [SaaS]). She serves as the liaison between leadership, technology teams, staff, and external stakeholders. Lindy's areas of expertise include:

- Change Impact Assessments
- End User Support & Training
- Policy and Compliance
- Governance and Control Points
- Proactive Communications
- Translating Goals to Tactical Steps

Representative Experience

Public Sector Change Management Experience
- Department of Public Safety, NV
  - Partnered with technology advisors to produce a three-year strategic roadmap implementing software tools to improve operational efficiency and data quality.
  - Elicited improvement needs from staff and translated them into discrete projects.
  - Facilitated sessions between leadership and staff to prioritize project pursuits.
- Department of Motor Vehicles, NV
  - Contributed to the strategy for creating a culture of continuous improvement.
  - Performed change impact analysis to identify training requirements, critical behaviors necessary for success, and communication needs.
  - Created non-technical training materials to support adoption of new software.
  - Developed tasks to support post-implementation and solution sustainment.

Additional Change Management Experience
- Executive Account Manager—Led clients through SAAS platform implementation
  - Managed program scope with weekly reporting to clients
  - Standardized processes for client onboarding and product implementations
  - Implemented Zendesk customer service tool and trained end users/customers
  - Translated client enhancement requests to user stories for Agile sprint planning
  - Process Excellence Manager— Led implementation of a content management system in MS365 (MS Teams/ SharePoint).
  - Surveyed enterprise leaders to support root cause analysis and solution ideas
  - Established a plan with metrics to improve how employees access information
  - Led process owners in developing content standards & maintenance processes
  - Developed/executed change strategy and communication messages
- Process Compliance Manager—Led the enterprise's Role-Based Business Model to support information security and employee responsibility management
  - Implemented internal controls to manage enterprise process, workflow approvers.
  - Led a project to clarify roles and responsibilities in all procedures (85 documents).
  - Oversaw the enterprise knowledge center (policies, procedures, quick guides).
  - Partnered with Learning and Development to produce training content.
- Business Process Analyst—Supported the planning and execution of enterprise initiatives to include the implementing processes and software applications
  - Collaborated to problem solve/resolve issues and performed solutions footwork
  - Developed a monthly visuals-based newsletter to inform employees
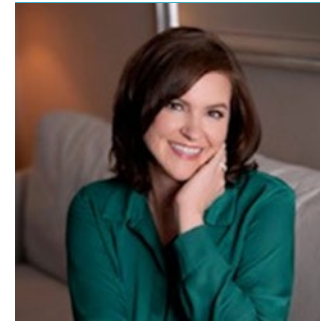
Industry Experience

13 years

Education

B.S., Business Administration, University of Nevada, Reno

Certifications

Prosci Certified Change Practitioner

Advanced Earned Value Project Management

Associations

International Institute of Business Analysis

Association of Change Management Professionals (ACMP)

3: References

Below are five recent references for public sector organizations where Mission Critical Partners has successfully delivered AI consultancy or related services similar to those requested in this solicitation. These projects demonstrate our expertise in AI integration, data strategy, organizational change management, and public sector compliance.

Organization/Contact	Project Description
Alabama Law Enforcement Agency (ALEA) **Maury Mitchell, Director** **334.676.6801** **Maury.Mitchell@alea.gov**	ALEA manages key law enforcement functions, including the state's CJIS and CCH system. The CCH, which produces RAP sheets, faced challenges with a match rate below 10% for arrests to court dispositions due to outdated systems and manual processes. ALEA engaged Mission Critical Partners (MCP) to address these issues using machine-learning technologies. MCP developed a solution that integrated unstructured CCH and court disposition data, utilizing models to predict matches and provide composite scores for human review. This approach significantly improved data accuracy and usability for decision-making. Initial results indicated the match rate could rise to approximately 40%, enhancing CCH reliability.
Nevada Department of Motor Vehicles (DMV) **Tonya Laney, Director** **775.684.4848** **Tlaney@dmv.nv.gov**	In 2018, the Nevada DMV faced a failed transformation effort, leaving outdated systems over 20 years old that drained resources and eroded public confidence. With challenges spanning customer service, databases, and operational processes, a comprehensive overhaul was critical. DMV engaged MCP to lead a digital transformation initiative, creating a strategic roadmap and securing $114 million in legislative funding. MCP implemented AI-powered customer service solutions, developed a robust data program, and provided oversight in procurement, budget management, and organizational change management. The initiative ensured the seamless adoption of new technologies and processes, positioning the DMV as a leader in public sector modernization. MCP's guidance has been integral to the ongoing success of this multiyear transformation.
Nevada Department of Public Safety (DPS) **Julie Ornellas, Program Administrator** **775.687.7244** **Jornellas@dps.state.nv.us**	The Nevada DPS undertook a multiyear effort to modernize NCJIS, aiming to improve efficiency and public safety operations. Challenges included staffing gaps and integrating advanced functionalities like a new CCH system, web portal, and support applications. MCP provided leadership, OCM, and QA services, guiding the State through technical and data migration challenges. MCP's QA framework set a benchmark for program improvements, while the OCM effort engaged hundreds of change ambassadors statewide to ensure smooth transitions. MCP's support maintained program momentum despite personnel changes and structural challenges. The modernization effort has become a model for effective public safety technology projects.
US Department of Transportation – National Highway Traffic Safety Administration (NHTSA) **Brian Tegtmeyer, Coordinator, National 911 Program** **202-366-2705** **brian.tegtmeyer@dot.gov**	NHTSA aimed to improve traffic safety and emergency response outcomes by creating a national uniform 911 data system. The 911 DataPath Pilot project focused on testing a framework and data dictionary with PSAP participants. MCP developed an unstructured-data repository, a user-friendly web portal, and data visualizations to enable actionable insights and comparison of metrics across 911 centers. MCP ensured seamless integration with CHE and CAD systems, provided training for participants, and aligned the data dictionary with NIEM standards. The pilot demonstrated significant progress toward data uniformity, automated handling, and sustainable support mechanisms. MCP's expertise continues to support NHTSA's initiatives, ensuring scalability for nationwide implementation.

Each reference highlights MCP's ability to deliver innovative, data-driven solutions that align with organizational goals while addressing compliance and operational needs. NCTCOG is welcome to contact these organizations to evaluate our performance and customer satisfaction.

MissionCriticalPartners

4: Project-Related Experience and Qualifications

MCP has been delivering technology-based solutions for the public sector for over 15 years, earning a reputation as a trusted partner for government organizations. Our key personnel bring over a decade of experience developing and implementing AI-enabled systems, demonstrating deep expertise in leveraging AI to solve complex challenges. With the rapid advancements in Generative AI over the past two years, MCP has established a dedicated AI practice specifically tailored to meet the needs of the public sector. This practice encompasses a comprehensive range of AI services aligned with all the requirements outlined in this RFP.

MCP uniquely combines unparalleled public sector and public safety operations expertise with advanced capabilities in **machine learning, natural language processing (NLP), and computer vision.** Our team's deep understanding of AI ethics, privacy, and security ensures that every solution aligns with public sector compliance standards while addressing the unique ethical considerations of government applications.

Recognizing that **data is the foundation of AI,** MCP brings extensive experience in managing comprehensive data initiatives, including data quality assurance, governance frameworks, and secure data management. This holistic approach allows us to deliver AI solutions that are not only innovative but also sustainable, ethical, and impactful, enabling public sector organizations to meet both current and future challenges with confidence.

The following pages include detailed project experience sheets highlighting our proven success in delivering impactful AI and data-driven solutions tailored to the distinct needs of public sector clients.

Alabama Law Enforcement Agency

CJIS Assessment and Consultation for AFIS Replacement

Challenge: ALEA maintains the State's Criminal Justice Information Services (CJIS) data and technology operations, including the statewide Computerized Criminal History (CCH) application. CCH produces the record-of-arrest-and-prosecution (RAP) sheets on which officers, prosecutors, judges and others rely for arrest, detention, release, charging, and sentencing decisions. Alabama's CCH ranks in the bottom quintile of states with a match rate of arrests to final court dispositions of less than 10%. This results from antiquated systems, paper-based processing and data-entry errors throughout the process.

Solution: ALEA selected Mission Critical Partners to employ machine-learning technologies and tools to improve the match rate.

MCP built a solution that combines CCH and Court Disposition data in an unstructured data store. With the assistance of a subcontractor, MCP developed machine-learning models and trained on the CCH records that had a positive match. MCP then applied those models to generate probable matches between CCH and Court Disposition data. MCP presents the results in data files that highlight the strength of the association of matches at the field level, as well as a composite score that enables human review to determine which candidate matches to accept.

Key Result: MCP worked with ALEA to review model results and set matching thresholds. Initial test results suggest ALEA will be able to increase its arrest match rate to as high as 40%

Nevada Department of Motor Vehicles

DMV Transformation Effort

Challenge: DMV's systems had exceeded 20 years, outdated technology long past its prime. Even with a previous modernization failure, transformation needed to happen. This situation was financially draining and inefficient. From online/in-person services to operational processes, databases, training, recruitment, customer service, and the bedrock of its organizational structure, every facet was in dire need of a comprehensive overhaul.

Solution: Building upon our successful collaboration with the Nevada Department of Public Safety, Mission Critical Partners stood out as the undisputed leader for this endeavor. Working with DMV leadership, MCP crafted and worked with the Nevada

Legislature to secure a $114 million, 4-year project budget. As DMV's strategic advisor, MCP took on the responsibility for realizing DMV's vision and program success. Our scope of work is broad and crucial, including:

- **AI Contact Center Selection and management**: MCP selected the vendors and guided the DMV through the procurement process. Overseeing the implementation of a new customer service center, the first in the State of Nevada, based on AWS Connect and Lex.
- **Data Program design, oversight, and implementation**: MCP was tasked to develop and directly manage the data program for the DMV. This involves all data governance, technology selection, and implementation, data program, roles, transition planning and more.

MCP supports DMV transformation through comprehensive services, including roadmap development, legislative advocacy, budget management, and contractor leadership. We ensure quality assurance and seamless organizational change management (OCM), guiding DMV staff through transitions. MCP also provides expert program oversight across strategy, project management, procurement, and technology, ensuring alignment with objectives and maintaining program excellence.

Key Result: MCP is seamlessly woven into the fabric of DMV's modernization team and efforts, providing invaluable guidance at every juncture.

