

BACKGROUND CHECK SERVICES

North Central Texas Council of Governments

Due Date: DECEMBER 27, 2024 Time: 2:00 PM CST

Response to RFP #2025-028

Submitted To:	Submitted By
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TAB A - COVER PAGE & STATEMENT OF UNDERSTANDING

TXShare

Your Public Sector Solutions Center

REQUEST FOR PROPOSALS
For
Background Check Services
RFP # 2025-028

Sealed proposals will be accepted until 2:00 PM CT, **December 27, 2024**, and then publicly opened and read aloud thereafter.

KENTECH Consulting Inc.

Legal Name of Proposing Firm

Kenneth Coats

CEO

Contact Person for This Proposal

Title

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kcoats@ekentech.com

Contact Person Telephone Number

Contact Person E-Mail Address

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na

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Kenneth Coats

CEO

Point of Contact for Contract Negotiations

Title

312-780-0470

kcoats@ekentech.com

Point of Contact Telephone Number

Point of Contact Person E-Mail Address

Acknowledgment of Addenda (initial): #1 _____ #2 _____ #3 _____ #4 _____ #5 _____

NOTE: Any confidential/proprietary information must be clearly labeled as “confidential/proprietary”. All proposals are subject to the Texas Public Information Act.

COVER SHEET

EXECUTIVE SUMMARY

Thank you for the opportunity to present KENTECH's response to RFP #2025-028 for Background Check Services. As the North Central Texas Council of Governments (NCTCOG) seeks to establish a cooperative purchasing program for background check services through TXShare, KENTECH offers a proven solution that will serve the diverse needs of municipalities, counties, school districts, and other governmental agencies across your service area. As the trusted partner to some of the nation's largest law enforcement agencies, federal departments, and state agencies, KENTECH brings unmatched expertise in government-sector screening.

Our credentials speak to our unique qualifications:

- Trusted provider for the Department of Justice's cybervetting program
- Background screening partner for IL Dept of Family Child Services
- Comprehensive screening services for the City of Baltimore and Baltimore Police Dept.
- Over 20,000 total investigations are completed annually.

When you select KENTECH, you're choosing:

- ✓ A proven partner who has successfully managed the most complex government screening programs
- ✓ A dedicated team of government screening experts who understand your unique compliance requirements
- ✓ Leadership team with decades of combined law enforcement and screening experience

We welcome the opportunity to help the NCTCOG achieve its hiring goals.



TAB B - KEY PERSONNEL

Our executive leadership team brings a depth of expertise and innovation to background screening services, combining extensive investigative experience, technological insights, and operational excellence.

Executive Leadership

Kenneth Coats - President & CEO

Kenneth Coats, Founder & CEO, represents the cornerstone of our organization with over two decades of investigative industry leadership. As a Texas Licensed Private Detective and background investigation technology pioneer, Mr. Coats brings a unique perspective bridging traditional investigative techniques with cutting-edge technological solutions. His background as a former IT administrator for major screening firms provides critical insights into both technical infrastructure and investigative processes, enabling our company to develop robust and efficient screening methodologies.

- 20+ years of investigative industry experience
- TX Licensed Private Detective
- Background investigation technology pioneer
- Former IT administrator for major screening firms
- Direct oversight of law enforcement contracts

Anna Fong - VP Operations

Anna Fong, Vice President of Operations, complements the leadership team with her comprehensive operational expertise. Her Six Sigma Green Belt certification demonstrates a commitment to process optimization and quality management. With FCRA certification and Department of Defense Security Training, Ms. Fong ensures that our background investigation processes maintain the highest standards of compliance and precision. Her direct management of major law enforcement accounts underscores her ability to handle complex and sensitive screening requirements.

- 10+ years of background investigation experience
- Six Sigma Green Belt certified
- FCRA certified
- Department of Defense Security Training
- Manages major law enforcement accounts

Operations

Jacqueline Lord - Operations Project Manager

Jacqueline Lord, Operations Project Manager, brings specialized analytical and investigative skills to our team. As a member of the International Association of Crime Analysts and with advanced training from Rocky Mountain HIDTA and Midwest Counterdrug programs, Ms. Lord offers exceptional investigative oversight. Her eight years of background investigation experience, coupled with her critical role in reviewing and auditing investigative reports, ensures the highest level of accuracy and thoroughness in our screening processes.

- International Association of Crime Analysts member
- Rocky Mountain HIDTA and Midwest Counterdrug Training
- 8+ years of background investigation experience
- Reviews and audits investigative reports
- Oversees investigations and interviews

Together, this leadership team combines technical innovation, operational excellence, and deep investigative expertise to deliver comprehensive and reliable background check services that meet the complex needs of governmental and organizational clients.



TAB C - REFERENCES

Our track record of excellence is substantiated by a distinguished group of references representing critical federal, state, and research institutions who can attest to our comprehensive and reliable background screening services. These references demonstrate our ability to meet the most rigorous screening requirements across diverse and high-stakes organizational environments.

Dept of Justice - ATF

As a federal law enforcement agency with critical security requirements, the ATF has specifically engaged our firm for advanced cybervetting and social media investigations. Our specialized services went beyond traditional background screening, leveraging sophisticated digital investigation techniques to conduct comprehensive social media and online presence assessments. We provided the ATF with in-depth digital background investigations that uncovered potential risks and behavioral indicators through meticulous online screening.

- Contact Name: Amanda Boshears
- Title: Contracting Officer
- Phone Number: 202-648-9001
- Email Address: amanda.boshears@atf.gov

Chicago Police Dept

The Chicago Police Department represents a prime example of our expertise in law enforcement background screening. Working closely with their Personnel Investigations Supervisor, Yvonne Terry, we have demonstrated our ability to conduct comprehensive background checks that meet the department's rigorous standards for public safety personnel. Our screening process has been instrumental in supporting their critical recruitment and vetting processes, balancing thoroughness with efficiency.

- Contact Name: Yvonne Terry
- Title: Personnel Investigations Supervisor
- Phone Number: 312-745-5230
- Email Address: yvonne.terry@chicagopolice.org

Baltimore City and Baltimore Poice Dept

Our comprehensive background screening services for Baltimore extend far beyond traditional law enforcement personnel vetting. We provide extensive background investigations for a wide range of city administrative positions, including city hall staff, fire department personnel, 911 emergency services personnel, and various city-appointed positions. This demonstrates our ability to support the city's complex hiring needs across multiple departments, ensuring thorough and consistent screening processes. Our approach covers a comprehensive range of positions, from administrative roles to critical public safety and emergency service positions, demonstrating our versatility in meeting the intricate screening requirements of a significant metropolitan government.

- Contact Name: Olufunso Onamade, M.B.A.
- Title: Deputy Director, Recruitment Section
- Phone Number: 443-240-9306
- Email Address: Olufunso.Onamade@baltimorepolice.org

Dept of Energy - Fermilab

Our work with Fermilab demonstrates our capability to serve complex research and scientific institutions. Procurement Specialist Jackie Rakers can attest to our ability to provide comprehensive background screening services that meet the unique requirements of a leading national research laboratory. Our screening process supports Fermilab's need for thorough, precise, and reliable personnel vetting.

- Contact Name: Jackie Rakers
- Title: Procurement Specialist II
- Phone Number: 630-840-2409
- Email Address: jrakers@fnal.gov

These references represent a cross-section of critical institutions that rely on our background screening expertise. From federal law enforcement and city police departments to cutting-edge research facilities, we have consistently demonstrated our ability to provide comprehensive, accurate, and compliant background investigations.

Our references highlight our key strengths: adaptability to diverse institutional needs, unwavering commitment to thorough screening, and the ability to meet the most stringent security requirements. Each reference underscores our capability to deliver high-quality background screening services that support the critical missions of our clients.

TAB D - PROJECT- RELATED EXPERIENCE AND QUALIFICATIONS

5.2 Project Related Experience and Qualifications

5.2.1 Provide a general explanation and chart which specifies project leadership and reporting responsibilities, and how the team will interface with Customer.

