



FEBRUARY 26, 2025

Count on us.

**NORTH CENTRAL TEXAS COUNCIL OF
GOVERNMENTS**

ERP Consultancy Services COST Proposal



Plante & Moran, PLLC

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February 26, 2025

Craig Johnson
Purchasing Director
North Central Texas Council of Governments
Centerpoint II 616 Six Flags Drive
Arlington, TX 76011

Dear Craig,

Thank you for the opportunity to submit our cost proposal for ERP consultancy services to North Central Texas Council of Governments ("NCTCOG").

If you have any questions concerning this proposal or need to contact any of the project team members, please call me at 312-602-3539 or via email at Mike.Riffel@plantemoran.com

Sincerely,

Plante & Moran, PLLC

A handwritten signature in black ink, appearing to read "Mike Riffel".

Mike Riffel
Engagement Partner

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Pricing



Exhibit B

EXHIBIT B Service Questionnaire

Indicate the services you are able to provide:

SERVICE	YES	NO
Product Category #1	X	
Product Category #2	X	
Product Category #3	X	
Product Category #4	X	
Product Category #5		
Product Category #6	X	

Respondents should address the following items in Tab D: Technical Proposal if they are applicable for the service(s) being proposed.

- Respondents are asked to identify services that they are able to provide.
- Respondents are not required to be able to respond to all services in order to provide a proposal to this RFP.
- Those Respondents that are capable of providing more than a single service, indicate which in the table above, and provide an individual narrative relating to the needs of each Bid Item as described in Exhibit A.
- Responses should consist of detailed descriptions of what a Respondent's firm is capable of providing to the TXSHARE Public Purchasing Cooperative. The narrative for each Product Category must be addressed, but Respondents are encouraged to provide additional detail about their operation and capabilities.

Pricing Format Request Example		Procurement No.:	NCT 2025-017
Respondent Name:	Plante & Moran		
Notes:	1. This pricing sheet is an EXAMPLE of how pricing should be submitted for RFP 2025-017 2. Please provide hourly rates for all staff that would be involved in ERP Consultancy related projects. 3. Use as many lines as needed. 4. Detail any additional information necessary. 5. Proposers are encouraged to offer additional ERP Consulting functions or services to be offered as a catalog option. Please provide any additional options with 'list less' or 'cost plus percentages for pricing. A copy of any catalog services your firm can provide should be included with this response. If no such catalog exists, state "rates as submitted."		
Enterprise Resource Planning Consultancy - SHARE Cooperative Purchasing Program			
Item	Description	Offered Price	
1	Engagement Partner / Principal	\$320 (Hourly)	
2	Senior Manager / Manager	\$290 (Hourly)	
3	Senior Consultant / Consultant	\$270 (Hourly)	
Contractor shall provide additional Enterprise Resource Planning goods or services at cost plus:		5% for travel	

Fee assumptions

1. The Client will assign a project manager for all projects that will work directly with Plante Moran staff.
2. The professional services fees are predicated on the division of roles and responsibilities between the Client and Plante Moran staff.
3. The Client executive sponsorship represents all business areas and actively serves the needs of the project throughout its duration.
4. Project risks are immediately documented with proactive mitigation strategies.
5. Client data and information will be provided to Plante Moran in a reasonable format and timeframe requested.
6. Client staff are available for meetings as scheduled by Plante Moran and the Client's project manager.
7. Project decisions will be made by the Client in a timely manner so as not to delay the adopted, detailed project plan and schedule.
8. All project activities will progress according to the final accepted, detailed project plan and schedule, unless both parties mutually approve changes.
9. Plante Moran will deliver all services for all engagement phases remotely unless specified and mutually agreed upon in the project plan and detailed schedule.
 - (1) Client reserves the right to request on-site activities. Any on-site work will be performed only in accordance with government regulations as well as Plante Moran's and Client's on-site work policies.
 - (2) Should any travel be agreed upon by Plante Moran' and Client's project managers, travel fees and expenses will be invoiced to Client based on actual cost without markup. These additional travel costs will be over and above the fees/amounts listed in our professional services fees table.
 - (3) All on-site work activity will be confirmed at least two weeks prior to the agreed upon travel date; any travel change fees incurred after such date will be expensed to Client.
 - (4) All on-site work will occur between Monday and Thursday unless an alternative working schedule is mutually agreed.
10. Our findings and observations are derived from the documents reviewed, site visits, and interviews conducted. Our reporting is solely based on the information obtained through this process and will not be validated by other means.
11. There will be a single draft-to-final process for each deliverable. Client will have 10 working days (or another number of days as mutually agreed upon in the project schedule) to approve or provide comments on all interim, draft, and final deliverables; any resulting delays could affect project schedule and fees.

12. We anticipate billing the Client monthly for services rendered in the prior month. Hours identified according to the activities listed can be reallocated to different phases to meet the needs of the project in consultation with Plante Moran to provide greater flexibility at the Client's option.
13. We anticipate billing the Client monthly for services rendered in the prior month. Hours identified according to the activities listed can be reallocated to different phases to meet the needs of the project in consultation with Plante Moran to provide greater flexibility at the Client's.
14. The offered pricing will be held for 24 months upon submission of this proposal.



**We look forward to working with you.
Please contact us with any questions.**



Mike Riffel
Relationship Partner
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mike.riffel@plantemoran.com