Nevada Department of Public Safety

NCJIS Modernization Program

Challenge: The Nevada Department of Public Safety (DPS) has engaged in a multiyear effort to modernize the various systems that compose the Nevada Criminal Justice Information System (NCJIS). DPS desired to replace existing systems and add critical system functionality for internal and external users to improve the efficiency and effectiveness of public safety operations and to enhance public services.

Solution: Mission Critical Partners created the NCJIS Mod Program and assisted the State with its budget, roadmap, project prioritization, and oversight, OCM, QA and procurement.

Key Result: As the State has implemented the NCJIS solution, MCP has continually guided the NCJIS Mod team on issues concerning implementation, tools, approach and overall vision. MCP's senior advisor has guided the state through complex technical and data migration issues. The QA process has become the guidepost for what needs to be improved in a very successful program, setting an example for the State's technology projects.

The OCM effort involves hundreds of change ambassadors from agencies across the state who are involved in the program. MCP has helped the program provide and present legislative reporting and diverse business statuses through the agency. In addition, MCP has helped the program through personnel changes, including two state program managers, a vendor program manager, and a state project manager, without significant impact on the program.

National Highway Traffic Safety Administration

911 DataPath Pilot Project

Challenge: The National Highway Traffic Safety Administration (NHTSA) has set a goal of enhancing the 911 community's ability to improve traffic safety through better emergency-response outcomes. The first step toward achieving the goals set forth in the strategic plan was to develop a data set and data dictionary that identify and describe essential elements of information relevant to 911 decision-making. The goal of this 911 DataPath Pilot project was to test this framework and data dictionary with a set of PSAP participants.

Solution: NHTSA selected Mission Critical Partners to support this important endeavor. MCP conducted the following tasks:

MCP developed a repository for 911 DataPath datasets, supporting manual data entry and automated collection from CHE and CAD systems. A web-based interface enabled PSAP administrators to input data not captured automatically. Data dictionary names were updated to align with the NIEM standard. We connected pilot participants' systems, provided training, and created an interactive interface for visualizing metrics, allowing comparisons and customizable drill-down capabilities.

Key Result: MCP delivered an extensible data repository to support a nationwide roll-out. The data store is structured to provide interactive metrics that describe the progress toward NG911 implementation. The pilot has helped NHTSA to make significant progress on additional strategic plan goals, such as data uniformity, automated data handling, role-based information-sharing, and sustainable vital support mechanisms.

MCP provided expertise to the National 911 Program and various stakeholders through our knowledge of both 911 service operations at the PSAP level and our technical prowess regarding 911 systems. MCP continues to support NHTSA and the National 911 Program with its critical initiatives.

Compliance and Ethical Considerations

MCP's AI solutions prioritize public sector compliance, ethics, and regulatory standards, ensuring alignment with frameworks such as General Data Protection Regulation (GDPR), NIST AI Risk Management, and local requirements. We actively address potential biases in AI models through targeted mitigation techniques and focus on building explainable AI systems to enhance trust and accountability among stakeholders. Our approach also includes implementing robust data protection measures to safeguard sensitive public sector information.

Project Leadership and Reporting

MCP's project management framework ensures seamless collaboration with NCTCOG and its stakeholders. Leadership is provided by a dedicated team, including a Program Manager overseeing governance, budgets, roadmaps, and legislative support; a Project Manager (PM) managing execution and communication; an AI Specialist Lead directing model design and deployment; and a Compliance Officer ensuring ethical and regulatory adherence. Communication methods and shared resources, such as project management dashboards and regular progress meetings, ensure transparency and efficiency. Each participating entity will have a designated point of contact to streamline communication and address concerns promptly.

Subcontractors and Third-Party Utilization

MCP will disclose the need for subcontractors as appropriate as part of the Supplemental Agreements. Typically, MCP does not involve subcontractors; however, based on the specific client needs, we will present industry-leading solutions that may include subcontractors.

As an example, MCP recently partnered with Amazon Web Services (AWS) to develop AWS Connect support systems to our 911 clients. We also partner with The Monitoring Agency (TMA) for nationwide automated alarm response. As we evaluate task requests, we will seek to provide the best service offering to meet the needs of the request. That may involve subcontractors responsible for MCP's delivery services offered under our proposed efforts. If we believe a subcontractor would improve the solution for the client, we want to include that subcontractor for their services and build that involvement into the proposal.

Scope of Work Alignment

MCP fully meets all requirements outlined in the Scope of Work and is prepared to address unforeseen challenges collaboratively with NCTCOG. Our expertise in AI technologies, extensive public sector experience, and commitment to ethical practices uniquely position us to deliver transformative solutions that align with the goals of NCTCOG and its participating entities. We look forward to partnering on this important initiative..

5: Technical Proposal

MCP is dedicated to collaborating with NCTCOG to deliver tailored, innovative, and ethical AI solutions that align with the organization's strategic objectives. We aim to address technical and organizational challenges through a comprehensive and structured approach while fostering innovation, operational efficiency, and long-term sustainability in AI adoption.

This technical proposal outlines our deep expertise in AI strategy, governance, and integration and our proven methodologies for delivering measurable outcomes. The subsequent sections highlight our objectives, scope of work, and approach to ensuring successful project execution. MCP's commitment to delivering value-driven, compliant, and scalable AI solutions ensures that NCTCOG is equipped to harness the transformative potential of AI to meet its immediate and long-term goals.

5.1: Objectives

MCP is committed to partnering with the NCTCOG and its clients to define, design, and implement comprehensive AI solutions that align with NCTCOG's objectives and the objective of the specific client projects. We leverage a collaborative approach to address technical and organizational challenges while fostering innovation and long-term sustainability in AI adoption.
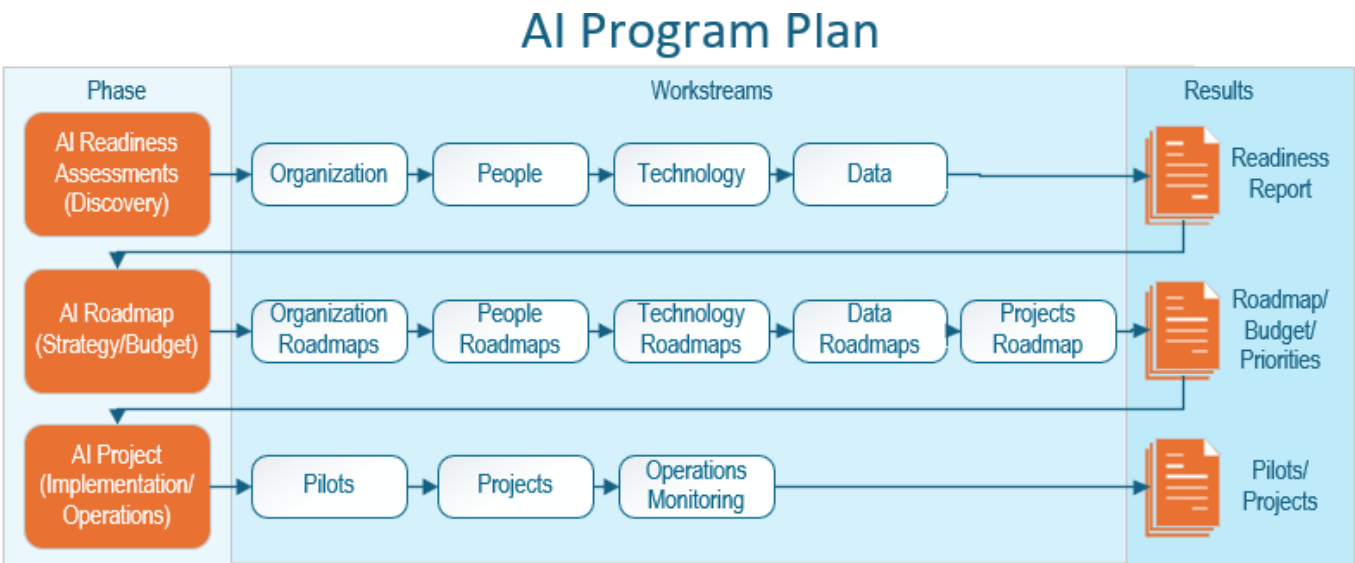
Many of these objectives are detailed in the following content. Through our expertise in AI strategy, governance, and integration, we will:

- **Assess and Identify Opportunities:** Analyze current organizational processes across departments, identifying specific opportunities for impactful AI integration.

- **Recommend Tailored Solutions:** Propose AI tools, frameworks, and applications tailored to address unique organizational needs and challenges.

- **Develop Data Strategy and Roadmap:** Create a robust data strategy that ensures data quality, governance, privacy, and security, forming the foundation for a sustainable AI roadmap.

- **Strategic Implementation Planning:** Design a comprehensive strategic roadmap, including governance structures, clear timelines, milestones, and deliverables, to guide AI implementation.

- **Ensure Legal and Ethical Compliance:** Align all AI initiatives with legal and regulatory standards, such as FOIA and relevant grant, state, and federal regulations, while establishing technical, administrative, and policy controls for ethical and secure AI use.

- **Build Capacity and Knowledge Transfer:** Empower internal teams through targeted training and knowledge transfer programs, ensuring effective use and adoption of AI tools organization wide.

- **Demonstrate Long-Term Value:** Quantify AI's value to the organization by building business cases for immediate and future investments, promoting sustained commitment to AI innovation.
- **Support Implementation and Scaling:** Guide pilot and full-scale AI implementations while providing ongoing training to enable sustainable, in-house AI operations.
- **Incorporate a Future-Ready Roadmap:** Deliver a 5-year AI roadmap that provides strategic guidance for future AI development, ensuring adaptability and continued organizational growth.

Our tailored approach ensures that NCTCOG and its clients achieve their stated objectives, unlocking AI's full potential to drive operational efficiency, innovation, and public service excellence.

5.2: Scope of Work

MCP will deliver a comprehensive suite of services to guide the client through its AI transformation journey. This includes developing a tailored AI strategy aligned with departmental needs and the organization's 5-year vision, conducting detailed feasibility studies to identify and prioritize high-value AI use cases, and designing scalable AI solutions. MCP will ensure compliance with external regulations and internal policies while adhering to ethical guidelines and public sector requirements.

As needed, the engagement may involve implementing pilot projects, evaluating outcomes, and refining solutions, focusing on seamless integration and scalability across the organization. To build long-term capacity, MCP will provide targeted training, facilitate innovation workshops, and establish knowledge transfer plans to empower internal teams to independently manage and sustain AI solutions. This holistic approach will enable the organization to achieve measurable outcomes, foster a culture of innovation, and maintain AI solutions effectively in the future.