Our leadership team is structured to provide seamless communication and project management. We will assign a dedicated Project Manager who will serve as the primary point of contact, responsible for coordinating all aspects of background screening services. Our organizational chart will clearly define roles, reporting lines, and communication protocols. Regular status meetings and comprehensive reporting will ensure transparency and alignment with customer needs. We utilize a collaborative approach that combines experienced account managers with technical experts to deliver comprehensive background check solutions.

5.2.2 Any goods or services not outlined in the Scope of Work that you wish to offer?

As a fully licensed Texas Private Investigator, we offer comprehensive screening services beyond standard background checks. Our advanced service offerings include social media cyber-vetting, comprehensive drug testing, and international background screening. We specialize in first responder background investigations, with proven experience serving high-profile government agencies including the Department of Homeland Security (DHS), Department of Defense (DOD), New York Police Department (NYPD), and Chicago Police Department. Our specialized screening packages can be customized to meet unique organizational requirements, providing in-depth investigative solutions that go beyond basic background checks.

5.2.3 Any major requirements that cannot be met by your firm?

none

5.2.4 List the business location(s) out of which your firm's team members will work from. You are encouraged to provide options to cover multiple geographic areas outside of Dallas/Fort Worth.

Our company maintains strategic office locations to provide comprehensive background screening coverage.

Our headquarters is centrally located in Chicago, Illinois, with additional satellite offices in New York, Washington D.C., California, Maryland, and Florida. This distributed network allows us to efficiently process background checks across multiple regions while maintaining consistent quality and compliance standards.

We are uniquely positioned to serve various geographic areas, including the North Central Texas region specified in this RFP. Our multi-location approach ensures flexibility, rapid response times, and robust service capabilities for governmental and public sector clients. if the volume and support requirement even close proximity we would be happy to consider opening a satellite office in the Ft worth / Dallas area.

5.2.5 Provide an overview of your company including its size, years in business, experience and major clients.

Founded in 2006, our company specializes in comprehensive background screening services with a proven track record of serving governmental, healthcare, and educational institutions. We currently employ 45 professionals and conduct over 20,000 annual investigations across healthcare, college, and government sectors. Our major clients include the Department of Defense (DOD), Department of Homeland Security (DHS), Securities and Exchange Commission (SEC), Department of Justice (DOJ), and major metropolitan governments including the Cities of Baltimore, New York, and Chicago. We hold key certifications including MBE Certification and a Federal GSA Contract.

Our team brings extensive experience in investigative technology, with professional memberships in ASIS International and the Society for Human Resource Management

5.2.6 Describe your invoicing process. Payment terms? Is payment by credit card accepted?

Our invoicing process is designed for transparency and flexibility. We offer detailed, itemized invoices with clear breakdowns of services rendered. Payment can be made via multiple methods, including credit card, ACH, electronic transfer, and traditional billing.

Standard payment terms are net 30 days, with options for customization based on customer preferences. We provide secure, digital invoice management through our client portal, allowing easy tracking and management of billing information.

5.2.7 Include a list of no more than five (5) similar contracts awarded within the last 5 years.

Department of Homeland Security (DHS) Comprehensive Background Screening Program (2018-2024)

Department of Defense (DOD) Personnel Screening and Credentialing Services (2019-present)

City of New York Multi-Department Background Investigation Program (2012-present)

Securities and Exchange Commission (SEC) Employee Verification Services (2016-present)

City of Baltimore First Responder and Municipal Personnel Screening Project (2018-present)

5.2.8 Identify any contracts within the past three years that were terminated due to non-performance.

We maintain a 100% contract retention rate and have not had any contracts terminated due to non-performance in the past three years. Our commitment to quality, compliance, and customer satisfaction has enabled us to build long-term relationships with our clients. We pride ourselves on delivering consistent, high-quality background screening services

that meet or exceed client expectations.

5.2.9 State the warranty and length of same that may apply to the goods or services you are proposing.

We provide a comprehensive service warranty that guarantees the accuracy and completeness of our background screening reports. Our warranty includes free re-screening for any errors discovered within 90 days of the original report.

We stand behind the quality of our investigations and are committed to delivering precise, reliable background check

information. Our technology and human expertise ensure thorough and compliant screening processes.

Company Overview

Company Facts	
Founded	2006
Headquarters	Chicago, IL
Satellite Offices	NY, DC, CA, MD, FL
Employees	45+
Annual Investigations	20,000+
Government Clients	65+

Certifications & Licenses

- MBE Certified
- Federal GSA Contract Holder
- Team Holds Various Federal Security Clearances
- TX Private Detective Agency

Professional Memberships

- International Association of Chiefs of Police
- ASIS International
- Society for Human Resource Management

Recognition & Awards

-  Forbes Most Promising Companies
-  Inc. Magazine Fastest Growing Security Companies
-  Ernst & Young Entrepreneur Year Finalist
-  Power of One Award - University of Chicago Law School
-  Great Place to Work Certified

Team Composition

Team Category	Size	Qualifications	Experience
Investigative Analyst	20+	<ul style="list-style-type: none"> • Bachelor's Degrees • FCRA Certified • Investigation Management 	8+ years avg
Quality Control	3+	<ul style="list-style-type: none"> • Compliance Experts • Audit Specialists • Process Improvement 	10+ years avg
Administrative Support	4	<ul style="list-style-type: none"> • Document Processing • Client Communication 	5+ years avg

Staff Qualifications Matrix

Role	Required Qualifications	Compliance Rate
Investigative Analyst	<ul style="list-style-type: none"> • Background Screening Experience • FCRA Certification • Quality Control Experience 	100%
Quality Control	<ul style="list-style-type: none"> • Audit Experience • Compliance Knowledge • Process Improvement 	100%

Training & Certification Requirements

Initial Training	Ongoing Training	Required Certifications
Investigation Procedures ClarityIQ System Compliance Requirements Interview Techniques	Monthly Updates Compliance Refreshers Technology Updates Process Improvements	PERC for Private Detective License FCRA Certification DOD Security Training Industry-Specific Training

Staff Performance Metrics

Metric	Target	Actual Performance
Quality Score	95%	99.9%
Client Satisfaction	90%	98%
Documentation Accuracy	100%	100%

Dedicated Project Team

- Executive Sponsor (Anna Fong)
- Project Operations Manager (Jacqueline Lord)
- Customer Success Manager (Kim Pitacek)

Customer Interface Model

Our customer interface is designed to provide unparalleled support and communication. We recognize that each client has unique needs, and our approach reflects this understanding through a multi-tiered communication strategy that provides flexibility, transparency, and immediate access to critical information.

Reporting Cadence

We go beyond standard reporting by offering a comprehensive suite of communication tools that keep our clients fully informed and engaged throughout the screening process.

Additional Services Beyond Scope

While our core services are robust, we understand that modern screening requires innovative approaches. Our additional services are designed to provide comprehensive intelligence that goes far beyond traditional background checks:

- Drug Testing
- Social Media Deep-Dive Screening: We leverage advanced digital forensic techniques to provide a holistic view of an individual's online behavior and potential red flags.
- International Background Checks: Our global network allows us to conduct thorough investigations across international boundaries, providing comprehensive screening for organizations with diverse, global workforces.

Limitations and Constraints:

Transparency is key to our operations. While we pride ourselves on comprehensive capabilities, we also recognize our limitations:

- Extreme time constraints can challenge our typically thorough process.
- Screenings in regions with limited digital infrastructure may require alternative investigative methods.
- Some highly specialized screenings might require additional resources or specialized expertise.

The Power of Comprehensive Screening

Our background investigation platform isn't just a collection of searches – it's an integrated solution built specifically for government agencies. Each component has been carefully designed to provide maximum insight while maintaining strict compliance with all applicable regulations.

Standard Package Excellence

When we conduct a standard background check, we don't simply run database searches. Our suite of IQ products combine advanced technology with human expertise:

IdentityIQ

- Our Social Security Numbers (SSN) to verify candidate identities, detect fraud, and uncover potential red flags. It provides a critical layer of security in your hiring process, ensuring the integrity of your workforce from the start.

EmployIQ

- Our dedicated verification team conducts detailed employment checks using a multi-touch approach, reaching out via phone, email, and digital verification systems to ensure accurate results. We don't stop at basic dates and titles – we dig deeper to verify job responsibilities, reason for leaving, and rehire eligibility when available.