Below is a sample of MCP's approach to the tasks outlined, as well as suggested methodologies, deliverables, and key benefits. As part of the supplemental agreement, these will be tailored to the specific client project needs.

5.2.1: AI Strategy Development

At MCP, we understand that developing an AI strategy is not a one-size-fits-all endeavor. Our AI Strategy Development service delivers a structured, collaborative approach designed to address the unique challenges of each department, enhance organizational efficiency, and align with your long-term vision. MCP helps organizations harness AI's transformative potential with confidence and clarity by focusing on actionable insights and tailored solutions.

This service culminates in a Comprehensive AI Strategy Report that serves as a roadmap for your AI journey, ensuring that every step aligns with your organizational mission, objectives, and values.

a. **Departmental Collaboration and Use Case Development**
- **Objective:** Collaborate with individual departments to identify and prioritize AI opportunities that align with organizational and departmental goals.
- **Methodology:**
    – Host targeted workshops with stakeholders to uncover pain points, challenges, and potential opportunities where AI can make a measurable impact.
    – Analyze departmental objectives and workflows to pinpoint inefficiencies or gaps where AI-powered solutions could drive operational improvements.
    – Develop a prioritized portfolio of use cases to focus efforts where they will deliver the most value.
- **Deliverable:** A tailored AI Use Case Portfolio for each department, highlighting actionable opportunities, anticipated benefits, and implementation feasibility.

b. **Comprehensive Needs Assessment**
- **Objective:** Build a holistic understanding of your current processes, challenges, and AI readiness, laying the foundation for a seamless transformation.
- **Methodology:**

- Host structured interviews and administer targeted surveys with leadership, key stakeholders, and staff to gather comprehensive insights into organizational goals and challenges.
- Conduct a detailed AI Readiness Assessment to evaluate data availability, infrastructure capabilities, talent readiness, and governance frameworks.
- Map existing processes and workflows systematically to identify inefficiencies and uncover opportunities for automation or optimization.
- Define the measurable value AI can deliver, focusing on cost savings, operational efficiency improvements, and enhanced decision-making capabilities

- **Deliverable:** A Needs Assessment Report summarizing:
  - Current state analysis.
  - Identified gaps and challenges.
  - Value propositions for AI integration.

c. Development of a Long-Term AI Strategy

- **Objective:** Develop a comprehensive AI strategy aligned with the organization's strategic plan and 5-year vision, ensuring clear objectives, actionable initiatives, and measurable outcomes are defined to drive sustained progress.
- **Methodology:**
  - Develop a strategic roadmap for AI adoption that includes clearly defined milestones, prioritized initiatives, and a comprehensive assessment of required resources.
  - Ensure the AI strategy is fully aligned with broader organizational objectives, supporting key initiatives such as sustainability, inclusivity, and innovation.
  - Identify and document critical enablers for successful implementation:
    - Technology: Evaluate and recommend infrastructure, platforms, and tools to support AI capabilities.
    - People: Develop training, change management strategies, and cultural initiatives to foster AI readiness.
    - Processes: Establish governance structures, ethical AI frameworks, and operational integration plans.
    - Conduct a thorough risk assessment to identify potential challenges in AI implementation and define actionable mitigation strategies to ensure a smooth and effective rollout.
- **Deliverable**: A Comprehensive AI Strategy Report including:
  - Vision and goals for AI adoption.
  - Detailed 5-year roadmap with milestones and timelines.
  - Recommendations for organizational, technological, and workforce readiness.

This service ensures your organization has a clear, actionable strategy to harness AI's transformative potential.

5.2.2: Feasibility Study and Use Case Identification

Our Feasibility Study and Use Case Identification service evaluates potential AI opportunities, ensures compliance, and prioritizes high-impact, actionable use cases tailored to your organization's goals and constraints. This comprehensive service results in a **Feasibility and Use Case Report** that guides data-driven decision-making and ensures readiness for AI implementation. The AI Strategy Development service overlaps with this service, as these can be offered independently.

a. Use Case Identification and Feasibility Analysis

- **Objective:** Explore potential AI applications, evaluate their practicality, and determine their value.
- **Methodology:**
  - Conduct **workshops with stakeholders** to brainstorm AI use cases aligned with organizational goals.
  - Assess feasibility using technical complexity, resource availability, and organizational readiness.
  - Quantify potential value (e.g., cost savings, efficiency improvements, and enhanced decision-making).

- **Deliverables:** A list of **Potential AI Use Cases** with feasibility ratings (high, medium, low) and estimated value.

b. Compliance Requirements Documentation

- **Objective:** Ensure all identified use cases comply with external regulations and internal policies.
- **Methodology:**
    - Review applicable regulations (e.g., GDPR, Health Insurance Portability and Accountability Act (HIPAA), Criminal Justice Information Systems (CJIS), or industry-specific standards).
    - Conduct **policy alignment checks** to verify internal compliance with data handling, security, and ethical standards. Document compliance requirements for each use case.
- **Deliverable: Compliance Requirements Matrix** detailing external and internal obligations for each use case.

c. Pros, Cons, and Risk-Benefit Analysis

- **Objective:** Provide a clear, balanced view of the potential advantages and risks for each use case.
- **Methodology:**
    - Develop a **SWOT analysis** (Strengths, Weaknesses, Opportunities, Threats) for each use case.
    - Identify specific risks, such as data limitations, ethical concerns, or technical challenges, alongside proposed mitigation strategies.
    - Quantify benefits using key metrics (e.g., return on investment (ROI), efficiency, or risk reduction).
- **Deliverable:** Detailed **Risk-Benefit Analysis** for each identified use case.

d. Data Strategy Considerations

- **Objective:** Ensure data readiness and alignment with AI use case feasibility.
- **Methodology:**
    - Assess **data quality** to ensure completeness, accuracy, and consistency.
    - Review **data governance policies** to confirm compliance, security, and ethical use.
    - Evaluate **data integration readiness** with existing systems and processes.
- **Deliverable:** A **Data Strategy Assessment** summarizing data strengths, gaps, and integration recommendations.

e. Use Case Prioritization

- **Objective:** Identify high-impact use cases that balance value and ease of deployment.
- **Methodology:**
    - Use a **prioritization matrix** to evaluate use cases based on:
        - **Impact**: Potential value, alignment with goals, and stakeholder benefits.
        - **Ease of Deployment**: Technical feasibility, resource requirements, and time-to-deploy.
    - Engage stakeholders to validate priorities and refine rankings.
- **Deliverable:** A Prioritized Use Case Roadmap highlighting short-term, mid-term, and long-term opportunities.

This service equips your organization with the clarity, confidence, and strategic direction needed to implement AI use cases effectively and ethically.
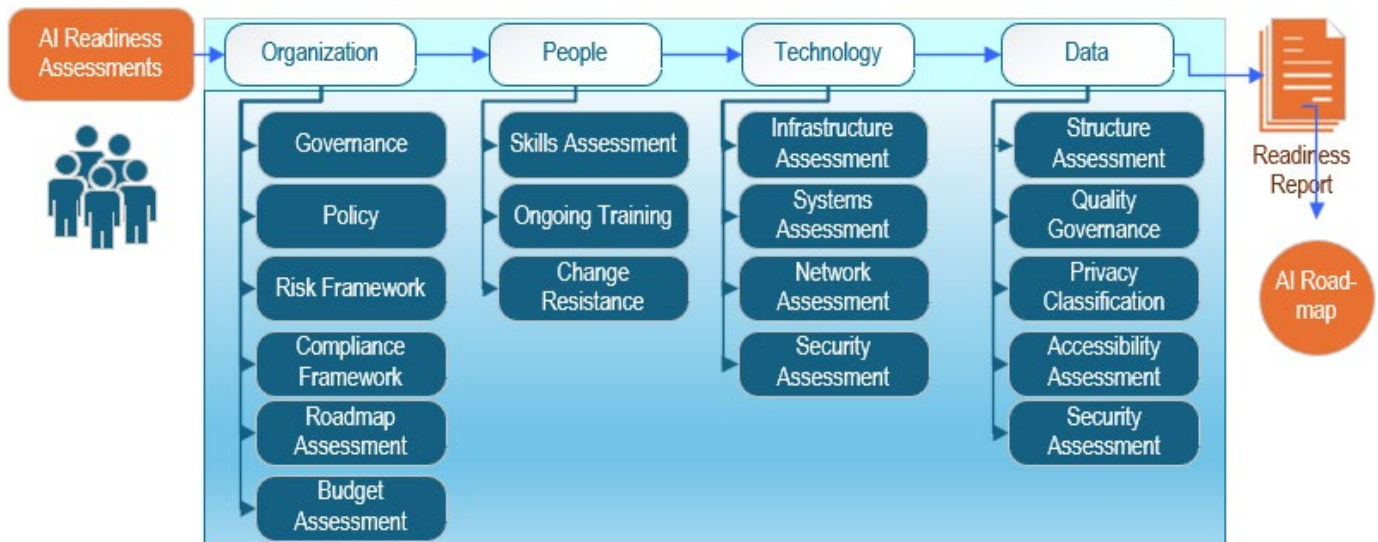
5.2.3: AI Solution Design and Roadmap

Our **AI Solution Design and Roadmap** service delivers tailored, compliant, and ethically aligned AI solutions supported by a comprehensive roadmap for successful implementation. As needed, this offering includes regulatory compliance research, AI model design, cost analysis, and governance planning to ensure the AI solutions meet your organization's goals while adhering to all necessary guidelines.

a. **Compliance Research and Documentation**
- **Objective:** Ensure AI solutions comply with external regulations and internal policies.
- **Methodology:**
  - Research relevant **external compliance requirements**, including the Freedom of Information Act, grant-specific requirements, and applicable local, state, and federal regulations and policies.
  - Review **internal compliance policies** such as administrative controls, technical safeguards, and policy frameworks for the safe use of AI.
  - Document compliance needs and provide actionable recommendations for integration into the AI solution design.
- **Deliverable: Comprehensive Compliance Report**—A detailed report outlining all external and internal compliance requirements.

b. **AI Solution Design**
- **Objective:** Develop tailored AI models, frameworks, or tools for the selected use cases.
- **Methodology:**
  - Analyze use case requirements to identify appropriate AI methodologies (e.g., machine learning, natural language processing, or computer vision).
  - Design AI models using industry-standard frameworks and tools optimized for organizational needs.
  - Incorporate explainable AI (XAI) principles to ensure models are transparent and interpretable.
- **Deliverable: Custom AI Solution Design Document**—Detailed specifications for AI models, frameworks, or tools to be deployed.

c. **Comprehensive Implementation Roadmap Development**
- **Objective:** Provide a structured implementation plan for AI solutions.
- **Methodology:**

- Develop a governance framework defining oversight, decision-making roles, and risk management protocols.
- Create a detailed project timeline with milestones, resource allocations, and critical dependencies.
- Define Key Performance Indicators (KPIs) to measure project success (e.g., accuracy, cost savings, and operational improvements).

- **Deliverables: AI Implementation Roadmap**—A comprehensive document including governance structure, timelines, milestones, resource needs, and KPIs.

d. Cost Analysis for Proposed AI Solutions

- **Objective:** Provide a transparent and detailed cost evaluation for each AI solution.
- **Methodology:**
  - Calculate anticipated **development costs**, including data preparation, training, and testing expenses.
  - Estimate **cloud and compute costs** for hosting and running AI models, including storage, backup, and compute resources.
  - Identify required **licensing and subscription costs** for software, APIs, or frameworks.
  - Include ongoing maintenance and support costs.

- **Deliverables: Comprehensive Cost Analysis Report**—Detailed breakdown of costs associated with the proposed AI solutions.

e. Ethical and Regulatory Alignment

- **Objective:** Ensure that AI solutions adhere to ethical guidelines and regulatory standards.
- **Methodology:**
  - Align AI designs with public sector regulations, including GDPR (if applicable), data privacy laws, and internal data loss protection policies.
  - Incorporate ethical AI frameworks to ensure fairness, transparency, accountability, and inclusiveness in AI solutions.
  - Design solutions with built-in bias detection and mitigation mechanisms.

- **Deliverable: Ethical Compliance Report**—A summary of ethical considerations and alignment with relevant guidelines and regulations.

This service equips your organization with a robust and practical strategy to design, implement, and manage AI solutions effectively and ethically.
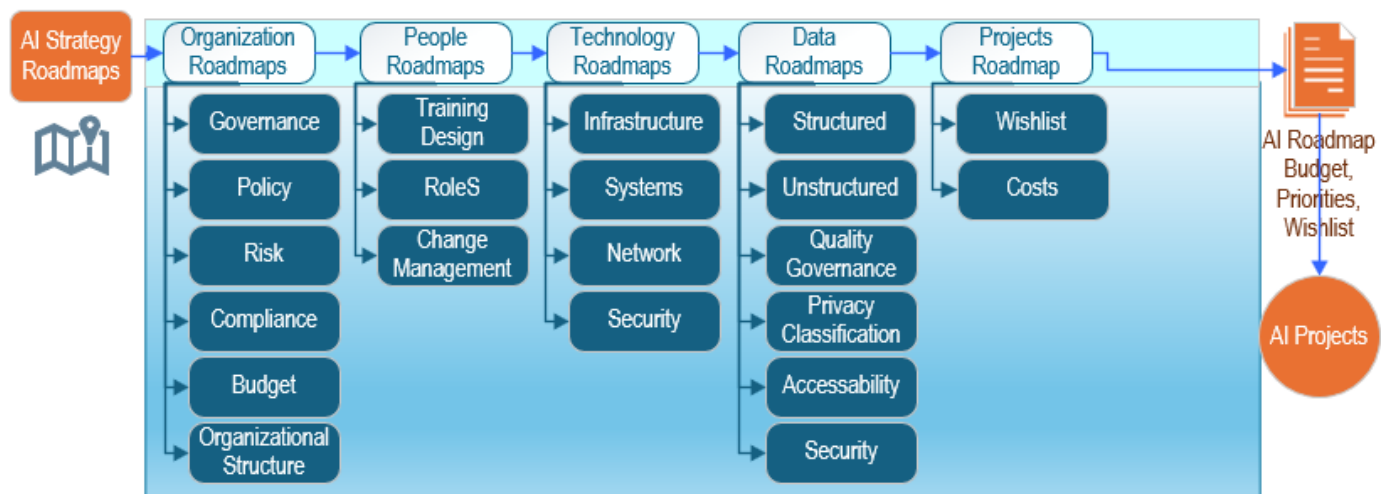
5.2.4: Pilot Testing and Implementation Support

Our **Pilot Testing and Implementation Support** service provides end-to-end guidance for deploying, evaluating, and scaling AI solutions. This service ensures smooth integration into organizational workflows while fostering adoption through targeted training and change management strategies.

a. **Pilot Testing and Implementation Guidance**
- **Objective:** Successfully deploy and test pilot AI solutions to validate feasibility and performance.
- **Methodology:**
  - Collaborate with stakeholders to define pilot goals, success metrics, and testing criteria.
  - Deploy AI solutions in a controlled environment, ensuring minimal disruption to existing workflows.
  - Monitor the pilot project's performance against Key Performance Indicators (KPIs), such as efficiency improvements, cost savings, or accuracy rates.
- **Deliverables:**
  - **Pilot Implementation Plan:** Outlining scope, objectives, roles, and responsibilities.
  - **Performance Metrics Dashboard:** Tracking real-time results during the pilot.

b. **Stakeholder Collaboration for Pilot Evaluation**
- **Objective:** Evaluate pilot projects, identify issues, and refine solutions to maximize value.
- **Methodology:**
  - Host **feedback sessions with stakeholders**, including end-users, to assess the pilot's effectiveness and usability.
  - Conduct **root cause analyses** to troubleshoot issues or bottlenecks encountered during the pilot.
  - Refine AI models or workflows based on findings to enhance performance and alignment with organizational needs.
- **Deliverables:**
  - **Pilot Evaluation Report:** Summary of pilot outcomes, feedback, and recommended adjustments.
  - **Refinement Plan:** Detailed plan for enhancing AI solutions based on pilot insights.

c. **Post-Implementation Support**
- **Objective:** Ensure smooth integration of AI systems and scalability across the organization.
- **Methodology:**
  - Provide technical assistance for integrating AI solutions with existing systems, ensuring compatibility and seamless operation.
  - Develop a **scaling roadmap** for rolling out AI solutions to other departments or use cases.
  - Offer on-demand support to address post-deployment issues and optimize system performance.
- **Deliverables:**
  - **System Integration Blueprint:** Guidance for seamless integration of AI systems.
  - **Scaling Roadmap:** Step-by-step plan for extending AI solutions organization-wide.

d. **Training and Adoption Support**
- **Objective:** Facilitate user adoption and organizational readiness for AI solutions.
- **Methodology:**
  - Conduct role-specific training sessions for end-users, IT staff, and leadership, tailored to the AI tools being implemented.
  - Develop training materials such as user guides, video tutorials, and FAQs to support ongoing learning.
  - Implement **change management strategies** to address resistance and encourage widespread adoption, including:
    - Communicating the benefits of AI solutions to stakeholders.
    - Providing leadership coaching to foster AI champions.

- **Deliverables:**
  - **Training Program and Materials:** Comprehensive resources for users and administrators.
  - **Adoption Support Plan:** Steps to build organizational AI fluency and long-term success.

This service enables your organization to deploy and scale AI solutions with confidence, ensuring stakeholder buy-in and delivering measurable outcomes.
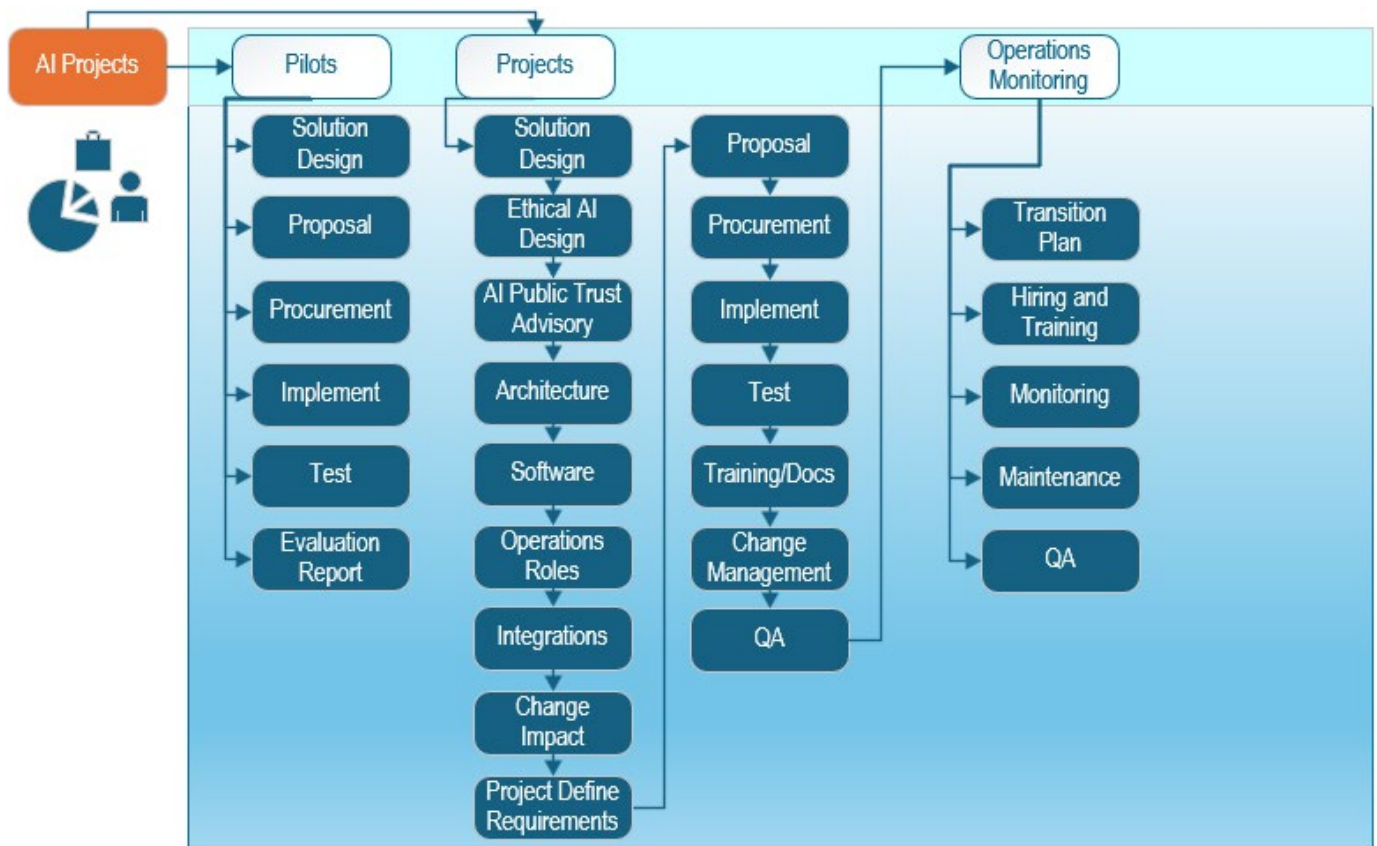
5.2.5: Training, Adoption, and Capacity Building

Our **Training, Adoption, and Capacity Building** service ensures your organization develops the skills, knowledge, and culture needed to use and maintain AI solutions effectively. This offering is tailored to build internal expertise, foster innovation, and promote long-term sustainability for AI systems.

a. Training on AI Tools and Best Practices
- **Objective:** Equip staff with the skills and knowledge required to use AI tools effectively and efficiently.
- **Methodology:**
  - Develop **role-specific training modules** covering AI concepts, tool functionalities, and practical applications.
  - Conduct **interactive training sessions** (in-person or virtual) to provide hands-on experience with AI systems.
  - Provide ongoing support with **training materials** such as user manuals, quick reference guides, video tutorials, and FAQs.
- **Deliverables:**
  - **Comprehensive Training Curriculum:** Customized learning paths for staff at all levels.