CrimIQ

- Our criminal record checks utilize a proprietary multi-layered approach:
 - First Layer: Our COPS Instant database searches across 650M+ records, including Sex offenders (all 50 states+ territories) and Sanctions/exclusions checks (OFAC, GSA, OIG, etc.)
 - Second Layer: AI-powered analysis to identify potential matches
 - Third Layer: Expert human review of all potential records
 - Final Layer: On-site county court record or Statewide / Federal repository check when needed

This methodical approach allows us to maintain our industry-leading 99.8% accuracy rate while delivering results within 3 business days.





Enhanced Package Innovation

Our enhanced screening options leverage cutting-edge technology to provide deeper insights:

DriveIQ

- **Motor Vehicle Records:** Real-time integration with DMV databases across all 50 states ensures you receive the most current information. Our system automatically flags high-risk drivers and monitors for ongoing changes.

DegreeIQ

- **Education Verification:** We maintain direct relationships with over 5,000 educational institutions worldwide. Our education verification team includes specialists in international credential evaluation, ensuring an accurate assessment of degrees from any institution.

LicenseIQ

- **Professional License Verification:** Our license verification process goes beyond basic status checks. We maintain direct feeds from hundreds of licensing boards and automatically

monitor for disciplinary actions or status changes.

SocialIQ

Social Media Investigation comprehensively analyzes a candidate's online presence to help employers assess potential risks and ensure cultural fit. By evaluating public social media activity, we identify any red flags such as inappropriate behavior, illegal activities, or discriminatory views, protecting your company from reputational damage and workplace disruption. Key Features Include:

- AI-powered analysis of public profiles
- FTC/EEOC-compliant reporting
- Seven-year historical review

CreditIQ:

- Full TransUnion reports
- FCRA compliance management
- Pre-adverse action support

Web Access Solution: The Future of Background Screening

Our portal isn't just another website – it's a sophisticated platform designed specifically for government agencies. Built on modern cloud architecture, it combines enterprise-grade security with consumer-grade usability.

User Experience Excellence

We understand that your team needs to process background checks efficiently. Our interface has been refined through extensive user testing and feedback from government clients:

- Intuitive Dashboard: Real-time visibility into all background checks with customizable views
- Smart Forms: Dynamic questionnaires that adjust based on position requirements

- Automated Workflows: Customizable approval chains and notification systems
- Mobile Optimization: Full functionality on any device

Security Without Compromise

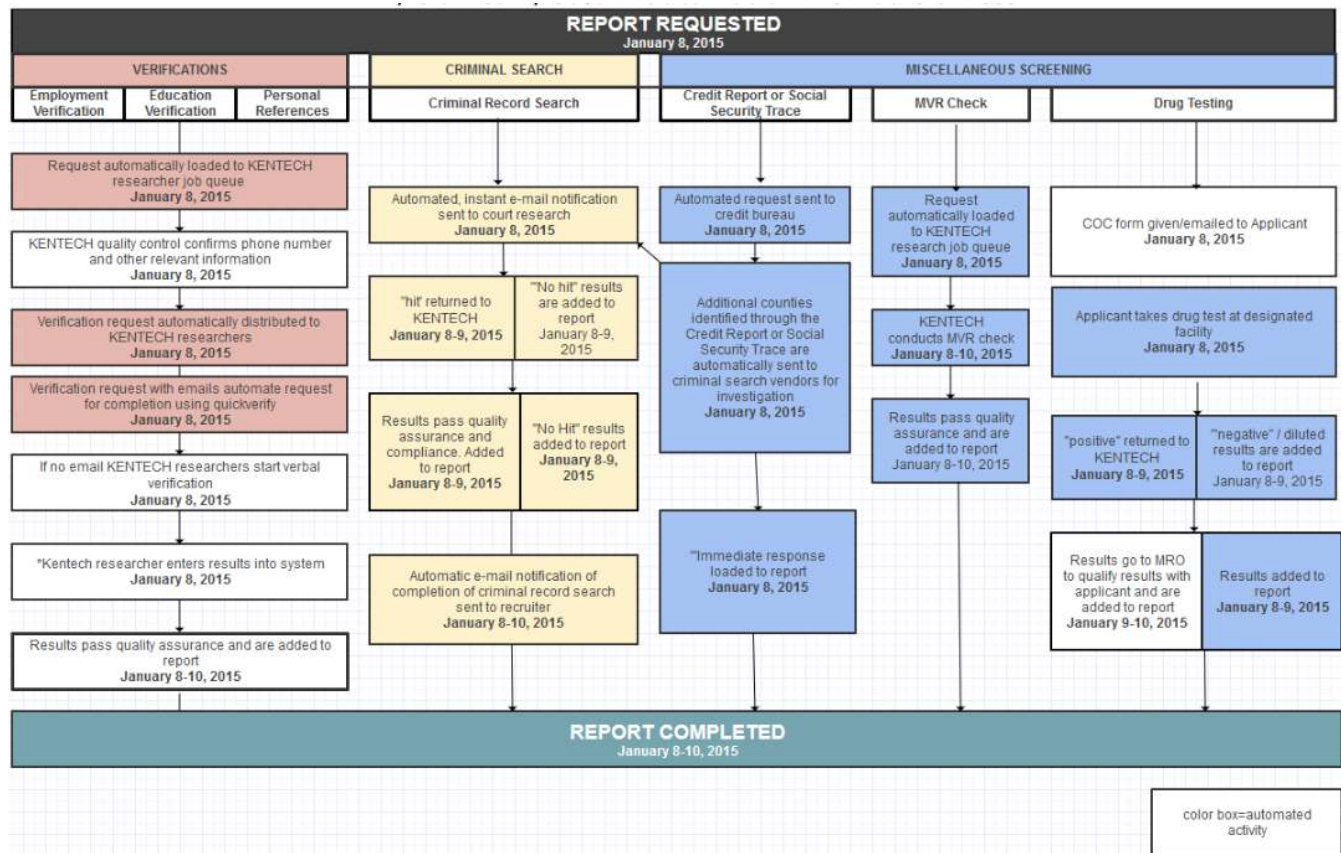
Security isn't just a feature – it's foundational to our entire system:

- Zero Trust Architecture: Every request is verified, regardless of source
- Advanced Encryption: AES-256 encryption for all data, both in transit and at rest
- Continuous Monitoring: 24/7 security operations center with real-time threat detection
- Regular Testing: Monthly penetration testing and vulnerability assessments



ACCURACY & TIMELINESS

We have automated internal operations to an unprecedented level in the industry to ensure rapid turnaround at the highest levels of accuracy and compliance yield nearly 80% in automation. 48 hours or less.



TAB E - TECHNICAL PROPOSAL

EXHIBIT 4 QUESTIONNAIRE

Please answer the following questions using this questionnaire. You may add pages or attachments where necessary but please number them to correspond with the question you are answering.

5.1 Technical Specifications

5.1.1.1 Compliance Expertise: Explain how your company has a deep understanding of federal, state, and local regulations, including the Fair Credit Reporting Act (FCRA) and Equal Employment Opportunity Commission (EEOC) guidelines.

KENTECH maintains comprehensive compliance frameworks incorporating federal, state, and local background screening regulations. Our compliance expertise includes Federal Compliance, FCRA Compliance:

Certified compliance auditors oversees all screening processes. Automated permissible purpose verification

Standardized disclosure and authorization forms including strict adherence to adverse action procedures staff training

and certification, EEOC Compliance: Individualized assessment protocols, Non-discriminatory screening criteria

Job-relatedness validation Consistent evaluation standards Ban-the-box compliance monitoring State and

Local Compliance: Texas-specific requirements: Texas Public Information Act compliance Texas Department of

Public Safety requirements Texas Education Code compliance Municipal and country-specific regulations

Texas Business and Commerce Code adherence.

5.1.1.2 Accuracy and Thoroughness: Explain how your company provides accurate and comprehensive reports. This includes verifying employment history, education, criminal records, and other relevant checks.