- **Training Materials Library:** Easy-to-use resources for continued learning and reference.
- **Post-Training Assessment Reports:** Evaluation of staff proficiency and readiness.

b. **Workshops to Build Internal AI Capabilities and Foster Innovation**
- **Objective:** Empower teams to identify AI opportunities, develop innovative solutions, and build organizational capabilities.
- **Methodology:**
  - Facilitate **AI innovation workshops** that focus on brainstorming potential use cases and exploring creative applications of AI.
  - Conduct hands-on **capability-building sessions** to teach AI fundamentals, including data preparation, algorithm selection, and model evaluation.
  - Introduce **design thinking approaches** to encourage collaborative problem-solving and innovative thinking.
- **Deliverables:**
  - **Workshop Reports:** Summaries of ideas, action items, and follow-up recommendations.
  - **Internal Capability Assessment:** Evaluation of skills gaps and recommendations for continued development.
  - **Innovation Framework:** Guidance for fostering a culture of continuous improvement and creativity.

c. **Knowledge Transfer Plan**
- **Objective:** Ensure the organization can independently maintain and update AI systems for long-term sustainability.
- **Methodology:**
  - Develop a **knowledge transfer strategy** tailored to the organization's goals and resources.
  - Create a **maintenance and troubleshooting guide** for internal teams to manage AI systems post-deployment.
  - Provide **mentorship and coaching** to technical staff, transferring advanced knowledge and best practices.
  - Deliver a **handover plan** with detailed documentation of AI models, workflows, and key processes.
- **Deliverables:**
  - **Knowledge Transfer Plan:** Detailed roadmap for transitioning AI expertise to the organization.
  - **Technical Documentation Package:** Comprehensive system documentation and maintenance guides.
  - **Mentorship Reports:** Progress assessments and coaching summaries.

This service ensures your organization is equipped to maximize the benefits of AI while fostering a culture of self-reliance, innovation, and continuous learning.

5.3: Specifications and Requirements

5.3.1: Consultant Expertise and Qualifications

For additional details, please refer to the Key Personnel, References and Project-related Experience sections of this RFP.

With 15 years of experience in the public sector and public sector consulting, our company specializes in delivering innovative, practical solutions tailored to government agencies. We bring deep expertise in a broad range of technologies, including AI, machine learning, natural language processing, and computer vision, ensuring that our solutions address complex challenges with precision and impact. Recognized for our proficiency in ethics, data privacy, and security, particularly in the public sector, we are committed to aligning every project with strict compliance standards and ethical guidelines.

Our track record includes successfully developing technology-focused strategies and roadmaps and seamless project implementations that deliver measurable outcomes. We excel at working collaboratively with internal teams, bridging the gap between technical complexity and accessible communication to ensure stakeholders at all levels are engaged and empowered.

Our extensive understanding of public sector compliance and ethical standards, combined with our dedication to innovation, positions us as a trusted partner for organizations seeking to harness the transformative power of AI responsibly and effectively.

5.3.2: Data Security and Privacy Compliance

MCP is fully committed to meeting and exceeding all data security and privacy compliance expectations outlined in the RFP. We strictly adhere to all applicable federal, state, and local data privacy laws throughout every project phase. Our team brings extensive expertise in implementing solutions that align with data protection regulations, including GDPR (if applicable), NIST's AI Risk Management Framework (RMF), and equivalent local standards.

MCP also has existing contracts that require focused company-wide security policies and practices to ensure compliance with federal and state security standards, such as the FBI's CJIS SECPOL.

We will provide comprehensive documentation demonstrating how our AI solutions meet these regulatory requirements, emphasizing data governance, privacy, and secure handling practices. In addition, we implement robust security measures to protect sensitive information, including encryption, access controls, and continuous monitoring to safeguard against unauthorized access or breaches. Our proactive approach ensures that your organization's data integrity, confidentiality, and compliance are maintained at the highest standards, delivering both trust and operational excellence.

5.3.3: Project Management and Reporting

Project Management Framework

The Project Management Institute (PMI) framework has been used to develop our response to meeting your needs.

This industry standard is used by the project manager (PM) to promote a successful outcome and alignment with stakeholders' expectations throughout the project lifecycle. The PMI framework breaks the lifecycle down into four stages: Initiating, Planning, Executing/Monitoring, and Closing.

Initiating and Planning

MCP will verify needs and expected outcomes upon project initiation or kickoff to confirm scope, approach, and timing. After initiating the project and working closely with your team, MCP will develop a customized approach for your agency and stakeholders that drives the project from planning through completion. Depending on project complexity, this approach will be documented in a project work plan; a shorter, smaller plan may be developed based on the accepted scope of work. This scope/work plan will be submitted and reviewed for NCTCOG's approval before project execution. Subsections may include:

- Risk identification and response plan
- Communications plan for status and progress
- Resource needs and allocation plan
- Deliverable acceptance plan

Executing and Monitoring

MCP will execute the scope/work plan as documented and update you on progress, performance, and concerns, if any. We will conduct routine project reviews to validate plan alignment for client satisfaction and quality management. The project reviews will focus on:

- Scope (including requirements and quality control)
- Schedule (including planned vs. actual)
- Budget (including planned vs. actual)
- Deliverable and artifact reviews
- Ongoing risk reduction

- Ongoing issue resolution
- Readiness and transition for changes

These reviews and regular project updates will impact our continued execution, helping us mitigate potential risks and increase efficiency/performance. This approach to execution and monitoring results in an opportunity for overall greater success.

Project Management Tools

Depending on the project's complexity, MCP will manage and track project resources, assignments, and costs and maintain the schedule using a combination of manual and automated industry-recognized tools. MCP can adapt to client projects and communication tools, including Jira, Confluence, Smartsheet, Monday.com, Microsoft Project, Microsoft Teams, and many more.

Using these tools, the PM will be able to:

- Support efficient use of staff and SME resources
- Mitigate against staff being assigned more hours in each period than could be reasonably applied
- Monitor and compare hours planned or needed to complete a task against the hours assigned
- Validate content (this is reviewed by select project team members and other SMEs relative to the content)

This allows the PM to assign time and tasks in a balanced and reasonable fashion to identify pending shortfalls, rebalance staff assignments to accommodate and address the potential shortfall, if needed, and communicate changes in regular project meetings to align with your requirements and expectations.

5.3.4: Budget and Cost Estimates

Our company is dedicated to providing a transparent and comprehensive cost breakdown for the project, ensuring clarity and value at every stage. We will deliver a detailed budget that includes consultancy fees, software licensing costs (if applicable), and any other anticipated expenses required to execute the scope of work successfully. Each cost element and all assumptions will be thoroughly documented to clearly understand resource allocation.

We offer flexible pricing structures to accommodate your organization's needs, including time-and-materials or fixed-price contracts, depending on the project requirements and scope. This approach ensures both cost efficiency and adaptability, allowing us to align our services with your budgetary goals while maintaining the highest quality of delivery. Our commitment to cost transparency and flexibility underscores our focus on building a trusted, results-driven partnership.

MCP has a strong history of assisting clients with complex multi-million-dollar plans and budgets. We are often asked to assist the clients with continued budget management and cost estimation throughout implementation. Our experience includes many diverse funding and cost management methods, greatly benefiting our clients. We apply this experience to our proposed costs and work with clients to derive the maximum value from each consulting dollar.

5.3.5 Data Strategy and Management

MCP provides a full suite of data management services to ensure all solutions align with best practices in data strategy and management. Our approach maintains the quality, governance, privacy, and security of data throughout the lifecycle of projects. Below are our service offerings in each key area:

a. Data Quality Controls

- **Ensuring Data Integrity and Accuracy:** We implement robust measures to verify data integrity and accuracy, ensuring datasets are reliable. Methods include automated data audits, statistical consistency checks, and anomaly detection tools.
- **Data Validation Processes:** Validation pipelines identify inaccuracies or inconsistencies, using techniques such as cross-checking against reference datasets to highlight discrepancies.

- **Data Enrichment Procedures for Enhancing Dataset Quality:** MCP will define and execute comprehensive data-enrichment plans to enhance the quality and usability of datasets. This includes integrating external data sources, applying data cleaning, and optimizing datasets.

b. Data Governance Framework

- **Comprehensive Governance Strategy:** We design a governance framework that includes policies for data ownership and usage rights, clear definitions of roles and responsibilities for data stewardship ensuring accountability and ethical handling of data.

- **Regulatory Compliance Facilitation:** This includes producing governance documentation aligned with public sector regulations, ensuring compliance with laws such as the Freedom of Information Act (FOIA), GDPR, and local equivalents. Documentation includes guidelines for data sharing, retention, and usage.

- **Version Control and Data Lineage Tracking:** We implement processes for version control to track dataset updates and maintain transparency supporting audits and reproducibility.

c. Data Privacy Assurance

- **Adherence to Privacy Laws:** We ensure compliance with data privacy laws such as GDPR or applicable local legislation, integrating legal requirements into AI workflows. Regular privacy audits may be conducted to verify adherence.

- **Sensitive Data Protection:** Our methodology includes anonymization techniques, such as data masking and pseudonymization, to safeguard personal and sensitive information throughout the AI lifecycle.

- **Consent Management Protocol:** We establish protocols for obtaining, recording, and managing data consent where required. This includes automated tracking of consent validity and revocation options and ensuring ethical and legal use of data.

d. Data Security Protocols

- **Data Security Measures:** We recommend and implement advanced security measures, including end-to-end encryption for data in transit and at rest, role-based access controls to ensure only authorized personnel can access sensitive data, and regular risk assessments to identify and mitigate vulnerabilities.

- **Incident Response Plan:** We develop a detailed response plan for data breaches or security incidents, specifying steps for containment, investigation, and recovery, as well as defined responsibilities during security events, ensuring swift resolution and compliance reporting.

- **Secure Storage and Backup:** Our protocols ensure secure data storage and backup, including redundant storage systems for disaster recovery, and automated backup schedules with encrypted storage options to prevent data loss.

e. Ongoing Data Strategy Evaluation

- **Periodic Data Strategy Updates:** We include a plan for periodic evaluations to adapt to regulatory changes, emerging technologies, and organizational needs. These updates ensure the data strategy remains current and effective.

- **Training and Workshops:** To ensure sustainability, we offer training sessions and workshops for internal teams on managing and upholding the organization's data strategy and implementing best practices in data quality, governance, privacy, and security. Training materials and support are provided for continuous improvement.

5.3.6: Ethical AI Requirements

Our approach to ethical AI consulting ensures that AI solutions are fair, transparent, accountable, and inclusive while proactively addressing bias and aligning with your organization's ethical principles. Below is our detailed methodology, mapped to the RFP requirements:

a. Ethical Framework Alignment

- **Alignment with Industry and Organizational Principles:** We begin by analyzing your organization's ethical principles and aligning them with established frameworks such as the Organization for Economic Co-operation and Development (OECD) AI Principles, the European Union's (EU's) AI Act, or the Institute of Electrical and Electronics Engineers (IEEE's) Ethical Standards for AI. A gap analysis ensures your AI initiatives remain compliant with global best practices while addressing specific organizational values.

- **Integrating Fairness and Inclusiveness:** During the AI development lifecycle, we employ fairness-by-design methodologies, including demographic analysis and fairness testing where possible, to ensure outputs are non-discriminatory. Inclusivity is embedded through stakeholder engagement workshops to identify potential areas of bias and marginalized groups impacted by the AI system.

b. Bias Detection and Mitigation

- **Bias Identification and Reduction:** Our consulting process incorporates pre-training audits of datasets using statistical and algorithmic methods to identify imbalances or underrepresented groups.

- **Ongoing Monitoring:** Bias monitoring protocols include real-time analysis of deployed systems to detect drift or emergent biases. Periodic model retraining incorporates updated, representative datasets, ensuring sustained fairness over time.

c. Transparency Protocols

- **Model Interpretability and Decision Details:** We implement XAI frameworks to ensure stakeholders can understand the reasoning behind AI decisions. This includes visualization tools for decision pathways and model behavior. Communication plans are designed to simplify complex AI outputs for non-technical stakeholders.

- **Comprehensive Documentation:** Documentation includes detailed records of data sources, pre-processing steps, decision-making logic, model architectures, and output evaluation metrics. We maintain a transparent model versioning log, which tracks changes, updates, and performance metrics throughout the AI lifecycle.

d. Accountability Measures

- **Tracking and Decision Logging:** Every decision made by the AI system is logged with metadata for traceability. This allows for auditing and attribution of outcomes to specific model processes or inputs. We establish an accountability framework where roles and responsibilities for ethical oversight are clearly defined.

- **Auditing Mechanisms:** We recommend periodic internal and third-party audits of AI solutions to ensure compliance with ethical standards. Audit reports include performance benchmarks, fairness metrics, and compliance outcomes, with action plans for addressing any identified issues.

e. Impact Assessments

- **Ethical Impact Assessments:** Regular assessments evaluate the societal, cultural, and operational impacts of AI systems, ensuring alignment with your organization's goals and public interest. Metrics assessed include fairness, inclusion, unintended consequences, and alignment with user needs.

- **Framework for Corrective Actions:** Findings from impact assessments are reviewed in governance meetings, with corrective measures implemented promptly. This includes retraining models, refining datasets, or adjusting operational protocols.

5.4: Deliverables

MCP is dedicated to delivering high-quality outputs tailored to the diverse needs of TXShare members utilizing this cooperative purchasing contract. Each deliverable ensures that proposed AI solutions are strategic, actionable, and aligned with the goals of TXShare's participating entities. Below, we outline the scope and purpose of each deliverable to demonstrate our approach:

a. Initial AI Strategy Report: Provides a tailored AI strategy aligned with each member's goals and capabilities. Includes readiness assessments, prioritized AI opportunities, and recommendations for short- and long-term initiatives.

b. Feasibility Study with AI Use Case Recommendations: Evaluate potential AI use cases, assessing practicality, technical requirements, and alignment with organizational goals. Includes a robust data strategy addressing quality, governance, security, and privacy, culminating in a prioritized roadmap of high-impact use cases.

c. 5-Year AI Roadmap and Implementation Plan: Outlines a phased approach with clear milestones, resource requirements, and timelines. The implementation plan details governance structures, project management strategies, and key performance indicators for successful execution.

d. Pilot Implementation Plan: Defines the scope, objectives, and execution framework for piloting AI solutions. Includes performance metrics, risk mitigation strategies, and plans for transitioning pilots into scalable implementations.

e. Staff Training Sessions and Knowledge Transfer Materials: Empowers members with customized training and comprehensive resources, such as manuals and tutorials, fostering readiness and effective AI adoption.

f. Ethical AI Guidelines and Measures: Details embedded ethical AI measures, including bias mitigation strategies, accountability frameworks, and explainability protocols, ensuring fairness, inclusivity, and compliance.

g. Final Project Report: Summarizes accomplishments, lessons learned, and measurable outcomes. Offers actionable recommendations for scaling AI solutions and future-proofing initiatives to sustain value and align with strategic goals.

MCP's structured and member-centric approach ensures actionable and innovative deliverables tailored to TXShare members' unique goals. Each output reflects our expertise and commitment to enabling transformative public sector excellence through AI.

5.5: Other Requirements

5.5.1: Objectives

The Master Agreement for TXShare may encompass various services, and MCP is prepared to fully support these needs. Each Customer utilizing the agreement will negotiate specific services, with MCP providing a customized Scope of Work (SOW) through a Supplemental Agreement meeting or exceeding the Master Agreement requirements.

5.5.2: Service Area

MCP leverages over 15 years of experience to enhance public sector technology and operations across diverse regions, from metropolitan to rural areas. We improve emergency communications, transportation outcomes, and overall public sector operations through advanced technology and data integration. MCP is committed to serving members in all 50 states under the TXShare contract.

5.5.3: Service Category Offer

MCP's proposal includes a comprehensive range of services aligned with the TXShare Master Agreement requirements. Our expertise spans AI strategy development, feasibility studies, solution design, pilot testing, and implementation support. For each service category, MCP will:

- Deliver detailed proposals with methodologies, deliverables, and measurable benefits.
- Highlight relevant case studies and examples of past successes.
- Collaborate with Customers to refine services and align with their objectives.

5.6: Contract Type

MCP accepts the requirement for a fixed-price contract and will provide clear, competitive pricing options for TXShare and its Customers. To our knowledge, no permits, approvals, or licenses are required for contract performance. If any arise, MCP will promptly comply, ensuring alignment with all regulations. This reflects our dedication to a trusted partnership and high-quality solutions.

5.7: Contract Term

MCP agrees to the proposed 24-month contract term, with up to three one-year renewals, totaling five years unless terminated earlier. We are committed to delivering consistent, high-quality services throughout the contract duration. MCP will work collaboratively with NCTCOG to maintain alignment with goals and expectations while adhering to all termination provisions.

5.8: Warranty Guarantee

MCP guarantees the quality of services delivered under this agreement, with assurances including:

- **Service Quality:** All services will meet or exceed agreed-upon SOW standards, with deficiencies resolved at no additional cost.
- **Compliance:** Services will comply with applicable laws and contract requirements.
- **Ongoing Support:** MCP provides post-delivery support for successful implementation and sustainability.
- **Knowledge Transfer:** Comprehensive transfer of knowledge ensures clients can sustain solutions post-engagement.

5.9: Quality

MCP ensures all solutions meet the highest standards of quality, adhering to best practices and public sector-specific guidelines. Our focus includes:

- **Ethical AI**: Fairness-by-design, bias detection, and explainable AI ensure equitable, accountable solutions.
- **Data Governance**: Robust controls, governance policies, and privacy protections align with regulations like GDPR and CJIS.
- **Operational Excellence**: Lifecycle management ensures sustained outcomes aligned with KPIs.
- **Stakeholder Engagement**: Collaboration with NCTCOG and members ensures solutions meet organizational goals. This commitment guarantees practical, compliant solutions delivering long-term value.

5.10: New Goods and Services

MCP welcomes opportunities to expand services under this contract. Fixed-price additions will undergo prior NCTCOG review and approval, while catalog-based items will adhere to established guidelines. MCP's adaptability ensures evolving solutions meet NCTCOG's emerging needs.

5.11: Pricing

MCP offers transparent, competitive, and flexible pricing, maintaining stability for the first six months of the contract. Any price adjustments will be documented and mutually agreed upon, with escalation limited to the most recent CPI-U data. MCP also commits to offering price reductions or increased discounts without amendments. Sales tax is excluded from pricing, with additional expenses handled at the task order level. MCP's pricing approach supports operational and budgetary goals while ensuring transparency and compliance.

6: Pricing

MCP provides the following hourly rate card for all personnel who will be involved in delivering AI Consultancy Services under this contract. The rates are designed to be competitive and reflect our expertise and value to TXShare members.