Our multi-layered verification approach ensures comprehensive and accurate background checks

Criminal Records Verification: Primary source court record verification, Multi-jurisdictional database searches County-level searches in all disclosed counties Federal criminal record searches International criminal checks when applicable

Employment Verification: Direct employer contact Multiple contact attempts (minimum 3) Digital verification systems integration Employment gaps investigation Comprehensive documentation collection

Education Verification: Direct institution contact National Student Clearinghouse verification

5.1.1.3 Data Security: Explain how your company has robust data privacy and security measures to protect sensitive information.

KENTECH employs enterprise-grade security measures to protect sensitive screening information

5.1.1.4 Integration Capabilities: Explain your company's ability to integrate with your existing applicant tracking systems (ATS) and recruitment management systems can streamline the hiring process.

KENTECH's eKENTECH platform offers seamless integration capabilities through our modern REST API architecture, enabling direct connections with popular applicant tracking systems and HRIS platforms. Our solution includes pre-built integrations with major systems including Workday, Oracle/Taleo, SAP SuccessFactors, and iCIMS, supporting both real-time data synchronization and batch processing options. The platform's flexible integration framework allows for custom field mapping, automated status updates, and secure document transfer while maintaining strict security protocols.

Through our certified integration partnerships, we ensure reliable data flow and streamlined workflows that reduce manual entry and accelerate hiring processes. For detailed information about our integration capabilities and partnership programs, please visit our integration portal at <https://www.ekentech.com/integrations>. Each integration is supported by our dedicated technical team to ensure smooth implementation and ongoing optimization.

5.1.1.5 Turnaround Time: Explain how fast and reliable turnaround times are essential to keep your hiring process efficient.

KENTECH delivers industry-leading turnaround times through our automated workflows and efficient verification processes, consistently completing 85% of standard background checks within 2 business days and 100% within 3 business days. For enhanced screening packages requiring additional verification steps, we maintain completion rates of 80% within 4 business days and 100% within 5 business days. Our ClarityIQ platform provides real-time status tracking and automated notifications, keeping stakeholders informed throughout the process. Rush processing options are available for time-sensitive requests, and our automated verification system operates 24/7 to

5.1.1.6 Customer Support: Explain how strong customer support can help address any issues or questions that arise during the background check process.

KENTECH provides comprehensive support through a dedicated team assigned specifically to TXShare member agencies, ensuring consistent and knowledgeable assistance throughout the screening process. Our support model includes a designated account manager, backed by Texas-based technical specialists who understand local requirements and jurisdiction-specific needs. Support is available through multiple channels including phone, email, and live chat, with 24/7 emergency assistance for urgent matters. Our team maintains an average response time of under 1 hour during business hours and provides regular check-ins to ensure optimal system utilization. Each customer receives personalized training and access to our online knowledge base, complemented by monthly best practices webinars. This multi-tiered support approach has resulted

5.1.2 Describe the proposed methodology technology and how it works (including any hardware/software).

KENTECH's proprietary eKENTECH platform delivers comprehensive background screening through a modern cloud-based architecture that combines automated workflows with human expertise. The core platform operates through a secure, web-based interface accessible from any modern browser, eliminating the need for local software installation. Our technology stack incorporates advanced automation tools for initial data collection and verification, while our trained investigators perform thorough quality checks and handle complex verifications. The system's workflow engine manages the entire screening process from initial request through final delivery, incorporating multiple automated checkpoints for accuracy and compliance. Real-time dashboards provide instant visibility into screening status, while configurable reports deliver results in client-preferred formats. Built on Amazon Web Services (AWS) enterprise cloud infrastructure, eKENTECH ensures 99.99% uptime reliability while maintaining strict security protocols. All system features are regularly updated through

5.1.3 Explain the operating requirements of the customer's staff.

KENTECH designs the eKENTECH platform to minimize technical requirements while maximizing user efficiency. The system operates through any modern web browser (Chrome, Firefox, Safari, Edge) and requires only standard computer equipment with internet access. Users need basic computer literacy and receive comprehensive training through a streamlined program: a 2-hour administrator session and 1-hour end-user orientation, supplemented by quick reference guides and optional monthly feature webinars. The platform supports multiple user roles - System Administrator, Hiring Manager, HR Staff,

5.1.4 Provide an example order schedule overview explaining turnaround time.

KENTECH's eKENTECH platform delivers efficient and predictable background screening timelines through our automated workflow system. Our standard process begins immediately upon order submission with instant database searches and automated verification requests. Within the first 24 hours, employment and education verifications are initiated while our court researchers begin criminal record retrievals. By the second business day, most verifications are completed and undergo initial quality review. The final day includes comprehensive quality assurance, compliance checks, and report delivery. Throughout this process, users receive real-time status updates via dashboard notifications, email alerts, and mobile updates. This streamlined approach enables us to consistently meet our service level commitments while maintaining 99.8% accuracy rates across all verification types. See the attached exhibit for visual illustration

5.1.5 Explain what is involved in the implementation of the contract with a new customer.

KENTECH employs a proven four-phase implementation methodology that ensures smooth transition and rapid adoption of the eKENTECH platform for TXShare members. Our process begins with a Discovery & Planning phase where we align system configuration with your specific requirements and compliance needs. The Configuration phase includes system setup, workflow design, and integration development, typically completed within 2-3 weeks. Testing and validation follows, ensuring all components work seamlessly with existing systems. The final phase includes comprehensive training, documentation delivery, and coordinated go-live support. This structured approach, refined through 200+ government implementations, typically enables full system deployment within 4-5 weeks while minimizing disruption to existing operations. Throughout implementation, a dedicated project manager serves as your single point of contact, ensuring clear communication and timely issue resolution

5.1.6 What is the customer expected to provide to facilitate your service.

KENTECH structures our service delivery to minimize customer obligations while ensuring optimal background screening results. To facilitate service initiation, customers need only provide basic account setup information including authorized users, desired workflow approvals, and any custom reporting preferences. For individual background checks, requirements are streamlined to essential elements: signed consent forms, accurate candidate information, and screening package selection. The eKENTECH platform's intuitive interface guides users through data entry, while our automated validation systems help prevent common errors. We maintain flexibility to accommodate customer-specific policies and procedures,

5.1.7 Identify any subcontractors or third-party services that will be utilized in the performance of the services.

KENTECH selectively partners with specialized service providers to enhance our background screening capabilities while maintaining strict quality and security standards. For fingerprinting services, we utilize a network of local third-party providers strategically located throughout Texas and other service areas, ensuring convenient access for candidates.

Additional partnerships include international verification specialists for global screening needs, authorized credit reporting agencies, and professional licensing boards. All subcontractors undergo rigorous security screening, sign confidentiality agreements, maintain required certifications, and are subject to regular performance reviews. This hybrid approach of direct services and strategic partnerships enables KENTECH to deliver comprehensive screening solutions while maintaining quality control over all aspects of service delivery.

5.1.8 Describe and clearly indicate any exceptions to the specifications or requirements found in this RFP.

NA

5.1.9 Provide any additional information you feel is necessary.

SEE ATTACH IN PROPOS

Our Understanding of Your Needs

NCTCOG faces several critical challenges in its background screening process:

- The need to process across multiple statewide depts with consistent quality
- Complex compliance requirements across different departments
- Integration requirements with an ATS/HRIS platform
- Strict security and data protection standards
- Diverse screening needs, from basic to enhanced investigations

Our solution directly addresses each of these challenges while providing the flexibility to adapt to your evolving needs.

Investigation Methodology

Our comprehensive approach combines advanced technology with experienced investigative analysts to deliver thorough, accurate background investigations within the required timeframes.