Role	Hourly Rate	Description of Services
AI Domain Leader/Senior Program Manager	$264.00	Oversight of AI strategy, roadmap development, and high-level guidance for project execution.
Data Scientist/Tech Specialist II	$204.00	Data science and technology specialist who analyzes datasets and technical solutions, builds predictive models using statistical and machine learning techniques to drive data-driven decisions, improving strategies, processes, and business outcomes.
AI Architect/Senior Tech Specialist	$218.00	AI solutions, technical architecture design, optimizes scalable systems, integrating AI technologies. Align technical strategies with business goals and oversee AI-driven solutions.
Cybersecurity Specialist/Technology Specialist II	$204.00	Identifying vulnerabilities, designing security measures, ensuring compliance with industry standards to safeguard data and systems.
Project Manager	$198.00	Coordinate project timelines and deliverables and communicate with project stakeholders.
Business Analyst/Planner	$178.00	Requirements gathering, stakeholder analysis, documentation, and feasibility studies for AI use cases
AI Knowledge Management Lead/ OPS Specialist I	$204.00	Delivery of staff training sessions and creation of knowledge transfer materials.
AI Data Governance & Security Lead/ OPS Specialist II	$218.00	Development of data strategies, governance policies, and privacy/security frameworks.
Change Manager/Senior Project Manager	$224.00	Implements organizational change initiatives, ensures smooth transitions, minimizes resistance, and supports teams through effective communication, training, and stakeholder engagement.

7: HUB Bonus

MCP is not certified as a Historically Underutilized Business (HUB), Minority, Women-Owned, or Disadvantaged Business Enterprise. However, MCP is committed to fostering diversity and inclusion and actively seeks partnerships with HUB-certified subcontractors to support task orders when applicable. Documentation regarding our subcontractor partnerships can be provided upon request.

8: Required Attachments

MCP has reviewed and completed all required attachments as listed in the RFP document.

MissionCriticalPartners

ATTACHMENT I: INSTRUCTIONS
FOR PROPOSALS COMPLIANCE AND SUBMITTAL

Compliance with the Solicitation

Submissions must be in strict compliance with this solicitation. Failure to comply with all provisions of the solicitation may result in disqualification.

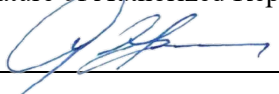**Compliance with the NCTCOG Standard Terms and Conditions**

By signing its submission, Offeror acknowledges that it has read, understands and agrees to comply with the NCTCOG standard terms and conditions.

Acknowledgment of Insurance Requirements

By signing its submission, Offeror acknowledges that it has read and understands the insurance requirements for the submission. Offeror also understands that the evidence of required insurance must be submitted within ten (10) working days following notification of its offer being accepted; otherwise, NCTCOG may rescind its acceptance of the Offeror's proposals. The insurance requirements are outlined in Section 2.2 - General Terms and Conditions.

Name of Organization/Contractor(s):

_____

Signature of Authorized Representative:

_____

Date:_____

ATTACHMENT III: CERTIFICATION
REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

This certification is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 93, Government-wide Debarment and Suspension, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668, 682), Department of Health and Human Services (45 CFR Part 76).
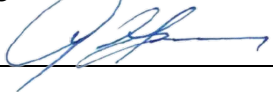
The undersigned certifies, to the best of his or her knowledge and belief, that both it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

2. Have not within a three-year period preceding this contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or contract under a public transaction, violation of federal or State antitrust statues or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false Proposals, or receiving stolen property;

3. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offense enumerated in Paragraph (2) of this certification; and,

4. Have not within a three-year period preceding this contract had one or more public transactions terminated for cause or default.

Where the prospective recipient of federal assistance funds is unable to certify to any of the qualifications in this certification, such prospective recipient shall attach an explanation to this certification form.

Name of Organization/Contractor(s):

_____

Signature of Authorized Representative:

_____

Date:_____

LOBBYING CERTIFICATION
FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge or belief, that:

1. No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an officer or employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal loan, the entering into of any cooperative Contract, and the extension, continuation, renewal, amendment, or modification or any federal contract, grant, loan, or cooperative contract; and

2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, and or cooperative contract, the undersigned shall complete and submit Standard Form – LLL, "Disclosure Form to Report Lobbying", in accordance with the instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify accordingly.

Name of Organization/Contractor(s):

_____

Signature of Authorized Representative:

_____

Date:_____

ATTACHMENT V: DRUG-FREE WORKPLACE CERTIFICATION

The _____ (company name) will provide a Drug Free Work Place in compliance with the Drug Free Work Place Act of 1988. The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited on the premises of the _____ (company name) or any of its facilities. Any employee who violates this prohibition will be subject to disciplinary action up to and including termination. All employees, as a condition of employment, will comply with this policy.

CERTIFICATION REGARDING DRUG-FREE WORKPLACE

This certification is required by the Federal Regulations Implementing Sections 5151-5160 of the Drug-Free Workplace Act, 41 U.S.C. 701, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668 and 682), Department of Health and Human Services (45 CFR Part 76).

The undersigned subcontractor certifies it will provide a drug-free workplace by:

Publishing a policy Proposal notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the consequences of any such action by an employee;

Establishing an ongoing drug-free awareness program to inform employees of the dangers of drug abuse in the workplace, the subcontractor's policy of maintaining a drug-free workplace, the availability of counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed on employees for drug violations in the workplace;

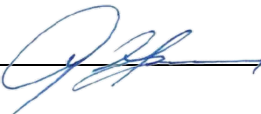Providing each employee with a copy of the subcontractor's policy Proposal;

Notifying the employees in the subcontractor's policy Proposal that as a condition of employment under this subcontract, employees shall abide by the terms of the policy Proposal and notifying the subcontractor in writing within five days after any conviction for a violation by the employee of a criminal drug abuse statue in the workplace;

Notifying the Board within ten (10) days of the subcontractor's receipt of a notice of a conviction of any employee; and,

Taking appropriate personnel action against an employee convicted of violating a criminal drug statue or requires such employee to participate in a drug abuse assistance or rehabilitation program.

Name of Organization/Contractor(s):

_____

Signature of Authorized Representative:

_____

Date:_____

ATTACHMENT VI: DISCLOSURE OF CONFLICT OF INTEREST
CERTIFICATION REGARDING DISCLOSURE OF CONFLICT OF INTEREST

The undersigned certifies that, to the best of his or her knowledge or belief, that:

"No employee of the contractor, no member of the contractor's governing board or body, and no person who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this contract shall participate in any decision relating to this contract which affects his/her personal pecuniary interest.

Executives and employees of contractor shall be particularly aware of the varying degrees of influence that can be exerted by personal friends and associates and, in administering the contract, shall exercise due diligence to avoid situations which give rise to an assertion that favorable treatment is being granted to friends and associates. When it is in the public interest for the contractor to conduct business with a friend or associate of an executive or employee of the contractor, an elected official in the area or a member of the North Central Texas Council of Governments, a permanent record of the transaction shall be retained.

Any executive or employee of the contractor, an elected official in the area or a member of the NCTCOG, shall not solicit or accept money or any other consideration from a third person, for the performance of an act reimbursed in whole or part by contractor or Department. Supplies, tools, materials, equipment or services purchased with contract funds shall be used solely for purposes allowed under this contract. No member of the NCTCOG shall cast a vote on the provision of services by that member (or any organization which that member represents) or vote on any matter which would provide a direct or indirect financial benefit to the member or any business or organization which the member directly represents".

No officer, employee or paid consultant of the contractor is a member of the NCTCOG.

No officer, manager or paid consultant of the contractor is married to a member of the NCTCOG.

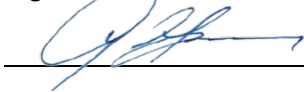No member of NCTCOG directly owns, controls or has interest in the contractor.

The contractor has disclosed any interest, fact, or circumstance that does or may present a potential conflict of interest.

No member of the NCTCOG receives compensation from the contractor for lobbying activities as defined in Chapter 305 of the Texas Government Code.

Should the contractor fail to abide by the foregoing covenants and affirmations regarding conflict of interest, the contractor shall not be entitled to the recovery of any costs or expenses incurred in relation to the contract and shall immediately refund to the North Central Texas Council of Governments any fees or expenses that may have been paid under this contract and shall further be liable for any other costs incurred or damages sustained by the NCTCOG as it relates to this contract.

Name of Organization/Contractor(s):

_____

Signature of Authorized Representative:

_____

Date:_____

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

	OFFICE USE ONLY

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

Date Received

1   Name of vendor who has a business relationship with local governmental entity.

2   ☐   Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3   Name of local government officer about whom the information is being disclosed.

_____

Name of Officer

4   Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

    A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

       ☐ Yes   ☐ No

    B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

       ☐ Yes   ☐ No

5   Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6   ☐   Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

_____   _____

Signature of vendor doing business with the governmental entity   Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/ Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:
(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
(B) a transaction conducted at a price and subject to terms available to the public; or
(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):
(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:
***
   (2) the vendor:
      (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that
         (i) a contract between the local governmental entity and vendor has been executed; or
         (ii) the local governmental entity is considering entering into a contract with the vendor;
      (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:
         (i) a contract between the local governmental entity and vendor has been executed; or
         (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)
(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:
   (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
   (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
   (3) has a family relationship with a local government officer of that local governmental entity.
(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:
   (1) the date that the vendor:
      (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
      (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or
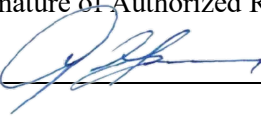   (2) the date the vendor becomes aware:
      (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
      (B) that the vendor has given one or more gifts described by Subsection (a); or
      (C) of a family relationship with a local government officer.

ATTACHMENT VII: CERTIFICATION OF FAIR BUSINESS PRACTICES

That the submitter has not been found guilty of unfair business practices in a judicial or state agency administrative proceeding during the preceding year. The submitter further affirms that no officer of the submitter has served as an officer of any company found guilty of unfair business practices in a judicial or state agency administrative during the preceding year.

Name of Organization/Contractor(s):

_____

Signature of Authorized Representative:

_____

Date:_____

ATTACHMENT VIII: CERTIFICATION OF GOOD STANDING
TEXAS CORPORATE FRANCHISE TAX CERTIFICATION

Pursuant to Article 2.45, Texas Business Corporation Act, state agencies may not contract with for profit corporations that are delinquent in making state franchise tax payments. The following certification that the corporation entering into this offer is current in its franchise taxes must be signed by the individual authorized on Form 2031, Corporate Board of Directors Resolution, to sign the contract for the corporation.

The undersigned authorized representative of the corporation making the offer herein certified that the following indicated Proposal is true and correct and that the undersigned understands that making a false Proposal is a material breach of contract and is grounds for contract cancellation.

Indicate the certification that applies to your corporation:

_____   The Corporation is a for-profit corporation and certifies that it is not delinquent in its franchise tax payments to the State of Texas.

_____   The Corporation is a non-profit corporation or is otherwise not subject to payment of franchise taxes to the State of Texas.
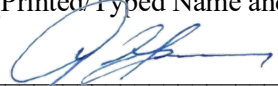
Type of Business (if not corporation):   ☐   Sole Proprietor

                                           ☐   Partnership

                                           ☐   Other

Pursuant to Article 2.45, Texas Business Corporation Act, the North Central Texas Council of Governments reserves the right to request information regarding state franchise tax payments.

_____
(Printed/Typed Name and Title of Authorized Representative)

_____
Signature

Date: 1/10/2025 _____

ATTACHMENT IX: HISTORICALLY UNDERUTILIZED BUSINESSES, MINORITY OR WOMEN-OWNED OR DISADVANTAGED BUSINESS ENTERPRISES

Historically Underutilized Businesses (HUBs), minority or women-owned or disadvantaged businesses enterprises (M/W/DBE) are encouraged to participate in the solicitation process.

NCTCOG recognizes the certifications of most agencies. HUB vendors <u>must</u> submit a copy of their certification for consideration during the evaluation of their proposal. Please attach the copy to this form. This applies only to the Offeror and not a subcontractor.

Texas vendors who are not currently certified are encouraged to contact either the Texas United Certification Program, State of Texas HUB Program, or the North Central Texas Regional Certification Agency, among others. Contact:

> State of Texas HUB Program
> Texas Comptroller of Public Accounts
> Lyndon B. Johnson State Office Building
> 111 East 17th Street
> Austin, Texas 78774
> (512) 463-6958
> http://www.window.state.tx.us/procurement/prog/hub/

> North Central Texas Regional Certification Agency
> 624 Six Flags Drive, Suite 100
> Arlington, TX 76011
> (817) 640-0606
> http://www.nctrca.org/certification.html

> Texas United Certification Program
> USDOT website at
> https://www.transportation.gov/DBE

You must include a copy of your certification document as part of this solicitation to receive points in the evaluation.

Vendor to Sign Below to Attest to Validity of Certification:

_____
Vendor Name

_____
Authorized Signature

_____   _____
Typed Name   Date

☐ **Not applicable.**

ATTACHMENT X: NCTCOG FEDERAL AND STATE OF TEXAS
REQUIRED PROCUREMENT PROVISIONS

The following provisions are mandated by Federal and/or State of Texas law. Failure to certify to the following will result in disqualification of consideration for contract. Entities or agencies that are not able to comply with the following will be ineligible for consideration of contract award.

PROHIBITED TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT CERTIFICATION

This Contract is subject to the Public Law 115-232, Section 889, and 2 Code of Federal Regulations (CFR) Part 200, including §200.216 and §200.471, for prohibition on certain telecommunications and video surveillance or equipment. Public Law 115-232, Section 889, identifies that restricted telecommunications and video surveillance equipment or services (e.g., phones, internet, video surveillance, cloud servers) include the following:

A) Telecommunications equipment that is produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliates of such entities).

B) Video surveillance and telecommunications equipment produced by Hytera Communications Corporations, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliates of such entities).

C) Telecommunications or video surveillance services used by such entities or using such equipment.

D) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, Director of the National Intelligence, or the Director of the Federal Bureau of Investigation reasonably believes to be an entity owned or controlled by the government of a covered foreign country. The entity identified below, through its authorized representative, hereby certifies that no funds under this Contract will be obligated or expended to procure or obtain telecommunication or video surveillance services or equipment or systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system prohibited by 2 CFR §200.216 and §200.471, or applicable provisions in Public Law 115-232 Section 889.

☐ **The Contractor or Subrecipient hereby certifies that it does comply with the requirements of 2 CFR §200.216 and §200.471, or applicable regulations in Public Law 115-232 Section 889.**

SIGNATURE OF AUTHORIZED PERSON:	
NAME OF AUTHORIZED PERSON:	
NAME OF COMPANY:	
DATE:	

-OR-

☐ **The Contractor or Subrecipient hereby certifies that it cannot comply with the requirements of 2 CFR §200.216 and §200.471, or applicable regulations in Public Law 115-232 Section 889.**

SIGNATURE OF AUTHORIZED PERSON:	
NAME OF AUTHORIZED PERSON:	
NAME OF COMPANY:	
DATE:	

	Texas Service Area Designation or Identification		
Proposing Firm Name:			
Notes:	**Indicate in the appropriate box whether you are proposing to service the entire state of Texas**		
	Will service the entire state of Texas	Will not service the entire state of Texas	
	If you are not proposing to service the entire state of Texas, designate on the form below the regions that you are proposing to provide goods and/or services to. By designating a region or regions, you are certifying that you are willing and able to provide the proposed goods and services.		
Item	**Region**	**Metropolitan Statistical Areas**	**Designated Service Area**
1.	North Central Texas	16 counties in the Dallas-Fort Worth Metropolitan area	
2.	High Plains	Amarillo Lubbock	
3.	Northwest	Abilene Wichita Falls	
4.	Upper East	Longview Texarkana, TX-AR Metro Area Tyler	
5.	Southeast	Beaumont-Port Arthur	
6.	Gulf Coast	Houston-The Woodlands-Sugar Land	
7.	Central Texas	College Station-Bryan Killeen-Temple Waco	
8.	Capital Texas	Austin-Round Rock	
9.	Alamo	San Antonio-New Braunfels Victoria	
10.	South Texas	Brownsville-Harlingen Corpus Christi Laredo McAllen-Edinburg-Mission	
11.	West Texas	Midland Odessa San Angelo	
12.	Upper Rio Grande	El Paso	

(Exhibit 1 continued on next page)

(Exhibit 1 continued)

Nationwide Service Area Designation or Identification Form			
Proposing Firm Name:			
Notes:	**Indicate in the appropriate box whether you are proposing to provide service to all Fifty (50) States.**		
	Will service all fifty (50) states	Will not service fifty (50) states	
	If you are not proposing to service to all fifty (50) states, then designate on the form below the states that you will provide service to. By designating a state or states, you are certifying that you are willing and able to provide the proposed goods and services in those states. **If you are only proposing to service a specific region, metropolitan statistical area (MSA), or City in a State, then indicate as such in the appropriate column box.**		
Item	**State**	**Region/MSA/City** **(write "ALL" if proposing to service entire state)**	**Designated as a Service Area**
1.	Alabama		
2.	Alaska		
3.	Arizona		
4.	Arkansas		
5.	California		
6.	Colorado		
7.	Connecticut		
8.	Delaware		
9.	Florida		
10.	Georgia		
11.	Hawaii		
12.	Idaho		
13.	Illinois		
14.	Indiana		
15.	Iowa		
16.	Kansas		
17.	Kentucky		
18.	Louisiana		
19.	Maine		
20.	Maryland		

21.	Massachusetts		
22.	Michigan		
23.	Minnesota		
24.	Mississippi		
25.	Missouri		
26.	Montana		
27.	Nebraska		
28.	Nevada		
29.	New Hampshire		
30.	New Jersey		
31.	New Mexico		
32.	New York		
33.	North Carolina		
34.	North Dakota		
35.	Ohio		
36.	Oregon		
37.	Oklahoma		
38.	Pennsylvania		
39.	Rhode Island		
40.	South Carolina		
41.	South Dakota		
42.	Tennessee		
43.	Texas		
44.	Utah		
45.	Vermont		
46.	Virginia		
47.	Washington		
48.	West Virginia		
49.	Wisconsin		
50.	Wyoming		

End of Exhibit 1

DISCRIMINATION AGAINST FIREARMS ENTITIES OR FIREARMS TRADE ASSOCIATIONS

This contract is subject to the Texas Local Government Code chapter 2274, Subtitle F, Title 10, prohibiting contracts with companies who discriminate against firearm and ammunition industries.
TLGC chapter 2274, Subtitle F, Title 10, identifies that "discrimination against a firearm entity or firearm trade association" includes the following:

A) means, with respect to the entity or association, to:
   I. refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; and
   II. refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or
   III. terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association.

B) An exception to this provision excludes the following:
   I. contracts with a sole-source provider; or
   II. the government entity does not receive bids from companies who can provide written verification.

The entity identified below, through its authorized representative, hereby certifies that they have no practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and that they will not discriminate during the term of the contract against a firearm entity or firearm trade association as prohibited by Chapter 2274, Subtitle F, Title 10 of the Texas Local Government Code.

☐ **The Contractor or Subrecipient hereby certifies that it does comply with the requirements of Chapter 2274, Subtitle F, Title 10.**

SIGNATURE OF AUTHORIZED PERSON:	
NAME OF AUTHORIZED PERSON:	
NAME OF COMPANY:	
DATE:	

-OR-

☐ **The Contractor or Subrecipient hereby certifies that it cannot comply with the requirements of Chapter 2274, Subtitle F, Title 10.**

SIGNATURE OF AUTHORIZED PERSON:	
NAME OF AUTHORIZED PERSON:	
NAME OF COMPANY:	
DATE:	

BOYCOTTING OF CERTAIN ENERGY COMPANIES

This contract is subject to the Texas Local Government Code chapter 809, Subtitle A, Title 8, prohibiting contracts with companies who boycott certain energy companies.
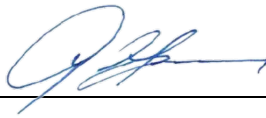
TLGC chapter Code chapter 809, Subtitle A, Title 8, identifies that "boycott energy company" means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company:

    I.   engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; and

    II.   does business with a company described by paragraph (I).

The entity identified below, through its authorized representative, hereby certifies that they do not boycott energy companies, and that they will not boycott energy companies during the term of the contract as prohibited by Chapter 809, Subtitle A, Title 8 of the Texas Local Government Code.

☐ The Contractor or Subrecipient hereby certifies that it does comply with the requirements of Chapter 809, Subtitle A, Title 8.

SIGNATURE OF AUTHORIZED PERSON: _____

NAME OF AUTHORIZED PERSON: _____

NAME OF COMPANY: _____

DATE: _____
1/10/2025

-OR-

☐ The Contractor or Subrecipient hereby certifies that it cannot comply with the requirements of Chapter 809, Subtitle A, Title 8.

SIGNATURE OF AUTHORIZED PERSON: _____

NAME OF AUTHORIZED PERSON: _____

NAME OF COMPANY: _____

DATE: _____