High Tech	High Touch
ClarityIQ Case Management	Former Law Enforcement Investigators
Automated Data Collection	In-person Interviews
Real-time Status Updates	Neighborhood Canvas
Digital Document Management	Reference Checks
Automated Compliance Checks	Professional Verifications

Core Technology: eKENTECH

Our proprietary eKENTECH case management system was built exclusively for government and first responder background investigations and provides:

Feature	Benefit
Real-time Status Tracking	Instant visibility into investigation progress
Automated Workflows	Consistent process adherence
Digital Document Management	Secure, paperless operation
Quality Control Checkpoints	Built-in compliance verification
Customizable Reporting	Agency-specific requirements met
CJIS Compliance	Meets security standards

Our proven background investigation solution offers NCTCOG a comprehensive, secure, and efficient system that exceeds all RFP requirements. Key differentiators:

- ✓ 20+ years of experience conducting background checks for government agencies
- ✓ Processing capacity of 20,000+ investigations annually
- ✓ 99.99% system uptime with an average completion time of 2 business days
- ✓ Seamless Workday integration through secure REST API
- ✓ SOC 2 Type II certified secure cloud infrastructure
- ✓ Dedicated implementation team with 200+ successful government deployments

eKENTECH Capabilities

Our comprehensive solution is designed specifically for government agencies requiring high-volume, sensitive background investigations. The platform delivers:

- 256-bit SSL/TLS encryption for all data transmission
- 99.5% guaranteed system uptime exceeding industry standards
- Mobile-responsive interface for access flexibility
- Role-based access control with granular permissions
- Multi-factor authentication for enhanced security
- IP-based access restrictions
- Comprehensive audit logging



Seamless ATS/HRIS Integration

- Native API integration requiring minimal IT resources
- Real-time data synchronization preventing duplicate entry
- Automated status updates across systems
- Configurable workflows matching County processes
- Batch processing for high-volume efficiency
- Custom field mapping capabilities
- Error handling and notification system

Investigation Management System

- Automated case tracking from initiation to completion
- Real-time status updates accessible to authorized users
- Document management with version control
- Quality control checkpoints throughout the process
- Compliance monitoring and alerting
- Customizable dashboards and reports
- Ad-hoc reporting capabilities

Security and Compliance Framework

Our security infrastructure exceeds federal standards and ensures the highest level of data protection:

Data Protection Measures

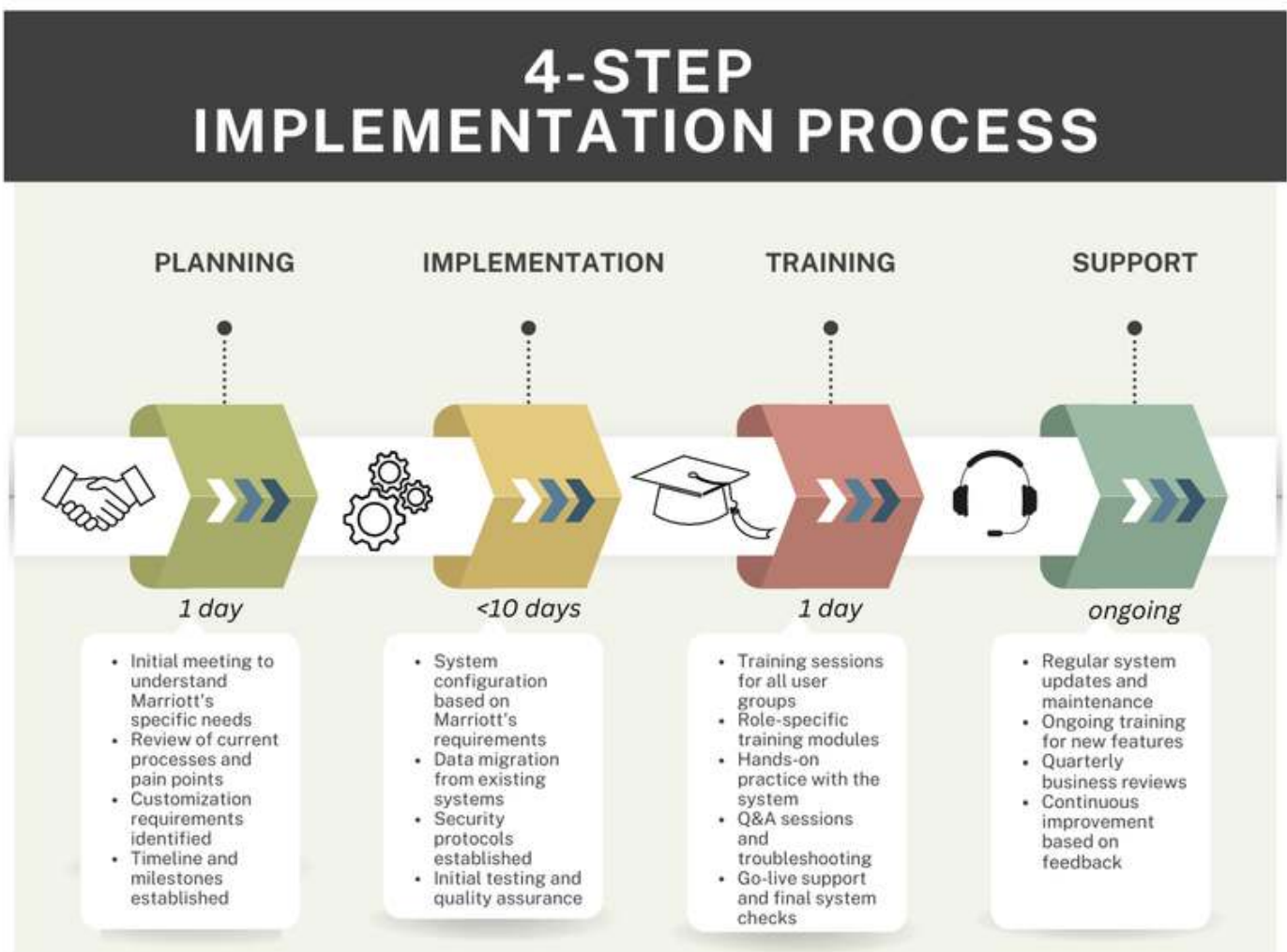
- SOC2 Type II certified infrastructure
- FCRA compliant processes
- CJIS compliance for law enforcement data
- Regular penetration testing by third parties
- 24/7 security monitoring with automated alerts
- Data encryption at rest and in transit
- Secure data backup and recovery

Compliance Management

- Automated compliance checks against federal requirements
- Regular security audits and assessments
- Policy enforcement through system controls
- Documentation tracking for audit purposes
- Real-time regulatory update monitoring
- Compliance reporting capabilities
- Annual third-party assessments

IMPLEMENTATION EXCELLENCE

Our proven four-phase implementation methodology ensures a smooth transition and the operational success timeline ranges from 1- 4 weeks, depending on complexity.



Phase 1: Discovery & Planning

- Executive leadership kickoff aligning strategic objectives
- Comprehensive security requirement documentation
- Current process analysis and optimization planning
- Detailed project plan development
- Communication plan establishment

Phase 2: Implementation

- Workflow design
- Security role configuration matching County policies
- Integration planning and documentation
- Automated notification setup
- Quality control checkpoint implementation
- User acceptance criteria definition

Phase 3: Training & Documentation

- Role-based training program delivery
- Hands-on workshops with real scenarios
- Documentation, including quick guides
- Video tutorial creation
- Administrator training
- Change management support
- Knowledge transfer sessions

Phase 4: Go-Live & Support

- Phased deployment execution
- Real-time monitoring and resolution
- Daily status meetings
- Performance metric tracking
- Issue resolution team
- Success criteria validation
- 30,60,90 Executive Sponsor Check-ins

SERVICE LEVEL AGREEMENT

Our Commitment to Excellence

Our SLA isn't just a set of metrics – it's our promise to you. We exceed standard industry benchmarks:

Standard Package Completion:

- 85% within 2 business days
- 100% within 3 business days

Enhanced Package Completion:

- 80% within 4 business days
- 100% within 5 business days

System Availability:

- 99.99% uptime guaranteed
- 24/7 monitoring
- 1-hour response time for critical issues

Innovation: Looking to the Future

Our commitment to innovation ensures you'll always have access to the latest screening technology:

Current Development Initiatives:

- AI-powered identity verification
- Blockchain credential verification platform
- Improving Our Continuous Monitoring Capabilities
- Advanced analytics and predictive screening
- Mobile-first user experience

Each innovation is developed with direct input from our government clients, ensuring they meet real-world needs rather than just following technology trends.

TAB F - PRICING

North Central Texas Council of Governments
SPECIAL PRICING OFFER



	SERVICE CATEGORY PROPOSED (e.g. Labor Category or Job Title/Task)	PRICE (ea)	10% DISCOUNT
SEARCH	CRIMINAL INVESTIGATIONS	# MRSP	# NCTCOG DISCOUNT PRICING
360 - Federal Criminal	Federal Criminal	\$12.95	\$11.66
360 - National Criminal Search (Database)	National Criminal Search (Database)	\$12.95	\$11.66
360 - Single State Search (Database)	Single State Search (Database)	\$12.00	\$10.80
360 - National Sex Offender Registry	National Sex Offender Registry	\$4.50	\$4.05
360 - County Criminal Records	County Criminal Records	\$10.50	\$9.45
360 - National Alias Search (Database)	National Alias Search (Database)	\$15.00	\$13.50
360 - International Criminal Records Search	International Criminal Records Search	\$135.00	\$121.50
360 - Livescan Fingerprint Criminal Search - FBI & ISP	Livescan Fingerprint Criminal Search - FBI & ISP	\$70.00	\$63.00
360 - State Criminal Records Search	State Criminal Records Search	\$15.00	\$13.50
360 - Terrorism Search / Homeland Security / Patriot Act	Terrorism Search / Homeland Security / Patriot Act	\$5.00	\$4.50
	VERIFICATIONS		
360 - Education Verification	Education Verification	\$12.50	\$11.25
360 - Employment Verification	Employment Verification	\$12.50	\$11.25
360 - Global Homeland Security Search	Global Homeland Security Search	\$100.00	\$90.00
360 - Personal Reference Verification	Personal Reference Verification	\$12.00	\$13.30
360 - Professional License Verification	Professional License Verification	\$12.00	\$10.80
360 - Professional Reference Verification	Professional Reference Verification	\$12.50	\$11.25
	OTHER ANCILLARY SERVICES		
360 - Bankruptcy District Courts	Bankruptcy District Courts	\$12.95	\$11.66
360 - Bankruptcy Filings Search	Bankruptcy Filings Search	\$12.95	\$11.66
360 - Federal National Civil Records Search	Federal National Civil Records Search	\$12.95	\$11.66
360 - Federal District Civil Records Search	Federal District Civil Records Search	\$10.00	\$9.00
360 - Lien and Judgement Filings Search	Lien and Judgement Filings Search	\$12.95	\$11.66
360 - County Civil Records Search	County Civil Records Search	\$12.95	\$11.66
360 - Drug Test 10 Panel	Drug Test 10 Panel	\$50.00	\$45.00
360 - Drug Test 5 Panel	Drug Test 5 Panel	\$60.00	\$54.00
360 - MRO Review	MRO Review	\$15.00	\$13.50
360 - Hair Substance Abuse Test	Hair Substance Abuse Test	\$160.00	\$151.00
360 - Consumer Credit Report	Consumer Credit Report	\$10.00	\$9.00
360 - FACIS Level 1 EPLS / OFAC / SDN	FACIS Level 1 EPLS / OFAC / SDN	\$12.00	\$10.80
360 - OIG Sanction Report	OIG Sanction Report	\$12.00	\$10.80
360 - Tri-merge Health Sanction Report	Tri-merge Health Sanction Report	\$15.00	\$13.50
360 - Driving Records (Instant)	Driving Records (Instant)	\$14.00	\$12.60
360 - I9	I9	\$11.00	\$9.90
360 - Everify	Everify	\$9.00	\$8.10
360 - International Education	International Education	\$120.00	\$108.00
360 - International Employment	International Employment	\$75.00	\$92.50
360 - Military Record Verification	Military Record Verification	\$25.00	\$22.50
360 - IIdentify (SSN Trace)	IIdentify (SSN Trace)	\$5.00	\$4.50
360 - IIdentify (challenge questions)	IIdentify (challenge questions)	\$5.00	\$4.50
360 - Social Media	Social Media	\$60.00	\$54.00
360 - Social Security Verification	Social Security Verification	\$25.00	\$22.50
360 - Residence Verification	Residence Verification	\$25.00	\$22.50
Override Pricing Discount		10.0%	

EXHIBIT 1
CATEGORIES SELECTED, DISCOUNTS FOR PRICING & CURRENT PUBLISHED PRICE LIST

- **Please place a checkmark next to each Category that you are offering in your proposal:**

☒ Service Category #1: Background Check Services

☒ Service Category #2: Other Ancillary Services

- **Proposed Contractual Discounts on Pricing for Categories Offered**

For each of the categories you selected above, provide your proposed **discount** off your list price on the attached *Exhibit 1 - Proposal Discount Offer Worksheet*. You may offer tiers of discounts based on the different bid items or the sale quantity.

- **Current Published Price List for Items Offered**

For each of the bid items you wish to offer, please provide the current published list price. Please attach this information to your proposal on a separate sheet or via a weblink. Please match the Category item number from the Proposal Discount Offer Worksheet to the matching item on your current published price list.

NOTE: The current price list will NOT be a part of your contractual obligation and may be modified at your discretion during the term of any contract that is awarded to you. You are however requested to provide us with an updated version of the current price list whenever it is updated. Only the percentage discount is contractually obligated.

PROPOSAL DISCOUNT OFFER WORKSHEET FOR RFP #2025-028

Service Category #1: Background Check Services

Item	Description	% Discount Off Your Regular Rate
------	-------------	--

1 Service Category #1: Background Check Services

10%

Service Category #2: Other Ancillary Services

Item	Description	% Discount Off Your Regular Rate
------	-------------	--

2 Describe Services Below:

A	SEE DETAILED ATTACHED SHEE	10%
B		
C		

EXHIBIT 2
SAMPLE MARKET BASKET FORM

NOTE: THIS RFP DOES NOT CONTAIN A MARKET BASKET WORKSHEET, HOWEVER RESPONDENTS MAY BE ASKED TO COMPLETE ONE DURING THE BID EVALUATION PHASE.

TAB G - REQUIRED ATTACHMENTS

CHECKLIST

Please utilize this checklist to ensure that all required documents are included with your proposal. IF AN ATTACHMENT DOES NOT APPLY, PLEASE MARK AS “**NOT APPLICABLE**” AND SUBMIT WITH THE PROPOSAL. FAILURE TO SUBMIT **ALL REQUIRED DOCUMENTS** MAY NEGATIVELY IMPACT YOUR EVALUATION SCORE.

- ☒ Cover Sheet & Statement of Understanding
- ☒ Key Personnel
- ☒ References
- ☒ Project Related Experience and Qualifications
- ☒ Technical Proposal
- ☒ Attachment I: Instructions for Proposals Compliance and Submittal
- ☒ Attachment II: Certification of Offeror
- ☒ Attachment III: Certification Regarding Debarment
- ☒ Attachment IV: Restrictions on Lobbying
- ☒ Attachment V: Drug-Free Workplace Certification
- ☒ Attachment VI: Certification Regarding Disclosure of Conflict of Interest
- ☒ Attachment VII: Certification of Fair Business Practices
- ☒ Attachment VIII: Certification of Good Standing Texas Corporate Franchise Tax Certification
- ☒ Attachment IX: Historically Underutilized Businesses, Minority Or Women-Owned Or Disadvantaged Business Enterprises
- ☒ Attachment X: Federal and State of Texas Required Procurement Provisions
- ☒ XXXXXX NOT ATTACHED - NA Attachment XI: CIQ Form
- ☒ Exhibit 1: Categories Selected, Discounts for Pricing & Current Published Price List
- ☐ Exhibit 2: NOT APPLICABLE
- ☒ Exhibit 3: Service Area Designation Forms
- ☒ Exhibit 4: Questionnaire

Respondent recognizes that all proposals must be submitted electronically through **PUBLICPURCHASE.COM** by the RFP due date and time. All other forms of submissions will be deemed nonresponsive and will not be opened or considered.

**ATTACHMENT I: INSTRUCTIONS
FOR PROPOSALS COMPLIANCE AND SUBMITTAL**

Compliance with the Solicitation

Submissions must be in strict compliance with this solicitation. Failure to comply with all provisions of the solicitation may result in disqualification.

Compliance with the NCTCOG Standard Terms and Conditions

By signing its submission, Offeror acknowledges that it has read, understands and agrees to comply with the NCTCOG standard terms and conditions.

Acknowledgment of Insurance Requirements

By signing its submission, Offeror acknowledges that it has read and understands the insurance requirements for the submission. Offeror also understands that the evidence of required insurance must be submitted within ten (10) working days following notification of its offer being accepted; otherwise, NCTCOG may rescind its acceptance of the Offeror's proposals. The insurance requirements are outlined in Section 2.2 - General Terms and Conditions.

KENTECH Consulting Inc. _____

Vendor Name



Authorized Signature

Kenneth Coats,

Typed Name

12/22/2024

Date

ATTACHMENT II: CERTIFICATIONS OF OFFEROR

I hereby certify that the information contained in this proposal and any attachments is true and correct and may be viewed as an accurate representation of proposed services to be provided by this organization. I certify that no employee, board member, or agent of the North Central Texas Council of Governments has assisted in the preparation of this proposal. I acknowledge that I have read and understand the requirements and provisions of the solicitation and that the organization will comply with the regulations and other applicable local, state, and federal regulations and directives in the implementation of this contract.

I also certify that I have read and understood all sections of this solicitation and will comply with all the terms and conditions as stated; and furthermore that I, Kenneth Coats, _____ (typed or printed name) certify that I am the CEO, Founder _____ (title) of the corporation, partnership, or sole proprietorship, or other eligible entity named as offeror and respondent herein and that I am legally authorized to sign this offer and to submit it to the North Central Texas Council of Governments, on behalf of said offeror by authority of its governing body.

KENTECH Consulting Inc.

Vendor Name



Authorized Signature

12/22/2021

KENNETH COATS

Typed Name

Date

**ATTACHMENT III: CERTIFICATION
REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

This certification is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 93, Government-wide Debarment and Suspension, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668, 682), Department of Health and Human Services (45 CFR Part 76).

The undersigned certifies, to the best of his or her knowledge and belief, that both it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
2. Have not within a three-year period preceding this contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or contract under a public transaction, violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false Proposals, or receiving stolen property;
3. Are not presently indicated for or otherwise criminally or civilly charged by a government entity with commission of any of the offense enumerated in Paragraph (2) of this certification; and,
4. Have not within a three-year period preceding this contract had one or more public transactions terminated for cause or default.

Where the prospective recipient of federal assistance funds is unable to certify to any of the qualifications in this certification, such prospective recipient shall attach an explanation to this certification form.

KENTECH Consulting Inc.

Vendor Name



Authorized Signature

KENNETH COATS

Typed Name

12/22/2024

Date

ATTACHMENT IV: RESTRICTIONS ON LOBBYING

Section 319 of Public Law 101-121 prohibits recipients of federal contracts, grants, and loans exceeding \$100,000 at any tier under a federal contract from using appropriated funds for lobbying the Executive or Legislative Branches of the federal government in connection with a specific contract, grant, or loan. Section 319 also requires each person who requests or receives a federal contract or grant in excess of \$100,000 to disclose lobbying.

No appropriated funds may be expended by the recipient of a federal contract, loan, or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any federal executive department or agency as well as any independent regulatory commission or government corporation, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered federal actions: the awarding of any federal contract, the making of any federal grant, the making of any federal loan the entering into of any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

As a recipient of a federal grant exceeding \$100,000, NCTCOG requires its subcontractors of that grant to file a certification, set forth in Appendix B.1, that neither the agency nor its employees have made, or will make, any payment prohibited by the preceding paragraph.

Subcontractors are also required to file with NCTCOG a disclosure form, set forth in Appendix B.2, if the subcontractor or its employees have made or have agreed to make any payment using nonappropriated funds (to include profits from any federal action), which would be prohibited if paid for with appropriated funds.

(Continued on next page)

**LOBBYING CERTIFICATION
FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge or belief, that:

1. No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an officer or employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal loan, the entering into of any cooperative Contract, and the extension, continuation, renewal, amendment, or modification or any federal contract, grant, loan, or cooperative contract; and
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, and or cooperative contract, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying”, in accordance with the instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify accordingly.

KENTECH Consulting Inc.

Vendor Name



Authorized Signature

KENNETH COATS

Typed Name

12/22/2024

Date

ATTACHMENT V: DRUG-FREE WORKPLACE CERTIFICATION

The KENTECH Consulting Inc. (company name) will provide a Drug Free Work Place in compliance with the Drug Free Work Place Act of 1988. The unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited on the premises of the KENTECH Consulting Inc. (company name) or any of its facilities. Any employee who violates this prohibition will be subject to disciplinary action up to and including termination. All employees, as a condition of employment, will comply with this policy.

CERTIFICATION REGARDING DRUG-FREE WORKPLACE

This certification is required by the Federal Regulations Implementing Sections 5151-5160 of the Drug-Free Workplace Act, 41 U.S.C. 701, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668 and 682), Department of Health and Human Services (45 CFR Part 76).

The undersigned subcontractor certifies it will provide a drug-free workplace by:

Publishing a policy Proposal notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the consequences of any such action by an employee;

Establishing an ongoing drug-free awareness program to inform employees of the dangers of drug abuse in the workplace, the subcontractor's policy of maintaining a drug-free workplace, the availability of counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed on employees for drug violations in the workplace;

Providing each employee with a copy of the subcontractor's policy Proposal;

Notifying the employees in the subcontractor's policy Proposal that as a condition of employment under this subcontract, employees shall abide by the terms of the policy Proposal and notifying the subcontractor in writing within five days after any conviction for a violation by the employee of a criminal drug abuse statute in the workplace;

Notifying the Board within ten (10) days of the subcontractor's receipt of a notice of a conviction of any employee; and,

Taking appropriate personnel action against an employee convicted of violating a criminal drug statute or requires such employee to participate in a drug abuse assistance or rehabilitation program.

KENTECH Consulting Inc.

Vendor Name



Authorized Signature

KENNETH COATS

Typed Name

12/22/2024

Date

ATTACHMENT VI: DISCLOSURE OF CONFLICT OF INTEREST
CERTIFICATION REGARDING DISCLOSURE OF CONFLICT OF INTEREST

The undersigned certifies that, to the best of his or her knowledge or belief, that:

“No employee of the contractor, no member of the contractor’s governing board or body, and no person who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this contract shall participate in any decision relating to this contract which affects his/her personal pecuniary interest.

Executives and employees of contractor shall be particularly aware of the varying degrees of influence that can be exerted by personal friends and associates and, in administering the contract, shall exercise due diligence to avoid situations which give rise to an assertion that favorable treatment is being granted to friends and associates. When it is in the public interest for the contractor to conduct business with a friend or associate of an executive or employee of the contractor, an elected official in the area or a member of the North Central Texas Council of Governments, a permanent record of the transaction shall be retained.

Any executive or employee of the contractor, an elected official in the area or a member of the NCTCOG, shall not solicit or accept money or any other consideration from a third person, for the performance of an act reimbursed in whole or part by contractor or Department. Supplies, tools, materials, equipment or services purchased with contract funds shall be used solely for purposes allowed under this contract. No member of the NCTCOG shall cast a vote on the provision of services by that member (or any organization which that member represents) or vote on any matter which would provide a direct or indirect financial benefit to the member or any business or organization which the member directly represents”.

No officer, employee or paid consultant of the contractor is a member of the NCTCOG.

No officer, manager or paid consultant of the contractor is married to a member of the NCTCOG.

No member of NCTCOG directly owns, controls or has interest in the contractor.

The contractor has disclosed any interest, fact, or circumstance that does or may present a potential conflict of interest.

No member of the NCTCOG receives compensation from the contractor for lobbying activities as defined in Chapter 305 of the Texas Government Code.

Should the contractor fail to abide by the foregoing covenants and affirmations regarding conflict of interest, the contractor shall not be entitled to the recovery of any costs or expenses incurred in relation to the contract and shall immediately refund to the North Central Texas Council of Governments any fees or expenses that may have been paid under this contract and shall further be liable for any other costs incurred or damages sustained by the NCTCOG as it relates to this contract.

KENTECH Consulting Inc.

Vendor Name



Authorized Signature

KENNETH COATS

Typed Name

12/22/2024

Date

ATTACHMENT VII: CERTIFICATION OF FAIR BUSINESS PRACTICES

That the submitter has not been found guilty of unfair business practices in a judicial or state agency administrative proceeding during the preceding year. The submitter further affirms that no officer of the submitter has served as an officer of any company found guilty of unfair business practices in a judicial or state agency administrative during the preceding year.

KENTECH Consulting Inc.

Vendor Name



Authorized Signature

KENNETH COATS

Typed Name

12/22/2024

Date

**ATTACHMENT VIII: CERTIFICATION OF GOOD STANDING
TEXAS CORPORATE FRANCHISE TAX CERTIFICATION**

Pursuant to Article 2.45, Texas Business Corporation Act, state agencies may not contract with for profit corporations that are delinquent in making state franchise tax payments. The following certification that the corporation entering into this offer is current in its franchise taxes must be signed by the individual authorized on Form 2031, Corporate Board of Directors Resolution, to sign the contract for the corporation.

The undersigned authorized representative of the corporation making the offer herein certified that the following indicated Proposal is true and correct and that the undersigned understands that making a false Proposal is a material breach of contract and is grounds for contract cancellation.

Indicate the certification that applies to your corporation:

S ✓ The Corporation is a for-profit corporation and certifies that it is not delinquent in its franchise tax payments to the State of Texas.

_____ The Corporation is a non-profit corporation or is otherwise not subject to payment of franchise taxes to the State of Texas.

Type of Business (if not corporation): ☐ Sole Proprietor

☐ Partnership

☐ Other

Pursuant to Article 2.45, Texas Business Corporation Act, the North Central Texas Council of Governments reserves the right to request information regarding state franchise tax payments.

KENTECH Consulting Inc.

Vendor Name



Authorized Signature

KENNETH COATS

Typed Name

12/22/2024

Date

**ATTACHMENT IX: HISTORICALLY UNDERUTILIZED BUSINESSES,
MINORITY OR WOMEN-OWNED OR DISADVANTAGED BUSINESS ENTERPRISES**

Historically Underutilized Businesses (HUBs), minority or women-owned or disadvantaged businesses enterprises (M/W/DBE) are encouraged to participate in the solicitation process.

NCTCOG recognizes the certifications of most agencies. HUB vendors must submit a copy of their certification for consideration during the evaluation of their proposal. Please attach the copy to this form. This applies only to the Offeror and not a subcontractor.

Texas vendors who are not currently certified are encouraged to contact either the Texas United Certification Program, State of Texas HUB Program, or the North Central Texas Regional Certification Agency, among others. Contact:

State of Texas HUB Program
Texas Comptroller of Public Accounts
Lyndon B. Johnson State Office Building
111 East 17th Street
Austin, Texas 78774
(512) 463-6958
<http://www.window.state.tx.us/procurement/prog/hub/>

North Central Texas Regional Certification Agency
624 Six Flags Drive, Suite 100
Arlington, TX 76011
(817) 640-0606
<http://www.nctrca.org/certification.html>

Texas United Certification Program
USDOT website at
<https://www.transportation.gov/DBE>

You must include a copy of your certification document as part of this solicitation to receive points in the evaluation.

Vendor to Sign Below to Attest to Validity of Certification:

KENTECH Consulting Inc. _____

Vendor Name



Authorized Signature

KENNETH COATS _____

Typed Name

12/22/2024 _____

Date



Illinois Department of Transportation
Omer Osman, Secretary



State of Illinois
Governor JB Pritzker

Unified Certification Program - Search

[Browse F.A.Q. Sheet \(/UCP/Search/Help\)](#)

Contractor Details

Print

Kentech Consulting Email: support@ekentech.com

Inc. Phone: 312-780-0470

Kenneth Coats Fax: 312-276-8989

200 N Green St
Chicago, IL 60607-0000

County: Cook

Categories: Professional

NAICS

518210 - Data processing
computer services

541519 - Other Computer
Related Services

541612 - Human resource
consulting services

561450 - Credit bureaus

561611 - Investigation and
Personal Background Check
Services

Speciality

Background Check Services

Computer Support Services

Computer Network

Consulting

Human Resource Consulting

**ATTACHMENT X: NCTCOG FEDERAL AND STATE OF TEXAS
REQUIRED PROCUREMENT PROVISIONS**

The following provisions are mandated by Federal and/or State of Texas law. Failure to certify to the following will result in disqualification of consideration for contract. Entities or agencies that are not able to comply with the following will be ineligible for consideration of contract award.

**PROHIBITED TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT
CERTIFICATION**

This Contract is subject to the Public Law 115-232, Section 889, and 2 Code of Federal Regulations (CFR) Part 200, including §200.216 and §200.471, for prohibition on certain telecommunications and video surveillance or equipment.

Public Law 115-232, Section 889, identifies that restricted telecommunications and video surveillance equipment or services (e.g., phones, internet, video surveillance, cloud servers) include the following:

- A) Telecommunications equipment that is produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliates of such entities).
- B) Video surveillance and telecommunications equipment produced by Hytera Communications Corporations, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliates of such entities).
- C) Telecommunications or video surveillance services used by such entities or using such equipment.
- D) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, Director of the National Intelligence, or the Director of the Federal Bureau of Investigation reasonably believes to be an entity owned or controlled by the government of a covered foreign country. The entity identified below, through its authorized representative, hereby certifies that no funds under this Contract will be obligated or expended to procure or obtain telecommunication or video surveillance services or equipment or systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system prohibited by 2 CFR §200.216 and §200.471, or applicable provisions in Public Law 115-232 Section 889.

☒ **The Contractor or Subrecipient hereby certifies that it does comply with the requirements of 2 CFR §200.216 and §200.471, or applicable regulations in Public Law 115-232 Section 889.**

KENTECH Consulting Inc.

Vendor Name



Authorized Signature

KENNETH COATS

12/22/2024

Typed Name

Date

-OR-

☐ **The Contractor or Subrecipient hereby certifies that it cannot comply with the requirements of 2 CFR §200.216 and §200.471, or applicable regulations in Public Law 115-232 Section 889.**

Vendor Name

Authorized Signature

Typed Name

Date

(Continued on next page)

DISCRIMINATION AGAINST FIREARMS ENTITIES OR FIREARMS TRADE ASSOCIATIONS

This contract is subject to the Texas Local Government Code chapter 2274, Subtitle F, Title 10, prohibiting contracts with companies who discriminate against firearm and ammunition industries. TLGC chapter 2274, Subtitle F, Title 10, identifies that “discrimination against a firearm entity or firearm trade association” includes the following:

- A) means, with respect to the entity or association, to:
 - I. refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; and
 - II. refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or
 - III. terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association.
- B) An exception to this provision excludes the following:
 - I. contracts with a sole-source provider; or
 - II. the government entity does not receive bids from companies who can provide written verification.

The entity identified below, through its authorized representative, hereby certifies that they have no practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and that they will not discriminate during the term of the contract against a firearm entity or firearm trade association as prohibited by Chapter 2274, Subtitle F, Title 10 of the Texas Local Government Code.

☒ **The Contractor or Subrecipient hereby certifies that it does comply with the requirements of Chapter 2274, Subtitle F, Title 10.**

KENTECH Consulting Inc. _____

Vendor Name



Authorized Signature

KENNETH COATS _____

Typed Name

12/22/2024 _____

Date

-OR-

☐ **The Contractor or Subrecipient hereby certifies that it cannot comply with the requirements of Chapter 2274, Subtitle F, Title 10.**

Vendor Name

Authorized Signature

Typed Name

Date

BOYCOTTING OF CERTAIN ENERGY COMPANIES

TLGC chapter Code chapter 809, Subtitle A, Title 8, identifies that “boycott energy company” means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company:

- The entity identified below, through its authorized representative, hereby certifies that they do not boycott energy companies, and that they will not boycott energy companies during the term of the contract as prohibited by Chapter 809, Subtitle A, Title 8 of the Texas Local Government Code.

KENTECH Consulting Inc.



KENNETH COATS

Typed Name

-OR-

Vendor Name

Typed Name

Page 42 of RFP